

**Village of Holmen
Board Proceedings
January 12, 2017**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on January 12, 2017, at the Holmen Village Hall.

Board members present: Nancy Proctor, Steve Johnston, Dawn Kulcinski, Rich Anderson, Chuck Olson, Bill Ebner and Doug Jorstad. Also present were Administrator Heinig, Public Works Director Olson, Park & Recreation Director Brogan, Police Chief Collins, Clerk/Treasurer Hornberg, Attorney Brian Weber, Jeremy Cook, Stacie Lowman, Patrick Barlow, Paul Borsheim and Pat McKnight.

Public Comment

Paul Borsheim, Borton Construction, requested the Board reconsider selling him a fifteen foot section of right-of-way for his Main Street building project. The addition to his property would allow for his office building to be built closer to the front of the street, save on fill costs, as well as significantly reduce the number of trees that would need to be removed and keep in place current drainage ditch areas near the back of the property.

Stacie Lowman, Lowman Family Dental, will be a new tenant in Mr. Borsheim's office building project. She also asked that the Board consider approving the additional of right-of way for the reasons Mr. Borsheim indicated; saving on costs for the tenants as well as keeping as much of the nature in place to provide a more pleasant viewing area from procedure rooms. She remarked that she is a strong supporter of the Holmen community in which she lives, works and plans to remain, and asked that the Board consider this support for local business growth needs.

Minutes

Steve Johnston/Doug Jorstad motioned to approve the minutes of the December 8, 2016, Board meeting as presented. The motion carried unanimously.

Planning Commission

No meeting was held.

Park, Recreation and Library Committee

Chuck Olson/Steve Johnston motioned to approve final Library colors and internal furniture concepts. Administrator Heinig briefly reviewed the furniture and color schemes that were chosen for the Library; with the adult, teen and children areas having slight variations, yet blending overall. Trustee Olson stated that the furniture chosen was of a good variety, and all choices complimented each other; he feels the furniture will have good, long use in the building. Trustee Johnston also commented that he was pleased with the choices and remarked that they would be very functional and inviting, and the site will be a great investment in our community. The motion carried unanimously.

Chuck Olson/Doug Jorstad motioned to approve the reservation of Halfway Creek Park for a festival on June 2-3 by the Holmen Community Center. The motion carried unanimously.

Law Enforcement Committee

Steve Johnston/Chuck Olson motioned to approve purchase of stalker radar (vehicle unit) from Stalker Radar Applied Concepts in the amount of \$2,614.20. The motion carried unanimously.

Steve Johnston/Bill Ebner motioned to approve purchase of digital camera from Digital-Ally in the amount of \$4,525.00. The motion carried unanimously.

Public Works Committee

Administrator Heinig presented the proposed final lighting and landscaping plan for Holmen Drive. Trustee Olson asked that staff plan accordingly for the appropriate upkeep of trees and shrubbery in the area. Steve Johnston/Doug Jorstad motioned to approve Holmen Drive lighting/landscaping plan. The motion carried unanimously.

Rich Anderson/Bill Ebner motioned to approve Amendment #1 for Holmen Drive design contract with Knight Engineering in the amount of \$20,509.81. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to approve purchase of two utility pickups from Ewald Oconomowoc, fully outfitted, including spray-coating each vehicle from Randy Beers Automotive for a total cost of \$34,085.50 per truck. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Rich Anderson motioned to recommend payment of the claims as presented for a total amount of \$6,078,985.15. The motion carried unanimously.

Sean Lentz from Ehlers phone conferenced into the Board meeting in order to review the Sale Day Report for the refinancing of the 2009 General Obligation Bonds. He reported that the savings on the refinance were even greater than previously estimated and encouraged the Board to approve the Resolution to refinance. Bill Ebner/Chuck Olson motioned to approve Resolution 1-2017 - A Resolution Authorizing the Issuance and Sale of \$2,760,000 General Obligation Refunding Bonds, Series 2017A. The motion carried unanimously.

Shared Ride Committee

Trustee Kulcinski reported that ridership decreased by 492 (from 1424 to 932 from November 2015 to November 2016).

Municipal Court Update

No meeting was held.

Fire Board Report

Trustee Ebner commented that no meeting had been held since November. Trustee Olson handed out and reviewed 2016 financials as well as 2017 budget information for the Department. He also reviewed changes that he would like made to the verbiage in Chapter 10, Fire Protection & Emergency Medical Facilities, for more accurate reporting of existing deficiencies as well as future needs. Olson remarked that changes would not affect the Impact Fee Structure that was previously approved but he feels some language needs to be revised in order to be a better tool for future use.

County Supervisor's Report

County Supervisor Barlow mentioned the landfill/solid waste contract between Xcel Energy and the County is currently being reviewed for potential extension. He remarked on proposed development near the landfill and ways to use land sale proceeds for the rehabilitation of homes in the La Crosse area. Barlow commented that the County is looking for some unique ways to secure additional funds for road repairs. One of the proposals being considered is a premier resort tax; this idea may be brought before the public on the Spring ballot as a referendum question. Trustee Olson cautioned on having too much flexibility with spending of resort tax funds, and that they could easily be moved to cover other expenses; he feels if the County needs road funds then they should raise those funds in a way that would restrict spending to only road needs.

President's Report

Informational items only.

Other Items before the Board

Chief Collins thanked the Village residents, businesses and staff for helping to make the 2016 "Fill the Squad" project a success.

Trustee Olson complimented the Public Works staff on the cleanup of the recent snow and ice storms in the Village; he asked that his feelings be shared with staff.

Trustees Anderson and Kulcinski thanked Chief Collins and the Police Department for the time and efforts spent with the Macy Dale collaboration; they agreed that it was a very positive and moving presentation.

Administrator Heinig commented that Holmen has the best Police Department in Western Wisconsin, and thanked Public Works and Park & Recreation for a job well done with storm cleanup. Heinig also thanked Clerk/Treasurer Hornberg for her hard work during a very busy time transitioning into the new year as well as fulfilling bond refinancing needs along with the rest of the workload.

President Proctor commented that Village staff has done a great job on street and sidewalk maintenance.

Closed Session

At 8:26 pm, Bill Ebner/Doug Jorstad motioned to convene into closed session per Wisconsin State Statute 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Purpose: Potential ROW acquisition and ROW removal; Boundary Agreement with the Town of Holland. The motion carried unanimously.

At 9:09 pm, Doug Jorstad/Steve Johnston motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Chuck Olson/Dawn Kulcinski motioned to approve offer to purchase 105 Gaarder Road West in the amount of \$123,000. The motion carried unanimously.

Bill Ebner/Dawn Kulcinski motioned to authorize staff to continue to move forward with the Boundary Agreement with the Town of Holland. The motion carried unanimously.

Bill Ebner/Steve Johnston motioned to adjourn. The motion carried unanimously. The meeting adjourned at 9:12 pm.

Angela A. Hornberg, Village Clerk/Treasurer