

**Village of Holmen
Board Proceedings
January 12, 2023**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on January 12, 2023, at the Holmen Village Hall.

Board members present: Patrick Barlow, Rich Anderson, Doug Jorstad, Rod Stanek and Travis Elam. Micah Wyss and Dawn Kulcinski were excused. Also present were Daryl Holley, Adrian Hedegaard, Ronald Westphal, Pam Viner, Administrator Heinig, Clerk/Treasurer Hornberg, Public Works Director Mezera, Chief Collins, Engineer Dahl and Park and Recreation Director Brogan. Sean Lentz and Josh Low from Ehlers arrived at 7:39 pm.

Public Comment

Ronald Westphal, 811 Hillcrest Dr., inquired as to the increase in property taxes for 2022. President Barlow gave a brief explanation and asked Administrator Heinig to do the same.

Minutes

Rich Anderson/Travis Elam motioned to approve the minutes of the December 8, 2022 Board meeting as presented. The motion carried 5-0.

Planning Commission

No meeting was held.

Park, Recreation and Library Committee

No meeting was held.

Law Enforcement Committee

Rod Stanek/Doug Jorstad motioned to approve the purchase of equipment for two new squads, including installation costs provided by Audio Design in the amount of \$28,247.52. The motion carried 5-0.

Public Works Committee

Rich Anderson/Travis Elam motioned to approve bid from Preload LLC. for the Reservoir #5 construction project in the amount of \$1,842,000.00. The motion carried 5-0.

Rich Anderson/Rod Stanek motioned to approve bid from Olympic Builders for the Well #8 pumphouse project in the amount of \$2,566,210.00. The motion carried 5-0.

Finance and Personnel Committee

Doug Jorstad/Rich Anderson motioned to approve payment of the claims as presented for a total amount of \$7,632,363.68. The motion carried 5-0.

Doug Jorstad/Rich Anderson motioned to deny Brandia Green's License, with a 1-year waiting period from application date before re-application of Operator's License can occur. The motion carried 5-0.

Doug Jorstad/Rich Anderson motioned to approve special permit for Daryl Holley for 2023 summer concerts at HD Tavern as presented. Trustee Stanek inquired if the time of the concerts followed Village Ordinances; Administrator Heinig stated that the reason for the special permit was to extend the time for requested dates until 11:00 pm. The motion carried 5-0.

Doug Jorstad/Rod Stanek motioned to approve Resolution 1-2023, Resolution Authorizing the Issuance and Sale of a \$7,074,000 Tax Increment Revenue Bond (TID No. 2), Series 2023A. In the absence of the representatives from Ehlers and Associates, Administrator Heinig updated the Board regarding the terms of the bond sale that occurred today. He indicated the results should accommodate our project and long-term plans quite well. The motion carried 5-0.

Shared Ride Committee

Trustee Elam reported that ridership increased by 38 (from 885 to 923 from November 2021 to November 2022). Elam updated the Board on the anticipated increase of vehicles to the current fleet which will primarily be grant funded.

Municipal Court Update

Meeting will be held next week.

Fire Board Report

Trustee Stanek updated the Board on the call volume for 2022, currently at 1206 through November 2022. President Barlow reported on the status of hiring staff, as well as the new truck that is anticipated to arrive in February 2023.

Bluffland Coalition Report

No meeting was held.

County Supervisor's Report

Supervisor Viner reported that the interim County Administrator was recently hired as the Administrator. She remarked that planning for long-term funding, prioritizing ARPA expenditures, ATV trails and highway projects will be discussed during the next meeting cycles.

President's Report

Informational items only.

Other Items before the Board

Chief Collins mentioned that the two new squads have arrived and will be outfitted for immediate use. He mentioned that interviews for new hires in the Department will occur on February 20th with written and physical tests to follow on February 21st.

Director Brogan mentioned that he will be requesting the purchase of a 2023 truck in February for approval; due to supply and closing dates for ordering, he recently placed an order for the truck with Administrator approval.

Engineer Dahl reported that the new North Star lift station is now operational.

Trustee Stanek mentioned that the "Carlson" corner in the Village is currently going through some major changes.

President Barlow thanked Public Works and Parks staff for all the extra efforts with snow removal, and complimented the Clerk/Treasurer's Department staff for their diligence and helpful communication with residents.

Closed Session

At 7:45 pm, Doug Jorstad/Travis Elam motioned to convene into closed session per Wisconsin State Statute

Authority: §19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Purpose: Fire District Association Agreement

The motion carried 5-0.

At 8:28 pm, Rod Stanek/Doug Jorstad motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried 5-0.

No action items were required after closed session.

Doug Jorstad/Rod Stanek motioned to adjourn the meeting at 8:29 pm. The motion carried 5-0.

Angela A. Hornberg, Village Clerk/Treasurer