

**Village of Holmen
Board Proceedings
March 14, 2019**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on March 14, 2019, at the Holmen Village Hall.

Board members present: Nancy Proctor, Doug Jorstad, Rich Anderson, Dawn Kulcinski, Neal Forde, Brandon Cain and Rod Stanek. Also present were Patrick Barlow, Fire Chief Buck Manley, Public Works Director Mezera, Administrator Heinig, Park & Recreation Director Brogan, Village Engineer Dahl, Police Chief Collins, Clerk/Treasurer Hornberg, Donna Stanek and Pat McKnight.

Public Hearing

Dawn Kulcinski/Rich Anderson motioned to open the public hearing at 7:03 pm for the Creation of Section 128 – Sexting by Minors Prohibited. The motion carried unanimously.

Patrick Barlow spoke in support of adopting the ordinance; he feels this will be an important tool to educate rather than litigate. He remarked on his appreciation of the Police Department working with the School District to create this early intervention tool, and he thanked the Board for their support.

Dawn Kulcinski/Rod Stanek motioned to close the public hearing at 7:05 pm. The motion carried unanimously.

Public Comment

None.

Minutes

Rich Anderson/Doug Jorstad motioned to approve the minutes of the February 14, 2019 Board meeting as presented. The motion carried unanimously.

Planning Commission

Rich Anderson/Doug Jorstad motioned to approve petition from Zach Finch of ZF Properties (owner); to rezone approximately 9.47 acres at the northwest corner of State Road 35 and US Highway 53, from A (Agricultural Zoning District) to B-2 (General Business Zoning District). The motion carried unanimously.

Park, Recreation and Library Committee

Rod Stanek/Brandon Cain motioned to approve two bike repair stations from DERO in the amount of \$2,683.20 to be placed near the Holmen Aquatic Center/Deer Wood Park area and at the Halfway Creek Park trail. Rotary donated \$2,000.00 towards this project; remaining costs will come from 2019 budgeted capital outlay. The motion carried unanimously.

Rod Stanek/Brandon Cain motioned to approve Deer Wood Park ball field fence repairs from Phillips Fencing Inc. in the amount of \$4,967.00. The Department received a grant from the 2019 Corrine Zielke Grant that will cover the cost of these repairs. The motion carried unanimously.

Law Enforcement Committee

Rich Anderson/Doug Jorstad motioned to approve a down payment of \$2,000.00 to Working K9, reserve funds to be utilized, towards securing a new K9. The dog will be trained and ready for pickup in about sixteen months; final payment will be included in the 2020 budget. The motion carried unanimously.

Rod Stanek/Brandon Cain motioned to approve Ordinance 1-2019 – An Ordinance Creating Section 128 of the Municipal Code to Prohibit Sexting by Minors. Trustee Cain inquired when a determination would be made to utilize this Ordinance versus issuing citations; Collins ensured the Board that this will just be a tool to utilize depending on the situation. The motion carried unanimously.

Public Works Committee

Rich Anderson/Neal Forde motioned to approve bid of \$236,958.86 from Mathy Construction Company for the 2019 street improvement project. The motion carried unanimously.

Brandon Cain/Rod Stanek motioned to approve Amendment 1 for Halfway Creek Bridge Design from Knight Engineering in the amount on \$45,752.96. Administrator Heinig explained that the original design presented was reviewed by Village Engineer Dahl who found significant savings in changing quantity of bridge tiers as well as grading options presented. Implementation of Dahl's changes will result in a savings of approximately \$300,000 in construction costs. However, the original design is 80% complete and so some additional design costs are necessary in order to redesign to save money during the construction phase. The motion carried unanimously.

Rich Anderson/Brandon Cain motioned to approve purchase of Bobcat mounted snow blower from Bobcat of the Coulee Region in the amount of \$6,723.00. This snow blower will fit other Bobcats the Village owns so can also be utilized in the Park & Recreation Department and will replace another budgeted capital outlay item for 2019. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve purchase of Case 621G XR wheel loader from Titan Machinery in the amount of \$144,299.00. Director Mezera remarked that this was the bid that fulfilled all of the spec requirements. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to approve 2019-20 contract with Hydrocorp for residential cross connection control services in the amount of \$49,992.00. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to approve 2019-20 contract with Hydrocorp for nonresidential cross connection control services in the amount of \$21,024.00. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve Final Engineering plans from Mathy Construction for Bluffview Business Park (Granary Street extension). The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Dawn Kulcinski motioned to approve payment of the claims as presented for a total amount of \$599,258.94. The motion carried unanimously.

Doug Jorstad/Rod Stanek to approve Operator's License for Kelly Grabowenski – Festival Foods. The motion carried unanimously.

Dawn Kulcinski/Doug Jorstad motioned to approve Developer's Agreement for Bluff view Business Park Phase One with Mathy Construction Company. The motion carried unanimously.

Rod Stanek/Doug Jorstad motioned to approve Financial Assistance Agreement to support approval for a DNR Clean Water Fund Loan in excess of \$13 million for upgrades to the Wastewater Treatment Facility. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve Resolution 1-2019 – A Resolution Authorizing the Issuance and Sale of Up to \$13,081,981 Sewerage System Revenue Bonds, Series 2019, and Providing for Other Details and Covenants with Respect Thereto. The motion carried unanimously.

Shared Ride Committee

Trustee Cain reported that ridership decreased by 221 (from 1282 to 1061 from January 2018 to January 2019).

Municipal Court Update

No meeting was held.

Fire Board Report

Trustee Stanek reported that the Fire Department is working to resolve some warranty issues on vehicles and should have resolution soon. Chief Manley commented that the Department evacuated the 1600 block of Holley Street in canoes today due to severe flooding in the low-lying area.

County Supervisor's Report

County Supervisor Barlow reported to the Board that due to late delivery on a salt contract with Morton, the County is no longer providing salt to the local municipalities. He is hopeful the issue will be resolved or a different contractor will be used in the future. He also mentioned that the Veteran's Office will hold a "Veterans Bonanza" on March 28th at the Radisson. Various information and services will be available at this event to provide assistance to all veterans.

President's Report

Informational items only.

Other Items before the Board

Chief Collins mentioned that recently Tony Haug received a best officer award through the "Best in La Crosse County" contest. He thanked Chief Manley for assistance in the Holley Street area today.

Rod Stanek thanked all staff for their hard work with recent flooding events; he also thanked Engineer Dahl for his insight on saving money for the Village with various projects.

Trustees Anderson, Cain, Jorstad, Kulcinski, Forde and President Proctor echoed the same thanks to the Public Works, Police and Fire Department staff for all of their efforts.

Administrator Heinig complimented the office staff and their efforts with the many phone calls during recent events. He stated that all departments did an outstanding job today and the Board should be proud.

Doug Jorstad/Dawn Kulcinski motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:59 pm.

Angela A. Hornberg, Village Clerk/Treasurer