

**Village of Holmen
Board Proceedings
March 9, 2023**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on March 9, 2023, at the Holmen Village Hall.

Board members present: Patrick Barlow, Rich Anderson, Doug Jorstad, Rod Stanek, Travis Elam, Micah Wyss and Dawn Kulcinski. Also present were Jeremy Cook, Administrator Heinig, Clerk/Treasurer Hornberg, Public Works Director Mezera, Chief Collins, Engineer Dahl, Park & Recreation Director Brogan, Attorney Weber and Deputy Clerk/Deputy Treasurer Melby.

Public Comment

Jeremy Cook, 210 Lake St., stated that he fully supports the Automatic Aid Agreement with the City of Onalaska Fire Department and offered to answer any questions.

Minutes

Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the February 9, 2023 Board meeting as presented. The motion carried 7-0.

Planning Commission

Dawn Kulcinski/Doug Jorstad motioned to approve the Mathy Construction Company Petition for Proposed Preliminary Plat of Bluffview Business Park Phase Three (North of Hwy. 35 and West of Hwy. 53) contingent on the utility easement from Hwy. 35 be shown and requirements for the State acceptance are provided on and for the final plat, with the understanding that Phase Four is not proceeding at this time. The motion carried 7-0.

Park, Recreation and Library Committee

Micah Wyss/Travis Elam motioned to approve the 2023 contract with Turf Maintenance for fertilization and weed control applications in the amount of \$35,943.96. Trustee Wyss noted that this contract had a slight increase from last year due to inflation and it does not include the three new parks yet. The motion carried 7-0.

Law Enforcement Committee

Information only.

It was noted that the Committee had a discussion on a potential ordinance for ATV/UTV usage in the Village of Holmen.

Public Works Committee

Rich Anderson/Travis Elam motioned to approve bid from Badger Environmental and Earthworks Inc. for Briggs Rd. and McHugh Rd. roundabout project in the amount of \$1,161,692.79. The project dates are June 6 – August 16; during this time the intersection will be closed. The motion carried 7-0.

Rich Anderson/Travis Elam motioned to approve bid from Water Well Solutions for repairs to Well 6 in the amount of \$134,359.00. This is considered an emergency improvement and not budgeted; there are reserves to use in the water utility for situations such as this. The motion carried 7-0.

Rich Anderson/Rod Stanek motioned to approve the Commercial Cross Connection 2-year contract with HydroCorp in the amount of \$28,992.00. The motion carried 7-0.

Rich Anderson/Doug Jorstad motioned to approve the Residential Cross Connection 2-year contract with HydroCorp in the amount of \$35,256.00. The motion carried 7-0.

Finance and Personnel Committee

Doug Jorstad/Micah Wyss motioned to approve payment of the claims as presented for the amount of \$1,115,771.63. The motion carried 7-0.

Doug Jorstad/Dawn Kulcinski motioned to approve Side Letter of Agreement between Holmen Professional Police Association and the Village of Holmen. Administrator Heinig updated the Board on the requested changes and benefits of considering the request for both the Police Department and the Village of Holmen. The modified work schedule will be implemented beginning January 1, 2024. The motion carried 7-0.

Shared Ride Committee

No meeting was held.

Municipal Court Update

No meeting was held.

Fire Board Report

Patrick Barlow/Rich Anderson motioned to approve the Fire Protection and Emergency Services Agreement between the Town of Holland and the Village of Holmen as presented. Administrator Heinig reviewed the changes to the Agreement, noting all changes were now supported by the Village of Holmen. The motion carried 7-0.

Doug Jorstad/Travis Elam motioned to approve the Automatic Aid Agreement with the Onalaska Fire Department as presented. Administrator Heinig stated that this Agreement provides immediate emergency response for all structural fires only in the Holmen Area Fire Department response area and the Onalaska Fire Department response area, and is appropriate for both parties. The motion carried 7-0.

Bluffland Coalition Report

La Crosse County pledged \$150,000.00 for a recreational area for hikers. They also had discussions on signage for the trails.

County Supervisor's Report

Supervisor Viner was unable to attend but sent an update including recent committee discussions and public input on ATV/UTV use on County roads.

President's Report

Informational items only.

Other Items before the Board

Chief Collins and Director Mezera reminded everyone to drive safe tonight.

Director Brogan reported that the summer registration continues to be strong despite the slight increase in fees.

Clerk/Treasurer Hornberg reminded everyone that the spring election will be held April 4, 2023.

Trustee Kulcinski stated that she will not be present for the April Board meeting.

Trustee Elam inquired if there is a reason that the Holmen Police Department purchases Chevy Tahoe versus Ford Expedition. Chief Collins explained that it is due to price and issues with the Ford EcoBoost.

Trustee Anderson thanked everyone's hard work and efforts to rebuild the Holmen Area Fire Department.

Closed Session

At 8:01 pm, Doug Jorstad/Travis Elam motioned to convene into closed session per Wisconsin State Statute

Authority: §19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Purpose: Considering the sale of public property

The motion carried 7-0.

At 8:20 pm, Rod Stanek/Doug Jorstad motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried 7-0.

Dawn Kulcinski/Rod Stanek motioned to advise the potential buyer that the property is no longer for sale. The motion carried 7-0.

Dawn Kulcinski/Micah Wyss motioned to adjourn the meeting at 8:21 pm. The motion carried 7-0.

Jennifer L. Melby, Village Deputy Clerk/Deputy Treasurer
Reviewed by Angela A. Hornberg, Village Clerk/Treasurer