# Village of Holmen
# Board Proceedings
# March 13, 2025

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on March 13, 2025, at the Holmen Village Hall.

Board members present: Patrick Barlow, Rich Anderson, Dawn Kulcinski, Doug Jorstad, Micah Wyss and Travis Elam. Sam Kube was excused. Also present were Alex Lueck, Chief Collins, Administrator Heinig, Director of Operations & Finance/Clerk/Treasurer Hornberg, Public Works Director Mezera, Engineer Dahl, Park & Recreation Director Geary and Attorney Weber.

**Public Comment**
None.

**Minutes**
Rich Anderson/Doug Jorstad motioned to approve the minutes of the February 13, 2025 Board meeting as presented. The motion carried 6-0.

**Planning Commission**
Dawn Kulcinski/Travis Elam motioned to approve Conditional Use Permit from Village of Holmen for Village garage to be located at 750 Amy Drive, as conditioned within the Planning Commission recommendation. Administrator Heinig reviewed the building plans which comply with the SPAR review requirements in all areas. He stated that no one spoke for or against the permit during the February 25th public hearing and the Planning Commission recommended approval as presented. The motion carried 6-0.

Doug Jorstad/Dawn Kulcinski motioned to approve Ordinance 3-2025, An Ordinance Annexing Certain Territory into the Village of Holmen (S&J Farms LLC, represented by Jim Christenson; Petition MBR #14733). Administrator Heinig reviewed the proposed annexation of 63.63 acres of the Herb Hanson Farm and including Highway 53 right-of-way; this development will provide for 91 residential lots. The motion carried 6-0.

**Park, Recreation and Library Committee**
Micah Wyss/Doug Jorstad motioned to approve the 2025 playground woodchip proposal from Natural Solutions LLC in the amount of $25,792.00. The motion carried 6-0.

**Law Enforcement Committee**
No meeting was held.

**Public Works Committee**
Rich Anderson/Travis Elam motioned to approve 2025-2027 sludge hauling contract with low bid awarded to Feyen's Arcade Pumping Service LLC. The motion carried 6-0.

**Finance and Personnel Committee**
Doug Jorstad/Rich Anderson motioned to approve payment of the claims as presented for the amount of $939,601.92. The motion carried 6-0.

Doug Jorstad/Dawn Kulcinski motioned to approve Temporary Amendment to Liquor Premises for Specific Event - Booster Bash to be held May 10, 2025, at Holmen American Legion, 419 1st Ave W, with amplified music to end no later than 11:00 pm. The motion carried 6-0.

Doug Jorstad/Dawn Kulcinski motioned to approve Developer's Agreement for Cole Addition Nine as presented. The motion carried 6-0.

**Shared Ride Committee**
Next meeting will be held in April.

**Municipal Court Update**
Next meeting will be held in April.

**Fire Board Report**
Informational items only.

**Bluffland Coalition Report**
No report was available.

**County Supervisor's Report**
Supervisor Kovacevich asked Supervisor Elam to remind the Board that there will be a public information session held at the Town of Holland on March 17th to discuss County Road XX reconstruction.

**President's Report**
President Barlow mentioned that he attended the Holmen Community Center Donor Appreciation event. He also reviewed some of the challenges in recruiting work and managing businesses in rural areas as discussed at the UWL, State Bank Economic Indicators breakfast.

**Other Items before the Board**
Chief Collins invited all to attend the annual Police Department awards banquet at the Holmen Library on March 20th from 5:30-7:30 pm.

Director of Operations and Finance Hornberg reminded the Board of the upcoming Spring Election on April 1st.

President Barlow thanked everyone for their efforts.

**Closed Session**

At 7:31 pm, Doug Jorstad/Micah Wyss motioned to convene into closed session per Wisconsin State Statute

> *Authority: §19.85(1) (c)* Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
>
> *Purpose*: Discussion on Personnel Updates

*Authority: §19.85(1) (e)* Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

*Purpose:* Possible property acquisitions

The motion carried 6-0.

At 7:52 pm, Doug Jorstad/Travis Elam motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried 6-0.

No action items were required after closed session.

Dawn Kulcinski/Doug Jorstad motioned to adjourn the meeting at 7:53 pm. The motion carried 6-0.

Angela A. Hornberg, Director of Operations & Finance/Clerk/Treasurer