

**Village of Holmen  
Board Proceedings  
March 11, 2021**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on March 11, 2021, at the Holmen Village Hall.

Board members present: Patrick Barlow, Rich Anderson, Rod Stanek, Doug Jorstad, Brandon Cain, Dawn Kulcinski and Micah Wyss. Also present were Adrian Stanek, Laurie Abeyta, Sandy Turner, Jeremy Cook, Jim Christianson, Rick Beyer, Attorney Weber, Administrator Heinig, Clerk/Treasurer Hornberg, Police Chief Collins, Public Works Director Mezera, Engineer Dahl and Park & Recreation Director Brogan.

**Public Hearing**

At 7:02 pm, Doug Jorstad/Dawn Kulcinski motioned to open the public hearing for Ordinance 1-2021, An Ordinance to Amend Chapter 108 of the Code of the Village of Holmen Relating to Joint Municipal Court. The motion carried unanimously.

Administrator Heinig remarked that this amendment was necessary solely due to the Town of Holland removing themselves from Joint Municipal Court; no other changes have been made.

No one spoke on behalf of the ordinance changes.

Brandon Cain/Doug Jorstad motioned to close the public hearing at 7:04 pm. The motion carried unanimously.

**Public Comment**

Jim Christianson commented that he was in attendance to answer any questions regarding the Sweens Preliminary Plat.

**Minutes**

Rich Anderson/Brandon Cain motioned to approve the minutes of the February 11, 2021 Board meeting. The motion carried unanimously.

**Planning Commission**

Doug Jorstad/Brandon Cain motioned to approve rezoning from RJ 35, LLC (Owner) for Change of Zoning (Rezoning) from (R-6) Zero Lot Line Two Family (Single Family Twindo) Residential District to (R-3) Single Family Residential District. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve Preliminary Plat from RJ 35, LLC (Owner) for Sweens Addition, contingent upon engineering acceptance of the final storm water, waste water and water utility designs. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve Ordinance 2-2021, An Ordinance Annexing Certain Territory into the Village of Holmen (Robert Lunke; Petition MBR #14374), contingent upon State approval. The motion carried unanimously.

**Park, Recreation and Library Committee**

Brandon Cain/Micah Wyss motioned to approve the purchase of replacement Funbrellas for the Holmen Aquatic Center from Anchor in the amount of \$10,155.76. The motion carried unanimously.

**Law Enforcement Committee**

Informational items only.

**Public Works Committee**

Rich Anderson/Brandon Cain motioned to approve contract with Hydrocorp for 2021-2022 Cross Connection Inspections in the amount of \$54,144.00. The motion carried unanimously.

**Finance and Personnel Committee**

Doug Jorstad/Micah Wyss motioned to approve payment of the claims as presented for a total amount of \$1,054,680.07. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Class A Beer/Class A Liquor, Tobacco Licenses for Holmen Quick Stop LLC, Agent Navtej Singh, located at 402 North Holmen Drive, Holmen. The motion carried unanimously.

Doug Jorstad/Brandon Cain motioned to approve Ordinance 1-2021, An Ordinance to Amend Chapter 108 of the Code of Ordinances of the Village of Holmen Relating to Joint Municipal Court. The motion carried unanimously.

**Shared Ride Committee**

Trustee Cain reported that ridership decreased by 559 (from 1248 to 689 from January 2020 to January 2021) due to COVID-19.

**Municipal Court Update**

Informational items only.

**Fire Board Report**

Informational items only.

**County Supervisor's Report**

Informational items only.

**President's Report**

Informational items only.

**Other Items before the Board**

Engineer Dahl mentioned that the County has executed the agreement for the final stage of Sand Lake Road. Construction should begin sometime this summer. All resident questions should be directed to the County as it is solely their project.

Clerk/Treasurer Hornberg reminded the Board that the Spring Election will be held on April 6.

Trustees Jorstad and Anderson wished luck to all on the Spring ballot.

President Barlow thanked Village staff, Police and Fire personnel for providing continuous service throughout the pandemic.

**Closed Session**

At 7:36 pm, Doug Jorstad/Brandon Cain motioned to convene into closed session per Wisconsin State Statute Authority: §19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

Purpose: Holmen Area Fire District

The motion carried unanimously.

At 8:00 pm, Dawn Kulcinski/Brandon Cain motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Brandon Cain/Dawn Kulcinski motioned to direct Fire Board Representatives vote to deny that any modifications be made to fire services agreement at this time. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to adjourn the meeting at 8:01 pm. The motion carried unanimously.

Angela A. Hornberg, Village Clerk/Treasurer