

**Village of Holmen  
Board Proceedings  
April 13, 2023**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on April 13, 2023, at the Holmen Village Hall.

Board members present: Patrick Barlow, Rich Anderson, Rod Stanek, Travis Elam and Micah Wyss. Doug Jorstad and Dawn Kulcinski were excused. Also present were Steve O'Malley, Ryan Ostreng, Pam Viner, Administrator Heinig, Clerk/Treasurer Hornberg, Public Works Director Mezera, Chief Collins, Engineer Dahl, Park & Recreation Director Brogan, Attorney Weber and Deputy Clerk/Deputy Treasurer Melby.

**Public Comment**

Steve O'Malley, 422 Gillette Street, La Crosse, shared information on an upcoming fundraiser on behalf of a local family. Jesse Stratton, a Holmen graduate, was recently diagnosed with ALS; his wife, Diana Stratton, is a teacher at Holmen Middle School. The benefit will be held at the Holmen Community Center on May 20 from 2:00 pm – 6:00 pm. He encouraged the Board members to attend.

Ryan Ostreng, Holmen Area Fire Chief, introduced himself and reviewed information on his career and his goals for the Department.

**Minutes**

Rich Anderson/Micah Wyss motioned to approve the minutes of the March 9, 2023 Board meeting as presented. The motion carried 5-0.

**Planning Commission**

Rich Anderson/Travis Elam motioned to approve the Petition for Conditional Use Permit from investor David Clark for a two-family dwelling/residence at 607/609 2<sup>nd</sup> Avenue East (Tax #14-102-9) in a R-3 Existing Single-Family Mixed Residential Zoning District, contingent on the building constructed follow the drawings submitted. The motion carried 5-0.

**Park, Recreation and Library Committee**

Micah Wyss/Travis Elam motioned to approve the bid from ComFloors for replacement of the flooring at the Halfway Creek West Shelter in the amount \$11,120.00. The motion carried 5-0.

**Law Enforcement Committee**

It was noted that the Committee requested staff to create an ordinance for ATV/UTV usage in the Village of Holmen, to be presented and reviewed at a future Law Enforcement Committee meeting.

**Public Works Committee**

Rich Anderson/Rod Stanek motioned to approve the Cole Seven Engineering Plans as presented. The motion carried 5-0.

Rich Anderson/Micah Wyss motioned to approve the Bluffview Business Park Phase Three Engineering Plans as presented. The motion carried 5-0.

Rich Anderson/Travis Elam motioned to approve the Cole East - North Phase; Gaarder Road Engineering Plans as presented. The motion carried 5-0.

**Finance and Personnel Committee**

Micah Wyss/Rod Stanek motioned to approve payment of the claims as presented for the amount of \$1,788,437.78. The motion carried 5-0.

Micah Wyss/Rich Anderson motioned to approve the Developer's Agreement for Cole Addition Seven. The motion carried 5-0.

Micah Wyss/Travis Elam motioned to approve the Developer's Agreement for Bluffview Business Park Phase Three as presented. Administrator Heinig reviewed the contractual obligation for the Village to reimburse Mathy Construction Company \$230,000.00 for the construction of utilities and utility connections, and 1/3 of the cost of the road construction of Paulson Avenue from Temte Street to the south project line (approximately \$100,000.00). The motion carried 5-0.

**Shared Ride Committee**

Trustee Elam stated that the Shared Ride program will go through a branding study in order to increase visibility. The group has agreed to an investment of \$4,050.00 - \$5,550.00 for marketing services with Metre Agency; individual costs will be based on 2022 ridership. He also mentioned that three of the five new vehicles have been received.

**Municipal Court Update**

The annual reorganization meeting will be held next week.

**Fire Board Report**

President Barlow mentioned that Chief Ostreng's swearing-in ceremony will be held April 18 at 4:00 pm at the Holmen Fire Station; all are welcomed to attend. He also stated that the new pumper/tinder is being transported soon; the La Crosse Fire Department will assist with the training on the new equipment.

**Bluffland Coalition Report**

Trustee Stanek reported that the group has finalized acquisition of the Five Pines property to benefit trail routing options.

**County Supervisor's Report**

Supervisor Viner stated the County is going to survey residents in reference to opening more County Roads to ATVs/UTVs. The County has researched current regulation in other communities; she offered to share the information with Administrator Heinig. Viner also reported that she has asked for and has received support for a County contribution to the NASA All-Abilities Park in Remington Hills.

**President's Report**

President Barlow stated that there will be a NASA fundraiser to support the Holmen All-Abilities Park at the La Crosse Center on April 25, 2023; he plans to attend.

**Other Items before the Board**

Chief Collins stated that a new Executive Assistant started this week and the two new officers hired the beginning of April are doing well. Another new officer will begin in June and interviews will be held April 17 for potential additional officers. He mentioned that the Holmen Police Department will host a Law Enforcement Memorial Ceremony to honor Wisconsin officers killed in the line of duty.

Director Mezera announced that the compost site opened on Saturday, April 8 and that they have begun street sweeping.

Director Brogan clarified that the NASA All-Abilities Park will be comparable to the one located in Tomah.

Engineer Dahl reported that construction season has begun; he stated that questions and/or concerns can be directed to him.

Administrator Heinig thanked Clerk/Treasurer Hornberg and her team for running a great election.

Clerk/Treasurer Hornberg reported that she and staff spent most of Wednesday at La Crosse County for a Spring Election recount; she was proud to announce that there were no issues in the Village of Holmen. She thanked her team and the election inspectors for all of their hard work.

Trustee Wyss thanked election staff for a smooth election.

President Barlow congratulated all reelected Board members and thanked the staff for all the hard work.

Trustee Anderson and Trustee Stanek thanked the staff for the hard work and efforts running the election.

Micah Wyss/Travis Elam motioned to adjourn the meeting at 8:01 pm. The motion carried 5-0.

Jennifer L. Melby, Village Deputy Clerk/Deputy Treasurer  
Reviewed by Angela A. Hornberg, Village Clerk/Treasurer