

**Village of Holmen
Board Proceedings
April 14, 2022**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on April 14, 2022, at the Holmen Village Hall.

Board members present: Patrick Barlow, Rich Anderson, Rod Stanek, Dawn Kulcinski, Travis Elam and Micah Wyss. Doug Jorstad was excused. Also present were James Steinbrink, Mark and Nancy Wannemuehler, Ali Hellenbrand, Macala Hale, Jill Sherry, Mechele Miholovic, Jeremy Cook, Phillip Davies, Pam Viner, Lt. Cody Spears, Haley Spears, Investigator Tony Haug, Attorney Weber, Administrator Heinig, Clerk/Treasurer Hornberg, Public Works Director Mezera, Chief Collins, Engineer Dahl and Park & Recreation Director Brogan.

Public Comment

President Barlow read his proclamation in support of April as World Autism Month and April 2 as World Autism Awareness Day. Mechele Miholovic was in attendance to receive the proclamation and spoke on behalf of autism awareness. She stated that Partners in Excellence is one of the best autism centers in the area but unfortunately, they only work with children. Ms. Miholovic shared challenges and strengths of her autistic child and encouraged adult job support, as well as educating the public on challenges those on the spectrum may face. She offered to collaborate with emergency service personnel to help with challenges they may face as well.

Ali Hellenbrand, 3122 Horton St, stated she was in attendance regarding the new park apparatus and her hopes that a splash pad may be included.

Jill Sherry, W6708 Casberg Coulee Rd, stated she was in attendance to get information on the proposed Hwy V temporary road closure; she shared concerns over emergency needs, as well as business access.

Mark and Nancy Wannemuehler, N7626 Casberg Coulee Rd, shared concerns over the road closures and inquired if the access would be returned on evening and weekends.

James Steinbrink, N7824 Flaten Rd, stated his concerns over adding rerouting travel time to already busy schedules.

President Barlow suggested that those concerned over the Hwy V project could stay until the Public Works agenda item and some questions would be addressed.

Minutes

Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the March 10, 2022 Board meeting as presented. The motion carried unanimously.

Public Works Committee

President Barlow suggested, and the Board agreed, to move the Public Works agenda items up on the agenda to address concerns with the Hwy V road closure.

Rich Anderson/Travis Elam motioned to approve change order for the 2022 street reconstruction project in the amount of \$37,442.95. Administrator Heinig explained that since the 2022 street reconstruction project came in under budget, additional streets were able to be added and because quoted prices were at pre-inflated rates, the change order would allow for completion of more streets within the subdivision. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to contract with Dirt Monkey for the demolition of 606 S Main St. in the amount of \$18,500.00. The motion carried unanimously.

Engineer Dahl explained the purpose and the phases of the Hwy V project; the purpose is to extend water, sewer and stormwater services from McHugh St to Keppel Rd. Phase 1 will begin once school has recessed for the summer on

June 6. The first phase will take place from McHugh St to Marie Dr; during this phase, traffic can be re-routed through other neighborhood streets. The second phase will begin approximately 30-45 days after Phase 1 begins but not until supplies have been received. During the 2nd phase which will run from Marie Dr to Keppel Rd, there is no way to safely utilize the west or east sides of the road. The road will need to be completely torn up on one side and the dirt that is removed will need to be stored on the other side. There will be no way to safely use this road during construction or to replace dirt each evening and/or weekend as this would delay the project from 45 days to months, as well as not be cost effective. The only availability to complete this project is during the summer months while school is in recess. Dahl stated that nationwide material shortages could delay and adjust the project as well, but the plan is to progress as quickly as possible.

Administrator Heinig added that there is no other way for Phase 2 to progress with the ravine and bluff; there would be no way to create temporary road access. He estimated that the road closure would be approximately 45 days. Heinig stated that emergency personnel were all aware and would reroute emergency vehicles accordingly. He stated that during Phase 3, Keppel Rd would be widened to a full 30 feet and include trails and curb; there will be a temporary road available during this phase of the project.

President Barlow reiterated reasons for the road closure, ensured all that emergency dispatch was aware and inquired with Captain Cook if the Farmington Fire Department would be asked to assist in emergency calls during the closures; Barlow thanked those in attendance and stated that further questions could be directed to Village staff.

Supervisor Viner asked about utilizing the Village website for updates on the road closure. Engineer Dahl stated that the County has detour maps and updates on their website for this project.

Planning Commission

Informational items only.

Park, Recreation and Library Committee

Micah Wyss/Dawn Kulcinski motioned to approve proposal from North American Squirrel Association (NASA) to fund and construct an all-abilities playground at Remington Hills Park. Director Brogan stated that the group plans to fundraise approximately \$220,000 for this equipment; he mentioned that Remington Hills park currently has the oldest equipment of all the parks so this will be a welcome update. The motion carried unanimously.

Micah Wyss/Dawn Kulcinski motioned to approve the purchase of playground equipment for McGilvray, Pertzsch and Seven Bridges parks from Lee Recreation in the amount of \$607,081.00. Administrator Heinig reviewed the amenities at each playground and shared some information on how those choices were made. The motion carried unanimously.

Micah Wyss/Rich Anderson motioned to approve the purchase of park furnishings (benches, tables, litter containers, bike racks) for McGilvray, Pertzsch and Seven Bridges parks from Lee Recreation in the amount of \$101,945.94. The motioned carried unanimously.

Micah Wyss/Travis Elam motioned to approve the bid from Fowler & Hammer for McGilvray, Pertzsch and Seven Bridges park construction in the amount of \$3,320,500.00. The motion carried unanimously.

Micah Wyss/Dawn Kulcinski motioned to approve revised 2022 fertilization and weed control contract for the Village facilities with Turf Maintenance. Trustee Wyss remarked that due to price increases, the Committee approved a decrease in services at 3 locations rather than an increase in cost for 2022. The motion carried unanimously.

Micah Wyss/Rich Anderson motioned to consider MSA contract for park project construction oversight without Committee recommendation. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to approve contract with MSA Professional Services for park project construction oversight in the amount of \$96,000.00. The motion carried unanimously.

Law Enforcement Committee

No meeting was held. Chief Collins introduced recently promoted Lieutenant Cody Spears and Investigator Anthony Haug. Spears and Haug shared some information about themselves, and said they were looking forward to the opportunity and new challenges.

Finance and Personnel Committee

Micah Wyss/Rich Anderson motioned to approve payment of the claims as presented for a total amount of \$1,080,691.00. The motion carried unanimously.

Shared Ride Committee

Trustee Wyss reported numbers for the following: ridership increased by 241 (from 793 to 532 from December 2020 to December 2021); ridership increased by 186 (from 875 to 689 from January 2021 to January 2022); ridership increased by 296 (from 882 to 586 from February 2021 to February 2022). Wyss remarked that numbers are continuing to increase but still haven't reached pre-pandemic levels.

Municipal Court Update

Meeting will be held next week.

Fire Board Report

Trustee Stanek reported that call numbers for February were 92 with an annual total to date of 205. President Barlow mentioned that April 15 is Chief Gilliam's last day; Asst. Chief Jeff Murphy will be stepping in temporarily. He welcomed Phillip Davies who was recently promoted to full-time with the Department.

County Supervisor's Report

Supervisor Viner stated that the County D bridge replacement has been postponed at this time; the weight limit on the bridge will be reduced until the project can be completed. She mentioned that a portion of County ARPA funds will be used to help fund neighborhood child care models; she sent information to Holmen Area School District Board President Hancock and District Administrator Mueller to encourage them to participate. She also mentioned that there is a housing redevelopment grant available to County residents for demolition and renovation; contact Brian Fukuda to apply for the grant.

President's Report

President Barlow shared a Proclamation for Municipal Treasurers' Appreciation week for Clerk/Treasurer Hornberg. He mentioned that at his request, La Crosse Fire Chief finalists will be brought to the Holmen Area Fire Board for a brief meeting.

Other Items before the Board

Trustee Stanek remarked that he attended a Bluffland Coalition meeting in March, and stated that the group will be applying for a grant for land acquisition, trail creation and habitat protection. He remarked that the group will be working on creations of maps for existing trails in the area.

Trustee Anderson thanked Engineer Dahl and Administrator Heinig for their presentation on the Hwy V project.

Trustee Wyss congratulated recently elected Trustee Elam and re-elected Trustee Stanek, and the Board congratulated Trustees Wyss, Elam and Stanek as well.

Administrator Heinig reminded the Board that a group photo will be taken at the April 19 special meeting.

Engineer Dahl stated that the 2022 street reconstruction project will be starting soon; most will be done by the end of May or early June.

Director Brogan thanked the Board for support of Park & Recreation staff who sometimes begin in their youth as a flag football referee and end up as a Police Investigator for the Village.

Chief Collins mentioned that interviews for two vacancies in the Police Department will be held on April 19.

President Barlow thanked staff for information provided this evening and thanked the Board for their service.

Dawn Kulcinski/Travis Elam motioned to adjourn the meeting at 8:20 pm. The motion carried unanimously.

Angela A. Hornberg, Village Clerk/Treasurer