

**Village of Holmen
Board Proceedings
May 13, 2021**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on May 13, 2021, at the Holmen Village Hall.

Board members present: Patrick Barlow, Rich Anderson, Rod Stanek, Doug Jorstad, Brandon Cain and Micah Wyss. Dawn Kulcinski was absent. Also present were Jeff Roemer, Pam Viner, Jeremy Cook, Frank Garrow, Joe Haas, Jacob Hart, Mike Lavery, Troy Guide, Corey Yonkovich, Attorney Weber, Administrator Heinig, Clerk/Treasurer Hornberg, Lt. Erich Zwicker, Public Works Director Mezera, Engineer Dahl and Park & Recreation Director Brogan.

Public Hearing

At 7:01 pm, Rich Anderson/Doug Jorstad motioned to open the public hearing for Ordinance 3-2021, An Ordinance Modifying the R-3 Residential District. The motion carried unanimously.

No one spoke on behalf of the proposed Ordinance.

Brandon Cain/Doug Jorstad motioned to close the public hearing at 7:03 pm. The motion carried unanimously.

Special Presentation

Jacob Hart from the Holmen Area Community Center gave a presentation on the many ways that the Community Center/Boys and Girls Club of Greater La Crosse, Barb and Dave Skogen branch, are able to support the community and provide a safe space for community members to gather and grow. He thanked the Village Board for their support, both financial and otherwise. Hart reviewed the numerous programming options, and well as partnerships with many organizations to support fitness, wellness and mental health in the community. He stated that the Holmen branch was one of the first to reopen a congregate dining space for seniors as of April 2021. Hart mentioned that they will continue to work towards ideas for intergenerational programming and ways for partnering youth with the elderly. He reviewed current staff as well as plans for the future and offered to answer any questions for the Board.

Joe Haas from Hawkins Ash CPAs presented the 2020 audit and offered to answer questions pertaining to the audit.

Public Comment

None.

Minutes

Rich Anderson/Micah Wyss motioned to approve the minutes of the April 8, 2021 Board meeting and April 20, 2021 Special Board meeting. The motion carried unanimously.

Planning Commission

Rich Anderson/Brandon Cain motioned to approve Ordinance 4-2021, An Ordinance Annexing Certain Territory into the Village of Holmen (Dan Storlie; Petition MBR#14382). The motion carried unanimously.

Doug Jorstad/Micah Wyss motioned to approve Ordinance 3-2021, An Ordinance Modifying the R-3 Residential District. The motion carried unanimously.

Park, Recreation and Library Committee

Brandon Cain/Rod Stanek motioned to approve proposal with MSA Professional Services in the amount of \$232,000 for the 2022 Parks Improvement Project. Administrator Heinig explained that the proposal had come from the Committee level without recommendation so it could be vetted with the full board to discuss if additional bids should be obtained. Heinig recommended that the MSA proposal for the park planning bid be supported; he stated that the Village has a very strong relationship with MSA as they have done a phenomenal job with the Police Department, Library, as well as the West and East Park Shelters. The firm has proven to be very trustworthy, and they bid the project with a significant discount for their services. MSA has the unique capability as a firm to provide planning and architecture services together, and will also oversee engineering, stormwater, electric, landscaping and partnering with vendors for installation of apparatus. Heinig suggested that for now the construction oversight portion of the bid be removed from the bid as it is not necessary for this stage of the project. The motion carried unanimously.

Law Enforcement Committee

Informational items only.

Public Works Committee

No meeting was held.

Finance and Personnel Committee

Doug Jorstad/Micah Wyss motioned to approve payment of the claims as presented for a total amount of \$1,019,692.84. The motion carried unanimously.

Doug Jorstad/Brandon Cain motioned to approve administrative approval of Class “B” Beer/”Class B” Liquor Licenses for Hacienda Vieja Mexican Grill & Bar LLC, Agent Dana L. Hornberg, located at 208 Holmen Drive South. Clerk/Treasurer Hornberg explained that once sufficient operators have been approved, she will release the license. She also stated that she will discuss with the owners that the license will restrict the serving of alcohol to the enclosed patio space directly in front of the restaurant only. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Resolution 3-2021, a Resolution Adopting the Modified Holmen Compensation & Classification Structure (HCCS) and a 2021 Market Wage Adjustment for Relatable Non-Management and Management Employees. Heinig reviewed the proposed changes and answered questions. The motion carried unanimously.

Doug Jorstad/Brandon Cain motioned to recommend approval of change in Fence Permit fee to \$150. Heinig stated that staff invests at a minimum \$200 of time to review all aspects necessary for a fence permit such as site zoning, easements, height and setback. The motion carried unanimously.

Shared Ride Committee

Trustee Wyss reported that ridership decreased by 203 (from 877 to 674 from March 2020 to March 2021). Wyss mentioned that overall ride totals, including West Salem and Onalaska, were up for the year. However, year-to-date and revenues are still down due to COVID.

Municipal Court Update

Meeting will be held in July.

Fire Board Report

Informational items only.

County Supervisor's Report

County Supervisor Pam Viner mentioned that County Highway Commissioner Ron Chamberlain has resigned effective the end of July. She stated that the County is working on a new Comprehensive Plan and encouraged that Holmen residents keep their eye out for various surveys on the County site to provide input to help guide the decisions for the community. Viner stated that redistricting is coming up soon; she asked to meet with President Barlow to discuss. The County is awaiting census numbers which have been delayed; WCA is attempting to work with legislation to postpone the redistricting deadline of July 1st. La Crosse County Administrator O'Malley offered to assist the Board/Staff with any questions regarding American Rescue Plan funds.

President's Report

Informational items only.

Other Items before the Board

Lt. Zwicker informed the Board that the Department plans to place a 10-day deadline for appeals on parking citations which is what La Crosse and Onalaska use; currently there was not a deadline. He also mentioned that due to the need for early planning during uncertain times, the National Night Out event will be cancelled again for 2021.

Director Brogan stated that the Holmen American Legion has begun the application process for Kornfest. He also mentioned that they have received an update from the La Crosse County Health Department regarding summer pool COVID restrictions. Brogan commented that staff will be required to wear masks unless in guard chairs or while swimming but patrons will only be encouraged to wear them.

Engineer Dahl stated that Village street projects will be coming to an end in the next couple of weeks and that the County now has information on their website regarding their SN road project.

Administrator Heinig thanked the Board for their constant support that helps to strengthen the community.

Trustee Anderson welcomed County Supervisor Viner to the meeting.

Trustee Cain inquired as to guidelines to share with residents regarding rummage sale signs. Administrator Heinig remarked that with permission from the property owner only, signs can be placed on private property; signs cannot be placed in the right-of-way. Director Mezera added that the general rule is the sign must be placed at a minimum of 12 feet behind the curb/sidewalk. He said these regulations are taken from State Statutes and not a Village Ordinance; we just choose to enforce it due to safety and resident concerns.

Closed Session

At 8:12 pm, Doug Jorstad/Brandon Cain motioned to convene into closed session per Wisconsin State Statute Authority: §19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Purpose: Holmen Area Fire District Contract

The motion carried unanimously.

At 9:04 pm, Brandon Cain/Doug Jorstad motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Brandon Cain/Doug Jorstad motioned to direct Fire Board Representatives vote to ratify Intergovernmental Shared Administration Memorandum of Understanding with the City of La Crosse Fire Department and Holmen Area Fire Department Board and Owners. The motion carried unanimously.

Micah Wyss/Brandon Cain motioned to adjourn the meeting at 9:06 pm. The motion carried unanimously.

Angela A. Hornberg, Village Clerk/Treasurer