

**Village of Holmen
Board Proceedings
June 13, 2019**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on June 13, 2019, at the Holmen Village Hall.

Board members present: Patrick Barlow, Doug Jorstad, Rich Anderson, Dawn Kulcinski, Micah Wyss, Brandon Cain and Rod Stanek. Also present were Ed O'Brien, Tamera Schmidt, William Bolte, Fire Chief Buck Manley, Public Works Director Mezera, Administrator Heinig, Park & Recreation Director Brogan, Village Engineer Dahl, Police Chief Collins, Clerk/Treasurer Hornberg, Attorney Brian Weber and Pat McKnight.

Public Comment

None.

Minutes

Dawn Kulcinski/Doug Jorstad motioned to approve the minutes of the May 9, 2019 Board meeting as presented. The motion carried unanimously.

Planning Commission

Rich Anderson/Dawn Kulcinski motioned to approve Ordinance 4-2019 – An Ordinance Annexing Certain Territory into the Village of Holmen (Tyler & Amanda McCoy; Petition MBR#14213). The motion carried unanimously.

Park, Recreation and Library Committee

Dawn Kulcinski/Brandon Cain motioned to approve special event request by Holmen American Legion for Kornfest on August 16-18, 2019, at Halfway Creek Park. The motion carried unanimously.

Law Enforcement Committee

Informational items only.

Public Works Committee

Dawn Kulcinski/Doug Jorstad motioned to consider Resolution 5-2019 without Committee recommendation as CMAR was not completed in time for the Public Works Committee Meeting. The motion carried unanimously.

Dawn Kulcinski/Doug Jorstad motioned to approve Resolution 5-2019 – Compliance Maintenance Resolution. The motion carried unanimously.

Rich Anderson/Micah Wyss motioned to approve Amendment #1 – Gaarder Road Roundabout. Administrator Heinig explained that this addition was to add landscape designs to the original plans. The motion carried unanimously.

Dawn Kulcinski/Doug Jorstad motioned to remove Engineering Plans – First Addition to Seven Bridges Addition from action items. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve Engineering Plans – Field of Dreams Phase III. The motion carried unanimously.

Doug Jorstad/Micah Wyss motioned to remove Engineering Plans – Pertzsch Farm Addition from action items. The motion carried unanimously.

Micah Wyss/Rod Stanek motioned to approve Resolution 4-2019, Accepting the Public Improvements of Bluffview Business Park Phase One, contingent on the completion of items as listed by Engineer Dahl. Engineer Dahl assured the Board that the majority of these items have been or will be addressed soon. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Rich Anderson motioned to approve payment of the claims as presented for a total amount of \$1,564,584.84. The motion carried unanimously.

Doug Jorstad/Brandon Cain motioned to approve 2019/2020 Class B Retail Combination Licenses; Class A Retail Combination Licenses; Class "B" Retail Liquor - Wine Only License; Class "B" Retail Beer/"Class C" Wine Licenses; Class "B" Retail Beer License and "Class C" Wine License. The motion carried with Stanek, Cain, Barlow, Wyss, Jorstad and Anderson in favor; Kulcinski abstained.

Doug Jorstad/Dawn Kulcinski motioned to deny Doran Banse Operator's License, with a 1-year waiting period from application date before re-application of Operator's License can occur. Due to this denial; he is not allowed privileges of ownership for HD Tavern as far as serving is concerned. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to deny Joseph Newman Operator's License, with a 90-day waiting period from application date before re-application of Operator's License can occur. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve 2019/2020 Operator's Licenses, excluding Banse and Newman, as presented. The motion carried with Stanek, Cain, Wyss, Jorstad, Barlow and Anderson in favor; Kulcinski abstained.

Doug Jorstad/Brandon Cain motioned to approve 2019/2020 Cigarette & Tobacco Licenses, Video/Coin Operated/Amusement Machine Licenses, Junk/Salvage Yard License, Pawn Broker License and Septage Licenses as presented. The motion carried with Stanek, Cain, Wyss, Barlow, Jorstad and Anderson in favor; Kulcinski abstained.

Doug Jorstad/Rich Anderson motioned to approve Temporary Amendment to Liquor Premises for Specific Event for American Legion Kornfest to be held on August 16-18, 2019, at Halfway Creek Park, 419 1st Avenue West. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to remove Developer's Agreement for First Addition to Seven Bridges Addition from action items. The motion carried unanimously.

Brandon Cain/Dawn Kulcinski motioned to approve Developer's Agreement for Field of Dreams Phase III including Exhibit B, reimbursement to subdivider and cost of improvements in an amount not to exceed \$10,000.00. The motion carried unanimously.

Doug Jorstad/Micah Wyss motioned to remove Developer's Agreement for Pertzsch Farm Addition from action items. The motion carried unanimously.

Doug Jorstad/Rod Stanek motioned to approve the Village of Holmen Professional Police Officer's Association 2020-2022 contract as presented. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve purchase of 2007 Komatsu forklift from Bernie's Equipment Co., Inc. in the amount of \$9,800.00. The motion carried unanimously.

Shared Ride Committee

Trustee Wyss reported that ridership decreased by 21 (from 1223 to 1202 from April 2018 to April 2019).

Municipal Court Update

No meeting was held.

Fire Board Report

Trustee Stanek reported that the Fire Department is well within the 2019 budget and some capital funds have been allocated to the Local Government Investment Pool to earn interest until needed. There also have been a few staff changes recently and Quint truck issues are being resolved.

County Supervisor's Report

No report is available.

President's Report

Informational items only.

Other Items before the Board

Trustee Jorstad complimented the Engineer Dahl for progress with summer construction work.

Trustee Wyss mentioned he will be unable to attend the July Board meeting, and recommended the Sunday Concerts in the Park.

Administrator Heinig complimented staff on all of their hard work.

Reporter Pat McKnight remarked that she is grateful for her relationship with the Village.

Fire Chief Manley complimented the Police Department for an outstanding job in recent big accidents and their assistance with scene safety. He complimented Officer Brandau who saved a life in an accident north of the Village.

President Barlow complimented the staff, as well as stating that the Village has been lucky to have Pat McKnight reporting. He complimented the Park & Recreation's softball program.

Brandon Cain/Doug Jorstad motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:22 pm.

Angela A. Hornberg, Village Clerk/Treasurer