

**Village of Holmen
Board Proceedings
June 9, 2022**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on June 9, 2022, at the Holmen Village Hall.

Board members present: Patrick Barlow, Doug Jorstad, Rich Anderson, Rod Stanek, Travis Elam, Dawn Kulcinski and Micah Wyss. Also present were Jeremy Cook, Troy Brindle, Pam Viner, Attorney Weber, Administrator Heinig, Clerk/Treasurer Hornberg, Public Works Director Mezera, Chief Collins, Engineer Dahl and Park & Recreation Director Brogan.

Public Comment

None.

Minutes

Rich Anderson/Doug Jorstad motioned to approve the minutes of the May 12, 2022 Board meeting as presented. The motion carried unanimously.

Planning Commission

Dawn Kulcinski/Rod Stanek motioned to approve the petition for rezoning located at the approximate corner of Sween Drive and Briggs Road (Tax Key Parcels: 14-1581-0, 14-1582-0, 14-1583-0 and 14-1584-0) from R-3 Single Family Residential District to a PUD Planned Unit Development Overlay. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve Certified Survey Map (CSM) for the subdivision and dedication of land at the northwest corner of Hale Drive and Holmen Drive. The motion carried unanimously.

Park, Recreation and Library Committee

Micah Wyss/Doug Jorstad motioned to approve the special event request by Holmen American Legion for Kornfest for August 19-21, 2022, at Halfway Creek Park. The motion carried unanimously.

Law Enforcement Committee

Informational items only.

Public Works Committee

Rich Anderson/Travis Elam motioned to approve design contract for Briggs Road from Short Elliott Hendrickson Inc. in the amount of \$64,500.00 (Village portion will be 25% of contract). Administrator Heinig mentioned that this contract will include design and analysis of criteria to create a one lane roundabout, but cautioned just as an FYI, that a roundabout still may not effectively solve the full traffic problem in that location. The motion carried unanimously.

Rich Anderson/Travis Elam motioned to approve Resolution 7-2022, Compliance Maintenance Resolution. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Micah Wyss motioned to approve payment of the claims as presented for a total amount of \$1,350,813.64. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve 2022/2023 Class B Retail Combination Licenses; Class A Retail Combination Licenses; Class "B" Retail Beer License as presented. The motion includes the understanding that all Class B Retail license holders that have outdoor entertainment areas included in their premise description abide by the Village nuisance ordinance (specifically regarding noise impacts), as well as ensuring there is no amplified music beyond 10:00 pm without special permitting. The motion carried with Jorstad, Stanek, Barlow, Elam, Wyss, Anderson in favor; Kulcinski abstained.

Doug Jorstad/Rod Stanek motioned to approve Kellen J. Lomas' Operator's License, based on Chief Collins opinion. The motion carried with Jorstad, Stanek, Barlow, Wyss, Anderson and Kulcinski in favor; Elam abstained.

Doug Jorstad/Micah Wyss motioned to approve Cigarette & Tobacco Licenses; Video/Coin Operated/Amusement Machine Licenses; Junk/Salvage Yard License; Pawn Broker License and Septage Licenses as presented. The motion carried with Jorstad, Stanek, Barlow, Elam, Wyss, Anderson in favor; Kulcinski abstained.

Doug Jorstad/Rich Anderson motioned to approve Memorandum of Understanding (for a new Roundabout at Briggs Road and Mc Hugh Road) Between La Crosse County, Village of Holmen, Town of Holland and Holmen School District as presented. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve ratification of the Village of Holmen Professional Police Officers' Contract for 2023-2025 as presented. The motion carried unanimously.

Shared Ride Committee

No meeting was held.

Municipal Court Update

No meeting was held.

Fire Board Report

Trustee Stanek shared that April call numbers were 131; 94 of these were EMS calls/accidents. President Barlow stated that the City of La Crosse was reviewing potential contract extension with HAFD through the end of the 2022 this evening.

Bluffland Coalition Report

Trustee Stanek reported that the group is creating maps of available trails in the area.

County Supervisor's Report

Supervisor Viner updated the Board on how La Crosse County plans to allocate ARPA funds and suggested that the Village contact them for any needs regarding neighborhood revitalization and/or collaboration ideas during 2023 budget preparations.

President's Report

Informational items only.

Other Items before the Board

Chief Collins inquired as to how the license holders will be informed of the premise description additions; Clerk/Treasurer Hornberg stated that the verbiage would be included on the actual license and also communicated to the establishment with the annual renewal documents.

Director Brogan suggested to County Supervisor Viner that the County utilize some of the ARPA funds to provide the County Health Department with some up-to-date testing equipment to ensure accuracy.

Engineer Dahl stated that any street construction project inquires should be directed to him.

Administrator Heinig stated that this month has been trying for staff with all of the new projects beginning. He thanked all staff for their hard work and mentioned how hard Assistant Park & Recreation Director Geary has been working to manage all recreation programs at the start of summer.

Trustee Wyss echoed Administrator Heinig's thank you to staff.

Trustee Kulcinski inquired about the County V detour which directs traffic to County D during construction. Administrator Heinig indicated that County Road construction requires rerouting to another County Road; however, local residents are being allowed to detour through neighborhoods as long as they are doing it safely.

Trustee Elam mentioned that there have been reports of excessive speeding at the construction sites; Heinig stated that the speed trailer was located in the area on Monday and that officers are monitoring traffic issues in that area.

Trustee Anderson thanked Administrator Heinig for working towards a traffic resolution in the Briggs Road/McHugh Road school area.

Trustee Stanek mentioned that the Towns have established interest in preparing ATV routes and he suggested Holmen may want to consider this as well.

President Barlow expressed his appreciation for the West Shelter, the firefighters and County Supervisor Viner.

Closed Session

At 8:08 pm, Doug Jorstad/Dawn Kulcinski motioned to convene into closed session per Wisconsin State Statute Authority: §19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Purpose: Fire Board Contract

The motion carried unanimously.

At 9:00 pm, Doug Jorstad/Dawn Kulcinski motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

No action items were required after closed session.

Rod Stanek/Dawn Kulcinski motioned to adjourn the meeting at 9:00 pm. The motion carried unanimously.

Angela A. Hornberg, Village Clerk/Treasurer