

**Village of Holmen
Board Proceedings
July 9, 2015**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on July 9, 2015, at the Holmen Village Hall.

Board members present: Nancy Proctor, Bill Ebner, Doug Jorstad, Steve Johnston, Rich Anderson, Dawn Kulcinski and Chuck Olson. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief McHugh, Public Works Director Olson, Clerk/Treasurer Hornberg, Attorney Brian Weber, Fire Chief Schober, Mayor Chilsen, Kevin Fry, Patrick Barlow, Jeremy & Jessica Cook, Jason Running, Kara Larsen and Pat McKnight.

Public Comment

None.

Minutes

Dawn Kulcinski/Steve Johnston motioned to approve the minutes of the June 11, 2015, Board meeting as presented. The motion carried unanimously.

Planning Commission

Rich Anderson/Chuck Olson motioned to approve the final plat and developer's agreement for phase one of the Cole subdivision by developer Paul Gleason. The motion carried unanimously.

Administrator Heinig updated the Board on the outcome of the joint public hearing for the proposed City of Onalaska and Village of Holmen land use cooperative plan. Heinig commented that there was only one public comment against the plan during the hearing. Heinig thanked Mayor Chilsen for attending tonight's meeting and remarked that this is a cooperative agreement to celebrate and be proud of. The City of Onalaska Common Council and the Village of Holmen Board members will meet again to finalize the inter-municipal boundary agreement in September. Mayor Chilsen noted that this plan would make history and that it is a shining example for the rest of the state.

County Supervisor's Report

County Supervisor Barlow reported that the County Board received an unqualified, clean audit, and that they recently reviewed internal controls for the County. He stated that the jurisdictional transfer of County Road S has been completed, and that there may be a possible delay in funding and in Hwy 35 construction plans. Barlow shared information on a regional transit study and referred the Board to Charlie Handy, La Crosse County Planner, for additional information.

Shared Ride Committee

Trustee Anderson reported that ridership had decreased by 125 (from 1463 to 1338 from May 2014 to May 2015). Jason Running spoke on behalf of Running Inc., the vendor used for the program, regarding the Shared Ride program and answered questions from the Board in regards to equipment, staffing and capital equipment funding for the program. Running agreed to attend future meetings to give periodic updates on the Shared Ride program.

Park, Recreation and Library Committee

Chuck Olson/Dawn Kulcinski motioned to approve Holmen American Legion park reservation request for use of Halfway Creek Park for Kornfest to be held on August 14-16, 2015.

Law Enforcement Committee

Informational items only.

Public Works Committee

Bill Ebner/Doug Jorstad motioned to approve contract with Scott Construction for 2015 sealcoat program in the amount, within budget, of \$35,015.00. The motion carried unanimously.

Bill Ebner/Chuck Olson motioned to approve Resolution #11-2015 – Compliance Maintenance Resolution. Director Olson reviewed the results of the report with the Board. The motion carried unanimously.

Bill Ebner/Steve Johnston motioned to approve purchase of truck chassis for water truck from River States Truck & Trailer in an amount not to exceed \$27,250.00. Sewer reserve funds will be used for this purchase. This vehicle is used often for on-site water replenishment for the street sweeper and sewer jetter. The motion carried unanimously.

Bill Ebner/Rich Anderson motioned to approve Storm Water Management Public Education and Outreach Agreement in an amount of \$2,730.00 total for a 2-year period. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Bill Ebner motioned to recommend payment of the claims as presented for a total amount of \$568,720.66. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to approve Temporary Class “B” license for American Legion Kornfest to be held on August 14-16, 2015, at Halfway Creek Park, 419 1st Avenue West as well as Temporary Class “B” license for Holmen Viking Wrestling Club to be held on August 14-16, 2015, at Deerwood Park, 500 Anderson Street. The motion carried unanimously.

Doug Jorstad/Steve Johnston motioned to approve Operators’ Licenses for Logan M. Lasack – Festival Foods, Andrew L. Mitchell, Kathleen M. Waldenberger – Holmen American Legion, Amy R. Butterfield – The Pour House, Kaylyn A. Gunther – Smokey’s Bar & Grill. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve adoption of the La Crosse County Fire Department mutual aid agreement. The motion carried unanimously.

Municipal Court Update

No meeting was held.

Fire Board Report

Chief Schober updated the Board on the recent Fire Board meeting including discussion on equipment, fitness program options as well as future revisions to the employee policy and benefit manual.

President’s Report

President Proctor offered to answer questions on her schedule and list of events for the month of June.

Other Items before the Board

Chief McHugh stated that the August 4, 2015, “Take Back America Night” will be organized by the Holmen Police Department along with the Park & Recreation Department and held at Halfway Creek Park and include food, inflatables and a movie in the park to complete the evening. All activities are free to the public.

Trustee Ebner and Jorstad stated they would not be in attendance for the August Board meeting.

Trustee Kulcinski inquired about the option to change future Board meeting times from 7:00 pm to an earlier time. She asked that the option, that would require an ordinance change, be referred to committee in August.

Administrator Heinig mentioned the budget timeline schedule that the members had received. He also inquired as to the availability for a Special Board meeting to be held on August 17, 2015, at 6:00 pm for a formal presentation on the future library plans.

Closed Session

At 8:13 pm, Bill Ebner/Doug Jorstad motioned to convene into closed session per Wisconsin State Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved. Purpose: Update on Town of Onalaska incorporation.

At 8:45 pm, Bill Ebner/Chuck Olson motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Chuck Olson/Steve Johnston motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:46 pm.

Angela A. Hornberg, Village Clerk/Treasurer