

**Village of Holmen  
Board Proceedings  
July 14, 2022**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on July 14, 2022, at the Holmen Village Hall.

Board members present: Patrick Barlow, Doug Jorstad, Rich Anderson, Rod Stanek, Travis Elam and Micah Wyss. Dawn Kulcinski was excused. Also present were Mr. and Mrs. Mike Rivers, Pam Viner, Attorney Weber, Administrator Heinig, Clerk/Treasurer Hornberg, Public Works Director Mezera, Chief Collins, Engineer Dahl and Park & Recreation Director Brogan.

**Public Comment**

None.

**Minutes**

Rich Anderson/Micah Wyss motioned to approve the minutes of the June 9, 2022 Board meeting as presented. The motion carried unanimously.

**Planning Commission**

Doug Jorstad/Travis Elam motioned to approve the petition for rezoning from owner Jimmer Christenson on 30.4 acres south of McWain Drive and north of the existing Seven Bridges subdivision (Tax Key Parcel 14-4036-1, formally Tax Key Parcel 8-1064-0), from A (Agricultural District) to R-1 (Single Family Residential District). The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve the proposed Preliminary Plat – Seven Bridges North Addition. The motion carried unanimously.

Rod Stanek/Rich Anderson motioned to approve the petition for rezoning from Rosewood Development of Holmen, LLC, on approximately one acre at 236 Gaarder Road East (Tax Key Parcel 14-144-0 and Tax Key Parcel 14-4236-0), from R-1 (Single Family Residential District) to R-6 (Zero Lot Line Single Family Residential District) contingent upon requiring a platting process, stormwater management be required and a privacy fence be erected along the west property line. The motion carried unanimously.

Micah Wyss/Doug Jorstad motioned to approve Ordinance 3-2022, An Ordinance Modifying the B-2 General Business District. Administrator Heinig mentioned that these updates are being made for consistency with existing Design Overlay Districts and the Village Comprehensive Plan. The motion carried unanimously.

**Park, Recreation and Library Committee**

Informational items only.

**Law Enforcement Committee**

Informational items only.

**Public Works Committee**

Rich Anderson/Travis Elam motioned to approve MSA design contract amendment for CTH V/Long Coulee Road Utility project in the amount of \$34,730.16. The motion carried unanimously.

Rich Anderson/Travis Elam motioned to approve repair contract for the Pertzsch Farm outlot storm damages with Dave Rybold in the amount of \$10,800.00. The motion carried unanimously.

Rich Anderson/Travis Elam motioned to approve soil boring contract for Hillcrest Drive with Terracon Consultants Inc. in the amount of \$37,300.00 The motion carried unanimously.

#### **Finance and Personnel Committee**

Doug Jorstad/Micah Wyss motioned to approve payment of the claims as presented for a total amount of \$2,632,099.29. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve of Change of Agent for Kwik Trip #822 – Adam R. Pollex. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve special permit for Daryl Holley for summer concerts until 11 pm (one-hour extension) at HD Tavern as presented. Administrator Heinig updated the Committee on the May and June concert noise complaints and Mr. Holley's response. He stated that once Mr. Holley was made aware of the issues, he had the volume reduced and changed his ending time to 11:00 pm, an hour earlier than scheduled. There have been no complaints after that point; Holley has asked the Holmen Police Department to contact him by phone directly if any further issues occur and he will adjust as necessary. Trustee Stanek expressed concern that making so many exceptions to the noise ordinance would leave it ineffective for enforcement. Administrator Heinig assured him that as long as Holley complies and doesn't allow the noise to become a nuisance, that the ordinance should not be affected. He stated that typically any amplified noise would need to end by 10:00 pm but if the music is controlled to a volume that is contained to the general premises of the beer garden, then that shouldn't cause complaints or a noise problem. Trustee Elam noted that having live music available in the Village of Holmen is also a nice benefit, as long as it is done respectfully. Members of the Finance & Personnel Committee stated that they discussed the issues thoroughly with Holley and felt like the message was conveyed. Trustee Wyss stated that volume was more important to him than ending time when considering the Village residents. Trustee Jorstad stated that the permit was recommended based on Holley's assurance that he would monitor the concerts personally; he stated that future permits will be decided based on how this season is handled. The motion carried unanimously.

#### **Shared Ride Committee**

No meeting was held.

#### **Municipal Court Update**

No meeting was held.

#### **Fire Board Report**

Informational items only.

#### **Bluffland Coalition Report**

Trustee Stanek reported that the group is in the process of establishing available trail routes in the area.

#### **County Supervisor's Report**

Supervisor Viner updated the Board that the County is beginning the first pilot program in Wisconsin to collect and store water filters in areas affected by PFAS until the State addresses how to safely dispose of them. She mentioned that the County is in the process of hiring two additional mental health care workers. Viner updated the Board of continuing planning for the use of ARPA funds including child care centers and stormwater infrastructure assistance in unincorporated areas. She mentioned that the County is in the process of creating guidelines for better communication to residents for bypass/detour road projects.

**President's Report**

Informational items only.

**Other Items before the Board**

Chief Collins thanked the Board for welcoming the new officers this evening. He also stated that if anyone becomes aware of noise nuisance issues at HD Tavern to let the Department know.

Director Brogan stated that the pool will host an amateur log rolling competition again this summer.

Engineer Dahl stated that any street construction project inquires should be directed to him.

Due to the August Partisan Primary on August 9<sup>th</sup>, Clerk/Treasurer Hornberg requested that the August Finance and Personnel Meeting be postponed to August 11<sup>th</sup> at 6:00 pm prior to the Board meeting.

Trustee Wyss stated that he enjoyed being a part of the new officer swearing in ceremony tonight; he gave thanks to the staff.

Trustee Jorstad commended the Holmen Police Department for their increased patrol in the County V construction area.

Trustee Elam stated that it was nice to meet the new police officers this evening.

President Barlow expressed his appreciation to all.

**Closed Session**

At 8:12 pm, Rod Stanek/Doug Jorstad motioned to convene into closed session per Wisconsin State Statute Authority: §19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Purpose: Negotiating Sale of Property & Fire District Discussions

The motion carried unanimously.

At 9:40 pm, Rod Stanek/Doug Jorstad motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

No action items were required after closed session.

Rod Stanek/Doug Jorstad motioned to adjourn the meeting at 9:41 pm. The motion carried unanimously.

Angela A. Hornberg, Village Clerk/Treasurer