

**Village of Holmen  
Board Proceedings  
August 10, 2017**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on August 10, 2017, at the Holmen Village Hall.

Board members present: Nancy Proctor, Doug Jorstad, Steve Johnston, Dawn Kulcinski, Rich Anderson, Chuck Olson and Bill Ebner. Also present were Todd Wright, Jen Woyicki, Hillary, Administrator Heinig, Public Works Director Olson, Park & Recreation Director Brogan, Police Chief Collins, Clerk/Treasurer Hornberg, Attorney Brian Weber, Patrick Barlow and Pat McKnight.

**Public Comment**

Patrick Barlow stated his appreciation for the National Night Out event held on August 1<sup>st</sup>.

**Minutes**

Dawn Kulcinski/Chuck Olson motioned to approve the minutes of the July 13, 2017, Board meeting as presented. The motion carried unanimously.

**Planning Commission**

Bill Ebner/Dawn Kulcinski motioned to approve proposed Developer's Agreement for Seven Bridges Addition and corresponding Phase 1 Final Plat. The motion carried unanimously.

Rich Anderson/Chuck Olson motioned to approve Ordinance 3-2017 – An Ordinance Annexing Certain Territory into the Village of Holmen (Tim and Julie Lysaker; Petition MBR#14041), contingent upon receiving written determination from the State of Wisconsin DOA. The motion carried unanimously.

**Park, Recreation and Library Committee**

Bill Ebner/Chuck Olson motioned to approve purchase of hard floor cleaner using Library Capital Outlay funds from Dalco Enterprises Inc. in the amount \$4,941.84. The motion carried unanimously.

Bill Ebner/Doug Jorstad motioned to approve purchase of carpet cleaner using Library Capital Outlay funds from Dalco Enterprises Inc. in the amount \$2,932.65. The motion carried unanimously.

Rich Anderson/Steve Johnston motioned to consider action item outside of Committee. The motion carried unanimously.

Bill Ebner/Chuck Olson motioned to approve Halfway Creek Trail repairs from July 19, 2017, storm with Strupp Trucking in an amount not to exceed \$40,000.00. Director Olson mentioned that a FEMA request has been filed for the Village and may result in recovering some funds for various storm repairs in the Village. Trustee Kulcinski inquired as to another storm causing the same damages once repairs are complete. Director Brogan stated that recycled asphalt will be used for repairs and would hold up better than previous materials. Trustee Anderson asked when repairs would begin; Brogan stated that he did not have a date as of now but that it would be a high priority to Strupp as they are quite invested in the Holmen community. The motion carried unanimously.

**Law Enforcement Committee**

Informational items only.

**Public Works Committee**

Rich Anderson/Doug Jorstad motioned to approve contract for Seven Bridges Lift Station project with McHugh Excavating in the amount of \$264,900.00. The motion carried unanimously.

Rich Anderson/Chuck Olson motioned to approve construction plans for Seven Bridges Addition. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to approve electric utility switching station location behind the Holmen Police Department. This station will help provide local service as well as provide better usage for the Police and Fire Stations. The motion carried unanimously.

#### **Finance and Personnel Committee**

Doug Jorstad/Rich Anderson motioned to recommend payment of the claims as presented for a total amount of \$2,546,503.76. The motion carried unanimously.

Doug Jorstad/Steve Johnston motioned to approve Temporary Class “B” license for Holmen American Legion Kornfest to be held on August 18-20, 2017, at Halfway Creek Park, 419 1<sup>st</sup> Avenue West. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Temporary Amendment to Liquor Premises for Specific Event for Smokey’s Bar Smokefest event to be held at 112 Mill Street on September 9, 2017, as presented with written restrictions of fencing to include Smokey’s property only, event termination to occur at 11:00 pm, with enforcement if necessary by the Holmen Police Department, as well as notification that any violations will result in restrictions to future event requests. The motion carried with Proctor, Olson, Ebner, Johnston, Anderson and Jorstad in favor, Kulcinski abstained.

Dawn Kulcinski/Doug Jorstad motioned to approve Temporary Class “B” license for Holmen Viking Wrestling Club to be held on August 18-20, 2017, at Deerwood Park, 500 Anderson Street. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Operator’s Licenses for Whitley R. Chalsma – Features Sports Bar & Grill and Sierra M. Johnson – Holmen American Legion. The motion carried unanimously.

Doug Jorstad/Bill Ebner motioned to deny Diana I. Rochester – Holmen American Legion and Charity J. Langteau – Festival Foods Operator’s Licenses, with a ninety-day waiting period from application date before re-application of Operator’s Licenses can occur. The motion carried unanimously.

#### **Shared Ride Committee**

Trustee Kulcinski was pleased to report that ridership increased by 193 (from 998 to 1191 from June 2016 to June 2017).

#### **Municipal Court Update**

Administrator Heinig reported that the City of Onalaska is having internal issues with the Joint Municipal Court and there has been a lack of communication from the City of Onalaska. He remarked that participants of the group hope to meet next week for a formal update.

#### **Fire Board Report**

Trustee Ebner commented that the Holmen Area Fire Department had 55 calls in May: 40 were for Village of Holmen, 7 for Town of Onalaska and 8 for Town of Holland. He mentioned the recent purchase of a generator for the building. Trustee Olson stated that the Fire Department budget was in line with where it should be and that capital outlay funds from 2017 and 2018 will be used to purchase an EMS vehicle.

#### **County Supervisor’s Report**

County Supervisor Barlow commented on recent resignation of the County Treasurer and remarked the County would be voting later this month to decide on how to proceed to fill the vacancy. He commented that the County is still in the process of seeking input regarding chicken restrictions in the County.

#### **President’s Report**

Informational items only.

**Other Items before the Board**

Bill Ebner/Steve Johnston motioned to consider action item outside of Committee. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to approve Resolution 8-2017 – Intention to Discontinue and Vacate most all of the Right-of-Way Located in the Original Holland Business Park. The motion carried unanimously.

Chief Collins thanked all volunteers for their efforts during the National Night Out event which was a great success.

Director Olson mentioned that Holmen Drive construction would cease on Wednesday afternoon until Monday morning in order to accommodate Kornfest.

Trustees Olson, Anderson, Ebner, Kulcinski and President Proctor complimented the National Night out event.

Trustee Jorstad commented on the new street lights on Holmen Drive and how impressive they are. He also complimented McHugh Excavating on the good job on Gaarder Rd., as well as the staff for taking such good care of our vehicles.

Trustee Johnston remarked that he was impressed by the turnout at the National Night Out event, and complimented the resurfacing of the pool slide and the upgraded look of the entire pool area; he also praised the staff at the pool.

**Closed Session**

At 7:58 pm, Bill Ebner/Doug Jorstad motioned to convene into closed session per Wisconsin State Statute 19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Purpose: Adult Family Homes and Wisconsin Statute 62.23.

and

Wisconsin State Statute 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Purpose: Public Works Management Hiring Options/Processes

Fire Department Personnel  
Administrator Annual Review

The motion carried unanimously.

At 9:21 pm, Steve Johnston/Doug Jorstad motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Nancy Proctor/Steve Johnston motioned to make a public statement in opposition of the decision made by the Holmen Area Fire Board and that they have no confidence in Paul Menches as Fire Chief and do not support his continued employment. The motion carried with Johnston, Proctor, Jorstad and Kulcinski in favor; Anderson, Ebner and Olson opposed.

Bill Ebner/Steve Johnston motioned to adjourn. The motion carried unanimously. The meeting adjourned at 9:24 pm.

Angela A. Hornberg, Village Clerk/Treasurer