

**Village of Holmen
Board Proceedings
August 13, 2015**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on August 13, 2015, at the Holmen Village Hall.

Board members present: Nancy Proctor, Steve Johnston, Rich Anderson, Dawn Kulcinski and Chuck Olson. Bill Ebner and Doug Jorstad were excused. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief McHugh, Public Works Director Olson, Clerk/Treasurer Hornberg, Attorney Brian Weber, Patrick Barlow, Rick Beyer, Tom Lyons and Pat McKnight.

Public Comment

Patrick Barlow remarked on the National Night Out event and stated his appreciation for the investment the Village puts into the community. Barlow also noted that he believes the recent Fire Board dissolution discussions should be dealt with using negotiation rather than litigation.

Minutes

Dawn Kulcinski/Chuck Olson motioned to approve the minutes of the July 9, 2015, Board meeting as presented. The motion carried unanimously.

Planning Commission

Rich Anderson/Dawn Kulcinski motioned to approve the petition from Rick Beyer to rezone from B-2 (General Business District) to PUD (Planned Unit Development) to include site plan and architectural review for the purpose of creating a multi-family housing project at the south end of Blackwelder Place (parcel 14-2954-0). The motion carried unanimously.

Dawn Kulcinski/Steve Johnston motioned to approve Resolution #12-2015 – Acceptance of a CSM from La Crosse County on McHugh Road (parcel 14-0087-12). The motion carried with Proctor, Kulcinski, Johnston and Anderson in favor; Olson abstained.

Dawn Kulcinski/Steve Johnston motioned to approve the petition from La Crosse County to rezone from C (Conservancy) to R-5 (Multi-family Residential District) on a parcel on McHugh Road (parcel 14-0087-12). The motion carried with Proctor, Kulcinski, Johnston and Anderson in favor; Olson abstained.

Dawn Kulcinski/Steve Johnston motioned to table action, until August 17th, on annexation petition (#13866) from Rick Beyer, from the Town of Holland to the Village of Holmen. The motion carried unanimously.

Chuck Olson/Rich Anderson motioned to approve extraterritorial final plat review: Wildwood Valley II. The motion carried unanimously.

County Supervisor's Report

County Supervisor Barlow reported that exciting progress is being made on the Lakeview Health Facility. Barlow commented that the County is moving forward with a request for a high risk road grant for County Hwy T, Hwy 53 and State Hwy 108 repairs. He remarked that the road transfer for County Hwy C recently hit a snag with the DOT, due to historical areas near the Mindoro Cut; an easement will need to be obtained for a 2.1 mile area around the Cut. Barlow also commented that the County plans to submit a letter of interest to Xcel Energy for a solar panel grant.

Shared Ride Committee

Trustee Anderson reported that ridership had increased by 76 (from 1291 to 1367 from June 2014 to June 2015). Anderson mentioned that the Committee anticipates receiving some new vans sometime in August.

Park, Recreation and Library Committee

Trustee Olson complimented the Parks and Police staff for the National Night Out event; he noted that this was a perfect example of how well the Village departments work together.

Chuck Olson/Rich Anderson motioned to approve purchase of used floor cleaner from Dalco in the amount, within budget, of \$2,400.00. The motion carried unanimously.

Trustee Olson thanked the Lions Club for the community fountain recently placed on W. Roberts Street; he mentioned that all were invited to a ceremony this weekend for the dedication of the fountain in memory of Lion Barry Bertelsen.

Law Enforcement Committee

Informational items only.

Public Works Committee

Rich Anderson/Chuck Olson motioned to approve contract with Mathy Construction for 2015 street reconstruction project in the amount, within budget, of \$314,335.30. Trustee Olson inquired as to the option of retrofitting manholes, similar to current reconstructions in La Crosse; Director Olson stated that retrofitting had not been included in this bid and he hopes to review the new process in the future. The motion carried unanimously.

Rich Anderson/Chuck motioned to approve contract with Knight Engineers & Architects for the design of the extension of Hale Drive extension, using TIF #3 future funds, in the amount of \$141,869.04. The motion carried unanimously.

Finance and Personnel Committee

Rich Anderson/Steve Johnston motioned to recommend payment of the claims as presented for a total amount of \$790,425.13. The motion carried unanimously.

Rich Anderson/Steve Johnston motioned to approve Operator's License for Michael P. Strittmater – The Pour House. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve Operator License's for Trinity E. Scharlan – Smokey's Bar & Grill. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve Temporary Amendment to Liquor Premises for Specific Event for Smokey's Bar Smokefest event to be held at 112 Mill Street on September 19, 2015. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve adoption of the Police Chief Position description. Trustee Anderson complimented Administrator Heinig for a great job on his creation of the document. The motion carried unanimously.

Chuck Olson/Dawn Kulcinski motioned to approve contract with MSA Professional Services for the required 10 year update to the Village of Holmen comprehensive plan in the amount, within budget, of \$15,500.00. The motion carried unanimously.

Municipal Court Update

No meeting was held.

Fire Board Report

No updates.

President's Report

President Proctor offered to answer questions on her schedule and list of events for the month of July.

Other Items before the Board

Chief McHugh complimented his staff on the National Night Out event and remarked that next year will be even better.

Trustee Anderson thanked Administrator Heinig and Clerk/Treasurer Hornberg for their assistance with explanations this evening.

Trustee Kulcinski observed that the Holmen National Night Out event was very well managed and attended, and suggested that next year additional contributions could possibly be obtained for the event. She also complimented the staff on how well the Village cleanup looked in anticipation of Kornfest weekend.

Trustee Johnston thanked the Police and Parks Departments for the well-run National Night Out event, and stated how amazed he is at the transformation of the park in the past few years. He noted that events were getting bigger and better, and he is thankful to be a resident. Johnston thanked the department heads for their leadership and hard work leading into Kornfest and commented that he could see the pride in each department; he asked that his message be shared with staff.

Administrator Heinig mentioned that a Special Board meeting would be held on August 17th to review the library concept plan; another Special Board Meeting will be planned for September 14th to discuss future bonding issues and the 2016 budget would be discussed at a special meeting on September 28th.

Attorney Weber mentioned a recent Holmen Police Department Facebook posting that has since went viral. He commented that he was proud of the department for standing up for the police community all around the world. Weber also complimented the many positive things that continue to occur in the community and family friendly events being held in the parks.

Closed Session

At 7:45 pm, Chuck Olson/Dawn Kulcinski motioned to convene into closed session per Wisconsin State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of public employee. Purpose: Administrator annual review. The motion carried unanimously.

At 8:02 pm, Chuck Olson/Rich Anderson motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Steve Johnston/Dawn Kulcinski motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:03 pm.

Angela A. Hornberg, Village Clerk/Treasurer