

**Village of Holmen
Board Proceedings
August 12, 2021**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on August 12, 2021, at the Holmen Village Hall.

Board members present: Patrick Barlow, Rich Anderson, Rod Stanek, Brandon Cain, Doug Jorstad, Dawn Kulcinski and Micah Wyss. Also present were Jim Christenson, Chad & Sue Waldenberger, La Crosse Fire Chief Ken Gilliam, Pam Viner, Attorney Weber, Administrator Heinig, Clerk/Treasurer Hornberg, Public Works Director Mezera, Chief Collins, Engineer Dahl and Park & Recreation Director Brogan.

Public Comment

Jim Christenson stated that he was in attendance on behalf of Seven Bridges development and could answer any questions.

Minutes

Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the July 8, 2021 Board meeting as presented. The motion carried unanimously.

Planning Commission

Rich Anderson/Doug Jorstad motioned to approve both Ordinance 8-2021, An Ordinance to Amend the Village of Holmen Comprehensive Plan 2016-2036, as well as Resolution 6-2021, Village of Holmen Planning Commission Comprehensive Plan Amendment. The motion carried unanimously.

Dawn Kulcinski/Micah Wyss motioned to approve Ordinance 6-2021, An Ordinance Updating 195-21.3 (DO-2 Holmen Drive Design Overlay District) & Creating 195-21.4 (DO-3 Downtown Design Overlay District). The motion carried unanimously.

Dawn Kulcinski/Doug Jorstad motioned to approve Ordinance 7-2021, An Ordinance Adopting the Amended Site Plan & Architectural Review Manual that Outlines and Supports Ordinance Design Standards and Requirements for Development as Identified within the Code and Comprehensive Plan. The motion carried unanimously.

Park, Recreation and Library Committee

Brandon Cain/Dawn Kulcinski motioned to approve final park designs for McGilvray, Pertzsch and Seven Bridges Parks. Administrator Heinig reviewed the plans for each park in detail. The motion carried unanimously.

Public Works Committee

Rich Anderson/Brandon Cain motioned to approve Full TIA for STH 35 from Walden Place to USH 53 ramps. Compensation for the additional services requested of Traffic Analysis & Design will be \$28,612.00, bringing the total project cost to \$39,842.00. The motion carried unanimously.

Rich Anderson/Micah Wyss motioned to approve purchase of plow truck from DeBauche Truck & Diesel in the amount of \$167,389.50. Administrator Heinig mentioned that this truck will replace the truck purchase that was approved on 2/11/2021 as that truck is delayed; the plow truck ordered this year will be included in the 2022 budget. The motion carried unanimously.

Rich Anderson/Brandon Cain motioned to approve engineering plans for Seven Bridges Second Addition, contingent upon State, Engineering and Administrative review. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Micah Wyss motioned to approve payment of the claims as presented for a total amount of \$1,007,735.00. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve Developer's Agreement for Seven Bridges Second Addition, contingent upon engineering plan approval by staff. Administration Heinig stated that this is a standard agreement and will be one-hundred percent developer funded. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve Temporary Class "B" license for Holmen Youth Fast Pitch (HYFP) Kornfest softball tournament to be held on August 20-22, 2021, at Deer Wood Park, 500 Anderson St. The motion carried with Stanek, Jorstad, Kulcinski, Cain, Wyss and Anderson in favor; Barlow abstained.

Doug Jorstad/Rich Anderson motioned to approve Change of Agent for Kwik Trip #568 – Erin Nicole Von Arx. The motion carried unanimously.

Shared Ride Committee

Trustee Wyss reported that ridership increased by 231 (from 574 to 805 from June 2020 to June 2021).

Municipal Court Update

Meeting was cancelled due to lack of quorum.

Fire Board Report

La Crosse Fire Chief Gilliam thanked the Village Board for taking a leap of faith to work with the La Crosse Department. He encouraged all members to let him know of anything that he could do to better serve the community.

County Supervisor's Report

County Supervisor Pam Viner updated the Board on the redistricting committee meeting schedule. She mentioned that La Crosse County recently launched a Farmland Preservation Survey online to assist with future Comprehensive Planning; she encouraged all to take the survey.

President's Report

President Barlow mentioned that LADCO staff will meet with the County Economic Development group to discuss the reduction of funding support in 2021.

Other Items before the Board

Clerk/Treasurer Hornberg stated that her office has begun the process of necessary maintenance updates in the election system to prepare for upcoming redistricting changes.

Board Members thanked staff for the hard work put into the park designs that were presented this evening.

Trustee Kulcinski wished all a good Kornfest and mentioned the addition of the Golden Knights Jumpers.

Trustee Anderson thanked Attorney Weber for bringing back adult baseball into the community again.

Closed Session

At 8:20 pm, Brandon Cain/Rod Stanek motioned to convene into closed session per Wisconsin State Statute

Authority: §19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Purpose: Potential Land Acquisition

and

Authority: §19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Purpose: Administrator Annual Review

The motion carried unanimously.

At 9:15 pm, Dawn Kulcinski/Brandon Cain motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Dawn Kulcinski/Brandon Cain motioned to direct admin staff to proceed with land acquisition as discussed in closed session. The motion carried unanimously.

Micah Wyss/Doug Jorstad motioned for doubling of Administrator annual salary increase so it is in line with the other organizational staff increases for 2022 at approximately 6%. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to amend the Administrator contract, changing the annual compensation increase to 4% beginning 2023. The motion carried unanimously.

Brandon Cain/Dawn Kulcinski motioned to adjourn the meeting at 9:20 pm. The motion carried unanimously.

Angela A. Hornberg, Village Clerk/Treasurer