

**Village of Holmen
Board Proceedings
September 10, 2020**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on September 10, 2020, at the Holmen Village Hall.

Board members present: Patrick Barlow, Rich Anderson, Dawn Kulcinski, Rod Stanek, Doug Jorstad, Brandon Cain and Micah Wyss. Also present were Administrator Heinig, Clerk/Treasurer Hornberg, Attorney Brian Weber, Police Chief Collins, Public Works Director Mezera, Engineer Dahl, Park & Recreation Director Brogan and Fire Chief Buck Manley.

Public Hearing

At 7:01 pm, Doug Jorstad/Dawn Kulcinski motioned to open the public hearing for Ordinance 5-2020, An Ordinance Modifying and Updating Various Random Ordinance Provisions (specifically in Ch. 78, 136 and 195). The motion carried unanimously.

No one spoke on behalf of the ordinance changes.

Doug Jorstad/Brandon Cain motioned to close the public hearing at 7:02 pm. The motion carried unanimously.

Public Comment None.

Minutes

Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the August 13, 2020 Board meeting as presented. The motion carried unanimously.

Planning Commission

No meeting was held.

Park, Recreation and Library Committee

No meeting was held.

Law Enforcement Committee

No meeting was held.

Public Works Committee

Rich Anderson/Brandon Cain motioned to approve acceptance of improvements to Cole Farm Addition Four. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve the 2020 Street Patching Contract with Klaetsch Paving in an amount not to exceed \$7,000.00. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to consider the purchase of a spare pump without Committee recommendation. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve purchase of spare pump for the Remington Lift Station from Lackore Electric in the amount of \$14,051.68. Director Mezera remarked that this was the third spare pump purchased in 2020 for various lift stations and is budgeted. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Micah Wyss motioned to approve payment of the claims as presented for a total amount of \$2,586,644.25. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Operator's License for Shea L. Williams – HD Tavern. The motion carried unanimously.

Doug Jorstad/Rod Stanek motioned to consider Operator's License for Richard D. Smith without Committee recommendation. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Operator's License for Richard D. Smith – HD Tavern. The motion carried unanimously.

Doug Jorstad/Micah Wyss motioned to approve Ordinance 5-2020 – An Ordinance Modifying and Updating Various Random Ordinance Provisions (specifically in Ch. 78, 136 and 195). Administrator Heinig reviewed each of the changes and answered questions. The motion carried unanimously.

Shared Ride Committee

Trustee Cain reported that ridership decreased by 363 (from 1009 to 646 from July 2019 to July 2020) due to COVID-19.

Municipal Court Update

Recent meeting was held to discuss the 2021 budget.

Fire Board Report

Informational items only.

County Supervisor's Report

No one was present for discussion.

President's Report

Informational items only.

Other Items before the Board

Chief Collins mentioned that K9 Officer Ori has retired; he also stated that the part-time receptionist was no longer with the department.

Trustee Anderson praised the amount of work that has been completed over the summer; he remarked that it feels great to be part of the Board.

President Barlow thanked staff for all of the hard work for the upcoming November Election.

Closed Session

At 7:49 pm, Brandon Cain/Doug Jorstad motioned to convene into closed session per Wisconsin State Statute §19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Purpose: Discuss response to Mashak claim

The motion carried unanimously.

At 7:56 pm, Rod Stanek/Dawn Kulcinski motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Brandon Cain/Dawn Kulcinski motioned to direct Attorney Weber to send correspondence to deny Mashak claim. The motion carried unanimously.

Dawn Kulcinski/Doug Jorstad motioned to adjourn the meeting at 7:57 pm. The motion carried unanimously.

Angela A. Hornberg, Village Clerk/Treasurer