

**Village of Holmen
Board Proceedings
October 13, 2022**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on October 13, 2022, at the Holmen Village Hall.

Board members present: Patrick Barlow, Doug Jorstad, Micah Wyss, Rod Stanek, Travis Elam, Rich Anderson and Dawn Kulcinski. Also present were Fritz Leinfelder, Gary from MetroNet, Attorney Weber, Administrator Heinig, Clerk/Treasurer Hornberg, Public Works Director Mezera, Chief Collins, Engineer Dahl and Park and Recreation Director Brogan.

Public Comment

Fritz Leinfelder introduced himself and stated that he is on the November ballot for County Sheriff. He commented that he is a life long resident of La Crosse County, four years in Holmen, an Aquinas and UW – La Crosse graduate. He reviewed his job history in law enforcement and remarked that he recently was awarded a life time achievement award for his work in narcotics. Mr. Leinfelder thanked the Board and mentioned that he will be here after the meeting today to answer any questions.

Minutes

Doug Jorstad/Dawn Kulcinski motioned to approve the minutes of the September 8, 2022 Board meeting and October 3, 2022 Special Board Meeting as presented. The motion carried 7-0.

Planning Commission

Rich Anderson/Dawn Kulcinski motioned to approve the petition for rezoning from WI Development LLC, for an approximate 1.55-acre property at 1622 Crow Street (Tax Key Parcel 14-4263-0), from B-2 (General Business District) to PUD (Planned Unit Development), including Site Plan and Architectural Review for 13 new townhouses. Trustee Elam inquired as to impact on public safety services for developments such as this. Administrator Heinig remarked that these types of facilities have sprinkler system requirements which makes them more self-serving and also that fire hydrants are installed in the best areas for protection, in addition to many other fire safety requirements. The motion carried 7-0.

Park, Recreation and Library Committee

No meeting was held.

Law Enforcement Committee

No meeting was held.

Public Works Committee

Rich Anderson/Rod Stanek motioned to approve bid from A-1 Excavating for Old 93 Sanitary Sewer and Water Main Project in the amount of \$2,317,959.00. The motion carried 7-0.

Administrator Heinig reviewed the discussions at the Public Works Committee meeting regarding the proposal from MetroNet for their first phase of proposed installation that encompasses the Remington Hills, Cole Farm and Cole Court areas. He remarked that timing of the project to avoid prolonged resident impacts, ensuring staff resources are available, ensuring the Village's infrastructure is safe and properly restored, ensuring all costs and impacts are borne and resolved completely by MetroNet, were of key concern. Doug Jorstad/Travis Elam motioned to approve MetroNet FTTP Telecommunication System Build out Phase One permitting conditions as follows: 1) Start Date no sooner than April 1, 2023 (to ensure availability of staff resources and reduce resident restoration impacts); 2) A public

information and outreach plan must be in place and active at all times (MetroNet is responsible to coordinate all public noticing and communication); 3) Cost for Permit shall be \$25.00 per adjacent lot (calculated at 495 lots = \$12,375.00) + reimbursement of all professional staff time (currently 3.5 hours at \$125.00/hr. to date = \$437.50), equating to an initial total fee of \$12,812.50 + additional retainer of \$2,000 for future professional staff time (to be reimbursed if unused); 4) MetroNet must restore in full, completely at their costs, all Village infrastructure in accordance with Village specifications and at the direction of the Village Engineer and/or Public Works Director; 5) MetroNet must be bonded to cover the cost of infrastructure in the Phase One area, estimated at \$10 Million; 6) MetroNet shall have no more than six weeks to install and restore an area within the Phase One territory once that area specifically is impacted, beginning from the moment that specific area within the Phase was first disturbed; and 7) Failure of MetroNet to complete installation and restoration in accordance with the above terms and conditions shall be grounds to withhold permitting for future Phasing, and no additional Phasing shall commence until such time all of Phase One is completely restored to the satisfaction of the Village of Holmen. Heinig answered questions by the Board regarding companies such as these working within the Village, as well as potential benefits to having the company provide additional options for fiber internet services. The motion along with all seven conditions carried 7-0.

Rich Anderson/Travis Elam motioned to approve purchase of mini excavator from Bruce Hill LLC. Equipment Sales in the amount of \$75,500.00. The motion carried 7-0.

Rich Anderson/Travis Elam motioned to approve bid from Dirt Monkey LLC. for the demolition of structures at 206 West Roberts Street in the amount of \$15,900.00. The motion carried 7-0.

Finance and Personnel Committee

Doug Jorstad/Micah Wyss motioned to approve payment of the claims as presented for a total amount of \$1,927,648.42. The motion carried 7-0.

Shared Ride Committee

Informational items only.

Municipal Court Update

Meeting will be held next week.

Fire Board Report

Informational items only.

Bluffland Coalition Report

Informational items only.

County Supervisor's Report

Supervisor Viner asked President Barlow to update the Board on a recent request from the Holmen Area Community Center for \$25,000 annually for operational costs.

President's Report

Informational items only.

Other Items before the Board

Chief Collins mentioned that the second information meeting on the public safety referendum for the Village of Holmen will be held on October 19th at the Library.

Director Brogan mentioned that HACC will hold “Pumpkin Fest” on October 22nd on the Trail.

Administrator Heinig thanked President Barlow for all his hard work on the referendum; he stated he has a lot on his shoulders and he has handled it in a very professional way.

Clerk/Treasurer Hornberg stated that the 2023 Draft Budget will be in the Courier on October 14th, has been distributed to all members and has been placed on the Village website; special meeting will be held November 10, 2022, to finalize.

Trustee Jorstad thanked staff for efforts on the 2023 Budget and asked that trustees attend the October 19th public safety referendum meeting if possible.

Trustee Elam thanked staff and President Barlow.

Trustee Stanek thanked staff for 2023 budget efforts.

President Barlow thanked staff and fellow members.

Doug Jorstad/Travis Elam motioned to adjourn the meeting at 8:20 pm. The motion carried 7-0.

Angela A. Hornberg, Village Clerk/Treasurer