

**Village of Holmen
Board Proceedings
December 14, 2023**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on December 14, 2023, at the Holmen Village Hall.

Board members present: Patrick Barlow, Doug Jorstad, Micah Wyss, Rich Anderson, Dawn Kulcinski and Travis Elam. Rod Stanek was excused. Also present were Pam Viner, Chris Muller, Sam Kube, Asst. Park & Recreation Director Geary, Park & Recreation Director Brogan, Administrator Heinig, Clerk/Treasurer Hornberg, Public Works Director Mezera, Chief Collins, Engineer Dahl and Attorney Weber.

Public Comment

None.

Minutes

Doug Jorstad/Travis Elam motioned to approve the minutes of the November 9, 2023 Special Board meeting and November 9, 2023 Board meeting as presented. The motion carried 6-0.

Planning Commission

Informational items only.

Park, Recreation and Library Committee

Micah Wyss/Dawn Kulcinski motioned to approve quote from Fischer Brothers for 2024 for replacement of bollards at the Holmen Area Aquatic Center in the amount of \$14,640.00. The motion carried 6-0.

Law Enforcement Committee

Informational items only.

Public Works Committee

Rich Anderson/Travis Elam motioned to approve purchase of 2024 Ford F250 from Ewald's Hartford Ford, LLC. in the amount of \$48,021.00. The motion carried 6-0.

Rich Anderson/Travis Elam motioned to approve Resolution 12-2023, Conditionally Accepting the Public Improvements of Seven Bridges North First Addition. The motion carried 6-0.

Finance and Personnel Committee

Doug Jorstad/Micah Wyss motioned to approve payment of the claims as presented in the amount of \$1,959,118.91. The motion carried 6-0.

Doug Jorstad/Rich Anderson motioned to approve Resolution 11-2023, A Resolution Amending the 2023 Village Budget. The motion carried 6-0.

Doug Jorstad/Micah Wyss motioned to approve 2024/2025 Election Inspectors as presented. Trustee Wyss acknowledged in the motion that all Election Inspectors are expected to become Village employees. The motion carried 6-0.

Doug Jorstad/Travis Elam motioned to approve bid for Water Rate Case Study from Hawkins Ash CPAs in an amount not to exceed \$10,000.00. The motion carried 6-0.

Doug Jorstad/Rich Anderson motioned to approve bid for Village-Wide Market Revaluation with Associated Appraisal Consultants in the amount of \$59,000.00. The motion carried 6-0.

Doug Jorstad/Micah Wyss motioned to approve Side Letter of Agreement between Holmen Professional Association (represented by WPPA) and the Village of Holmen as presented. The motion carried 6-0.

Doug Jorstad/Travis Elam motioned to approve Updated 2024 Non-Represented Village of Holmen Compensation & Classification Structure (HCCS) as presented. The motion carried 6-0.

Shared Ride Committee

No meeting was held.

Municipal Court Update

No meeting was held.

Fire Board Report

Informational items only.

Bluffland Coalition Report

No report for the month.

County Supervisor's Report

Supervisor Viner reported that the 2024 County budget includes 9 million dollars for 14.84 miles of road construction. She noted that the County approved a donation of \$30,000 to the Remington All-Abilities Park and that ATV route requests from Town of Hamilton are being reviewed.

President's Report

Rich Anderson/Travis Elam motioned to approve President's nomination for Committees and Commissions as presented, appointing Neal Ford and Barry Ploessl to the newly created Fire Commission. The motion carried 6-0.

Other Items before the Board

Chief Collins reported that the Department is now fully staffed and he thanked the Board for the approval of the new union agreement this evening.

Scott Heinig reflected on 2023 and all of the many successful projects; he stated his appreciation for staff and the Board.

All shared holiday wishes.

Closed Session

At 7:45 pm, Doug Jorstad/Dawn Kulcinski motioned to convene into closed session per Wisconsin State Statute

Authority: §19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Purpose: Discussion of Claim

The motion carried 6-0.

At 8:13 pm, Dawn Kulcinski/Doug Jorstad motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried 6-0.

Dawn Kulcinski/Rich Anderson motioned to deny claim and direct Attorney Weber and Administrator Heinig to find a suitable resolution to the issue. The motion carried 6-0.

Dawn Kulcinski/Doug Jorstad motioned to adjourn the meeting at 8:14 pm. The motion carried 6-0.

Angela A. Hornberg, Village Clerk/Treasurer