

**Village of Holmen
Board Proceedings
December 8, 2022**

President Barlow called the Holmen Village Board meeting to order at 7:03 pm on December 8, 2022, at the Holmen Village Hall.

Board members present: Patrick Barlow, Micah Wyss, Rod Stanek, Travis Elam, Rich Anderson, Doug Jorstad and Dawn Kulcinski. Also present were Sean Lentz, Pam Viner, Administrator Heinig, Clerk/Treasurer Hornberg, Attorney Weber, Public Works Director Mezera, Lieutenant Spears, Engineer Dahl, Park & Recreation Director Brogan and Deputy Clerk/Deputy Treasurer Melby.

Public Hearing

At 7:07 pm, Rich Anderson/Travis Elam motioned to open the public hearing for Resolution 11-2022, Special Assessments for Public Improvements Against Benefitted Property for the 2022 Alley Project. The motion carried 7-0.

No one spoke on behalf of Resolution 11-2022.

Doug Jorstad/Travis Elam motioned to close the public hearing at 7:14 pm. The motion carried 7-0.

At 7:15 pm, Rich Anderson/Micah Wyss motioned to open the public hearing for Resolution 12-2022, Special Assessments for Public Improvements Against Benefitted Property for the 2022 Sidewalk Project. The motion carried 7-0.

No one spoke on behalf of Resolution 12-2022.

Doug Jorstad/Travis Elam motioned to close the public hearing at 7:16 pm. The motion carried 7-0.

Special Presentation

Sean Lentz from Ehlers presented the 2023 TID #2 Financing Plan. He explained and answered questions regarding 2023 planned water utility projects, proposed financing, as well as reviewed a timeline for the projects.

Public Comment

None.

Minutes

Rod Stanek/Dawn Kulcinski motioned to approve the minutes of the November 10, 2022 Board meeting and November 10, 2022 Special Board meeting as presented. The motion carried 7-0.

Planning Commission

No meeting was held.

Park, Recreation and Library Committee

No meeting was held.

Law Enforcement Committee

No meeting was held.

Public Works Committee

Rich Anderson/Travis Elam motioned to approve installation of generator at Remington Lift Station with the work done by Kish Electric in the amount of \$27,725.00. The motion carried 7-0.

Rich Anderson/Travis Elam motioned to approve the purchase of a John Deere Z997R zero turn lawn mower from Tractor Central in the amount of \$23,721.21. The motion carried 7-0.

Rich Anderson/Travis Elam motioned to approve the purchase of a John Deere Z994R zero turn lawn mower from Tractor Central in the amount of \$11,578.56 after trade-in. The motion carried 7-0.

Rich Anderson/Rod Stanek motioned to approve the purchase of a boom mower from Bobcat in the amount of \$38,400.00. The motion carried 7-0.

Finance and Personnel Committee

Doug Jorstad/Rich Anderson motioned to approve payment of the claims as presented for a total amount of \$1,357,298.11. The motion carried 7-0.

Doug Jorstad/Dawn Kulcinski motioned to approve Election Inspectors for 2022-23 as presented. The motion carried 7-0.

Doug Jorstad/Micah Wyss motioned to approve Resolution 13-2022, A Resolution Amending the 2022 Village Budget. The motion carried 7-0.

Doug Jorstad/Dawn Kulcinski motioned to approve Resolution 11-2022, Resolution Authorizing Special Assessments for Public Improvements Against Benefitted Property for the 2022 Alley Project. The motion carried 7-0.

Doug Jorstad/Rich Anderson motioned to approve Resolution 12-2022, A Resolution Authorizing Special Assessments for Public Improvements Against Benefitted Property for the 2022 Sidewalk Project. The motion carried 7-0.

Shared Ride Committee

No meeting was held.

Municipal Court Update

No meeting was held.

Fire Board Report

Informational items only.

Bluffland Coalition Report

Informational items only.

County Supervisor's Report

Supervisor Viner remarked that three candidates will be interviewed for the County Administrator position. She mentioned that the County will meet in January 2023 to review and set spending priorities for the year including the use of ARPA funds.

President's Report

Informational items only.

Other Items before the Board

Director Mezera remarked that snow season is here; all should slow down and drive with caution.

Administrator Heinig stated that 2022 has been a great year and is very happy that the referendum passed. He also shared the recruitment video that Officer Tyler Franks created for the Holmen Police Department.

Thanks and holiday wishes were exchanged by all.

Closed Session

At 7:55 pm, Rod Stanek/Doug Jorstad motioned to convene into closed session per Wisconsin State Statute

Authority: §19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Purpose: Discuss Notice of Claim

The motion carried 7-0.

At 8:05 pm, Dawn Kulcinski/Doug Jorstad motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried 7-0.

Dawn Kulcinski/Travis Elam motioned to deny claim as presented. The motion carried 7-0.

Rod Stanek/Travis Elam motioned to adjourn the meeting at 8:07 pm. The motion carried 7-0.

Jennifer L. Melby, Village Deputy Clerk/Deputy Treasurer
Reviewed by Angela A. Hornberg, Village Clerk/Treasurer