

Holmen Police Department

CHIEF SHANE COLLINS
scollins@holmenwi.gov

CAPTAIN CODY SPEARS
cspears@holmenwi.gov

Village of Holmen Law Enforcement Committee December 2, 2025

The meeting of the Holmen Law Enforcement Committee was held Tuesday December 2, 2025, in the Village Hall.

Chair Travis Elam called the meeting to order at 6:00pm.

Present at the meeting: Committee members Travis Elam, Doug Jorstad and Dawn Kulcinski. Also in attendance was Administrator Scott Heinig, President Patrick Barlow and Chief Shane Collins.

Approval of Minutes: Doug Jorstad and Dawn Kulcinski motioned to approve the minutes of the November 4, 2025 meeting. Motion carried unanimously.

Public Comment: None

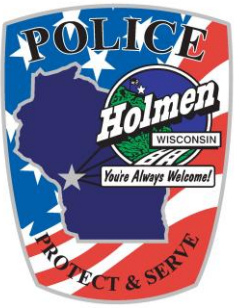
Present Monthly Activity: The Committee reviewed all monthly activity.

Present Monthly Claims: The Committee reviewed monthly claims.

Municipal Court Update: No meeting was held

Possible Action and Recommendation to Purchase Squad Equipment and Install from Audio Design Collins reported that three patrol vehicles will need to be outfitted this year and that Audio Design will be used for the upfitting, consistent with past practice. He indicated that the total cost for outfitting the three vehicles is \$56,719.50. Collins also noted that one of the vehicles will serve as a new K9 unit, as the existing 2016 K9 vehicle is deteriorating and no longer reliable. Collins advised this was budgeted item and would be purchased in 2026.

Doug Jorstad and Dawn Kulcinski moved to recommend approval to the Board for the purchase and installation of squad equipment from Audio Design in the amount of \$56,719.50. The motion carried unanimously.



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Possible Action and Recommendation to Purchase a Copier from EO Johnson

Collins reported the need to purchase a new copier, noting that the current unit is eleven years old. He recommended acquiring a replacement from EO Johnson at a cost of \$9,077.89. Collins also stated that he explored leasing options; however, the estimated cost over a ten-year period would be approximately \$25,000, making purchasing the more cost-effective option. Collins advised this was a budgeted item and will be purchased in 2026.

Doug Jorstad and Dawn Kulcinski moved to approve the purchase of the copier from EO Johnson for \$9,077.89. The motion carried unanimously.

Possible Action and Recommendation to Purchase Three Patrol Vehicles from Ewald

Collins reported that the purchase of three patrol vehicles will be made through Ewald, consistent with previous years. He noted that this is a budgeted expense and that the vehicles were ordered in August to ensure availability in 2026. Collins stated that the total cost for the three Ford SUV patrol vehicles will be \$146,550.00.

Doug Jorstad and Dawn Kulcinski moved to recommend approval to the Board for the purchase of the three patrol vehicles from Ewald in the amount of \$146,550.00. The motion carried unanimously.

Adjourn Doug Jorstad and Dawn Kulcinski motioned to adjourn. The motion carried unanimously. Meeting ended at 6:23pm.

Minutes By Chief Shane Collins