

Meeting Minutes
Village of Holmen Finance and Personnel Committee
April 9, 2024

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, April 9, 2024, at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Micah Wyss and Rich Anderson. Also in attendance were President Patrick Barlow, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Micah Wyss/Rich Anderson motioned to approve the minutes of the March 12, 2024 meeting as presented. The motion carried 3-0.

Public Comment None.

Clerk/Treasurer Report Hornberg reported that the 2023 audit has concluded and went very well; auditors will attend May's meeting to give the annual presentation. She congratulated Trustee Wyss on his reelection to Village Trustee. Hornberg reported that there were 1,963 voters for the April Election; 56% at the Village Hall and 44% at the Public Library. She stated that the first election using two polling places was a success. Hornberg mentioned that the first meeting of the Board of Review will be held on May 9, at 6:00 pm; due to the market revaluation for 2024, the meeting will be held, officers elected and then will adjourn for conclusion at a later date. She commented that the many report deadlines for the end of April, the water rate review with the PSC, as well as annual insurance renewals have kept her busy. Hornberg reminded the Committee of the special reorganization meeting on April 16 and mentioned that the annual license process will begin in April.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Administrator's Report Heinig reviewed the numerous development projects or concepts that are coming forward in 2024, including a large annexation for review on the agenda this week. He updated the Committee on the various ways in which he has assisted or participated in numerous groups or events to support other agencies, professionals or partners. Heinig mentioned that recently two 17-year olds and an 18-year-old graffitied the entire lower area of the new Hale Drive bridge; staff temporarily covered the damage and is working towards having the entire damaged area restored to its original state, and we will hope to recoup costs for the damages. He stated that the DNR has approved our new Well 8 permit and authorized the Village moving forward to activate the well pending adoption of the Ordinance being reviewed by the Board this week. Heinig stated that the 3-hour parking limit item on the agenda this week was added due to a request made by some property owners in the Main Street business area with the claim that all owners were in support; he recently found out that was not a true statement as one owner was unaware and unsure about limiting parking on Main Street.

Consideration of Developer's Agreement Rich Anderson/Micah Wyss motioned to recommend approval of Development Agreement for King's Bluff Estates Addition One as presented. Administrator Heinig specified that the agreement was standard and did not include any type of subsidy from the Village. The motion carried 3-0.

Consideration of MOU Rich Anderson/Doug Jorstad motioned to recommend approval of Memorandum of Understanding Between the Village of Holmen and Xetex, Inc. Heinig reviewed the MOU and stated

that subsidy contributions of \$225,000 for site improvements pertaining to grading, earthwork, construction of utilities and infrastructure, the cost will be split by the utility departments. This investment will help create new employment opportunities and increase tax base to benefit the health and economic well-being of northern La Crosse County. The motion carried with Anderson and Jorstad in favor; Wyss abstained.

Adjourn Micah Wyss/Rich Anderson motioned to adjourn. The motion carried 3-0. The meeting adjourned at 5:51 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer