

Meeting Minutes
Village of Holmen Finance and Personnel Committee
August 8, 2023

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, August 8, 2023, at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Micah Wyss. Also in attendance were President Patrick Barlow, Trustee Stanek, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Micah Wyss/Rich Anderson motioned to approve the minutes of the July 11, 2023 meeting as presented. The motion carried 3-0.

Public Comment None.

Clerk/Treasurer Report Hornberg stated that budget preparations will begin in the next few weeks, and the anticipated July shared revenues, computer aid and video service aid payments have been received. She mentioned that we received insurance dividends again this year, slightly lower than in previous years but income that was not anticipated. Hornberg updated the annual SAMS registration to continue to receive federal funding, and she mentioned that the annual worker's compensation audit has been completed. She updated the Committee on the Clerk department's preparations to open a second polling place starting with 2024 elections.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Fireworks Permit Request Micah Wyss/Rich Anderson motioned to recommend approval of fireworks permit request for Holmen Kornfest on August 18, 2023, contingent on Holmen Fire and Holmen Police Chiefs' final approval based on area conditions. The motion carried 3-0.

Consideration of Resolution Micah Wyss/Rich Anderson motioned to recommend approval Resolution 8-2023, Resolution Authorizing the Creation of the Official Polling Locations in the Village of Holmen. The motion carried 3-0.

Discussion of 2024 Capital Outlay Clerk/Treasurer Hornberg updated the Committee on the cost expectations for 2024 capital outlay purchases for opening the second polling location.

Consideration of Contract Micah Wyss/Rich Anderson motioned to recommend approval of contract extension with Hawkins, Ash, CPA for 2024-2026 audit services as presented. The motion carried 3-0.

Consideration of Contract Rich Anderson/Micah Wyss motioned to recommend approval of agreement for legal services for 2024-2028 with Johns, Flaherty & Collins as presented. The motion carried 3-0.

Consideration of Resolution Micah Wyss/Rich Anderson motioned recommend approval for Resolution 6-2023, Resolution Authorizing Acceptance of Department of Transportation – Transportation Alternative Program Grant Funding (Paving the Holland Bike Trail). The motion carried 3-0.

Consideration of Developer's Agreement Rich Anderson/Micah Wyss motioned to recommend approval of Development Agreement for Seven Bridges North First Addition, Village of Holmen as presented. The motion carried 3-0.

Administrator's Report Heinig reviewed the work he has been doing with LADCO and La Crosse County to potentially achieve a Wisconsin Certified Site designation for our Seven Bridges Industrial Park Lots in TIF #2. He updated the Committee on the completion of many projects in the community. He mentioned that we will be planning a ribbon cutting ceremony for the new parks and that a ceremony will be held this Wednesday at 9:00 am for the McHugh/Briggs roundabout. Heinig stated that the North water project has the typical headaches for an undertaking of that size but that overall, it is going well.

Other President Barlow thanked Clerk/Treasurer Hornberg for efforts in regards to the second polling location.

Adjourn Micah Wyss/Rich Anderson motioned to adjourn. The motion carried 3-0. The meeting adjourned at 5:59 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer