

Meeting Minutes
Village of Holmen Finance and Personnel Committee
November 10, 2022

The meeting of the Holmen Finance and Personnel Committee was held Thursday, November 10, 2022, at the Holmen Village Hall.

Trustee Micah Wyss called the meeting to order at 6:00 pm.

Present at the meeting: Committee members Rich Anderson and Micah Wyss. Doug Jorstad was excused. Also in attendance were President Patrick Barlow, Rodney Stanek, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Rich Anderson/Micah Wyss motioned to approve the minutes of the October 11, 2022 meeting. The motion carried 2-0.

Public Comment None.

Clerk/Treasurer Report Hornberg reminded the Committee that beginning December 1st, trustee candidates will be able to begin collecting signatures to be on the Spring 2023 ballot. Those with terms ending are President Patrick Barlow and Trustees Doug Jorstad, Rich Anderson and Dawn Kulcinski. She mentioned that the 2023 budget was finalized, published and is ready for the public hearing and final approval tonight; final copies were distributed on October 7th. Hornberg stated that once the budget is approved this week, she will begin processes to set the mill rate for the Village. She mentioned that the annual budget revision will be prepared for review at the December Committee meeting. Hornberg stated that on election day, Holmen processed 2,852 in person voters, as well as 1,806 absentee ballots for a total of 4,658. Hornberg remarked that plans are in place to add an additional polling place prior to the 2024 election cycle. She mentioned that the Village began the new “.gov” format as of today; this will include an update to the web as well as all email addresses; the old web and emails will continue to be active as well for the foreseeable future.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of License Rich Anderson/Micah Wyss motioned to recommend approval of Change of Agent for Kwik Trip #311 – Corrin P. Kramer. The motion carried 2-0.

Consideration of Resolution Rich Anderson/Micah Wyss motioned to recommend approval of Resolution 10-2022, Adoption of the 2023 Village Budget, pending outcome of public hearing. The motion carried 2-0.

Administrator’s Report Heinig mentioned that he has met with MetroNet regarding contract stipulations as approved at the October 13, 2022 Board meeting. MetroNet felt some items requested, such as a ten million-dollar bond on infrastructure is not realistic. Heinig stated that they will administratively negotiate the agreement to find a way to partner that works for both parties. He offered to answer any questions on his monthly report.

Developer’s Agreement for Seven Bridges North Rich Anderson/Micah Wyss motioned to recommend approval of Developer’s Agreement for Seven Bridges North. Administrator Heinig stated that this is a standard agreement and will not include any subsidy whatsoever. The motion carried 2-0.

Adjourn Rich Anderson/Micah Wyss motioned to adjourn. The motion carried 2-0. The meeting adjourned at 6:23 pm.

Angela A. Hornberg, Village Clerk/Treasurer