

Meeting Minutes
Village of Holmen Finance and Personnel Committee
December 10, 2024

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, December 10, 2024, at the Holmen Village Hall.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Micah Wyss. Also in attendance were Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Rich Anderson/Micah Wyss motioned to approve the minutes of the November 12, 2024 meeting as presented. The motion carried 3-0.

Public Comment None.

Clerk/Treasurer Report Hornberg commented that auditors will be here on December 16th for preliminary 2024 audit work. Hornberg provided the Committee with 2024 mill rate information which is a \$6.22 per thousand decrease from the 2023 rate; she commented that the tax bills will be mailed soon. Hornberg stated that President Barlow, Trustee Jorstad, and Trustee Kulcinski have begun the necessary paperwork to be on the Spring 2025 ballot; Trustee Anderson has completed his paperwork.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Resolution Micah Wyss/Rich Anderson motioned to recommend approval of Resolution 9-2024, A Resolution Amending the 2024 Village Budget. Hornberg reviewed the document with the Committee. The motion carried 3-0.

Administrator's Report Heinig gave an update on the status of the Liberty Addition development project and remarked that he has had many discussions for investment opportunities in the new year. He recently met with the City of Onalaska to discuss mutual ways to work together in the future. Heinig stated that the Clerk's Department is working with the Village's Building Inspector, GEC, to streamline online permit applications for new residential construction to help improve the process. He mentioned that the 2024 mill rate, after the recent market wide revaluation, is the lowest rate ever in Village history.

Consideration of Sheltering Provision Administrator Heinig explained that the owners of Heritage Village have implemented a shelter-in-place strategy via use of concrete footings and stairwell crawl spaces within the garage structures throughout Heritage Village (as explained by the owner). Heinig mentioned that the sheltering provisions (as described by the owner) provided at each residence in Heritage Village are no different than any other single story, single family structure in the Village; and thus are fair and realistic; and thus the Village has no reason not to find their sheltering provisions satisfied as reasonable. Heinig further mentioned that the Village ultimately is not responsible for Heritage Village's sheltering decisions and does not have any liability for any decisions that Heritage Village chooses to make regarding this issue. Micah Wyss/Rich Anderson motioned to recommend approval to ratify that the Village of Holmen shall have no authority over decisions of Heritage Village regarding any sheltering provisions they wish to implement; and that the Village has no liability on the issue or any decision Heritage Village implements regarding sheltering policies; and that sheltering provisions are solely in the hands of the owners of Heritage Village; and the Village accepts that Heritage Village takes full responsibility on how they provide appropriate sheltering (such as the shelter-in-place strategy they have implemented). The motion carried 3-0.

Consideration of Developer's Agreement Micah Wyss/Rich Anderson motioned to recommend approval of Development Agreement for Liberty Addition as presented. Administrator Heinig reviewed the investments that will be made by the Developer, as well as the investments proposed for the Village to make. Village funded expenditures include Briggs Road investment of \$122,787, which pays for the Eastside of the road from Sween Drive to the Wellhouse; minus the monetary contributions the Developer owes for the remaining Westside Briggs Road sections to the North of the Wellhouse; and \$253,720 towards Village requested upsizing of the water main system from 8" to 12" throughout the subdivision. The motion carried 3-0.

Adjourn Micah Wyss/Rich Anderson motioned to adjourn. The motion carried 3-0. The meeting adjourned at 6:06 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer