

**Meeting Minutes**  
**Village of Holmen Finance and Personnel Committee**  
**January 10, 2023**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, January 10, 2023, at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Micah Wyss. Also in attendance were Daryl Holley, Jennifer Woyicki, Brandia Green, President Patrick Barlow, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Rich Anderson/Micah Wyss motioned to approve the minutes of the December 6, 2022 meeting as presented. The motion carried 3-0.

Public Comment Jennifer Woyicki stated that she was in attendance in support of her employee Brandia Green; she stated that her operator license had been denied for missing information and was denied by Chief Collins for a 1-year period. She asked for the Committee to consider shortening the length of time before Brandia could reapply.

Clerk/Treasurer Report Hornberg reported that the office has been busy with tax collections; many questions have been answered regarding the reason for the increase to the 2022 mill rate. Most taxpayers have been satisfied with the reasons once explained by staff. Almost eleven million dollars have been collected as of December 31, 2022, and the January settlement payments are included in the claims for payment tonight. Hornberg commented that candidates on the Spring 2023 Ballot for the three available Trustee seats are Incumbents Anderson, Jorstad and Kulcinski, and the only candidate for Village President is Incumbent Barlow. There will be a Spring Primary Election on February 21, 2023. She stated that preliminary audit work in December was cancelled due to auditor's illness; they will be on site March 13-15, 2023, to complete the 2022 audit.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Rich Anderson/Micah Wyss motioned to recommend denial of Brandia Green's License, with a 1-year waiting period from application date before re-application of Operator's License can occur. The motion carried 3-0.

Consideration of Special Event Permit Rich Anderson/Micah Wyss motioned to recommend approval of special permit for Daryl Holley for 2023 summer concerts at HD Tavern as presented. Administrator Heinig stated that after discussions in July of 2022, any complaints regarding HD Tavern's concerts ended. Mr. Holley updated the Committee on his continuing efforts to avoid noise complaints including researching buffers he might be able to install in order to keep the noise contained better within his premise. The Committee thanked Mr. Holley for his continued efforts to provide live entertainment while ensuring the volume of music is appropriate for the community. Administrator Heinig did note that if any issues occur during 2023, Mr. Holley will be contacted and asked to adjust as necessary. The motion carried 3-0.

Consideration of Resolution Micah Wyss/Rich Anderson motioned to recommend approval of Resolution 1-2023, Resolution Authorizing the Issuance and Sale of a \$7,100,000 Tax Increment Revenue Bond (TID No. 2), Series 2023A. The motion carried 3-0.

Administrator's Report Heinig updated the Committee on all of the exciting steps forward after the November 2022 approval of the public safety referendum. He stated that the hiring process is progressing well for the Police Department, and President Barlow stated the same regarding the Fire Department. Heinig reviewed some ideas within the Department to ensure the best coverage will be obtained, as well as implementing ideas for the new management position. He answered questions regarding mutual aid agreements for the Fire Department. Trustee Anderson suggested that new hires be officially introduced once again at a Village Board meeting so the community and staff can welcome them. All agreed this is an exciting time for public safety in Holmen.

Adjourn Micah Wyss/Rich Anderson motioned to adjourn. The motion carried 3-0. The meeting adjourned at 6:07 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer