

Meeting Minutes
Village of Holmen Finance and Personnel Committee
January 11, 2022

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, January 11, 2022, at the Holmen Village Hall.

Committee Chairman Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Micah Wyss. Also in attendance were President Patrick Barlow, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Rich Anderson/Micah Wyss motioned to approve the minutes of the December 7, 2021 meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg reported tax collections were proceeding well; the January settlement payments are included in the January claims for payment tonight. Hornberg commented that candidates on the Spring 2022 Ballot for the three available Trustee seats are Incumbents Stanek and Wyss, as well as potential appointee Travis Elam. There will not be a Spring Primary Election in 2022. She stated that preliminary audit work in December went well and they will return in March to complete the 2021 audit.

Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of License Micah Wyss/Rich Anderson motioned to recommend denial of Austen L. Schalow's License, with a 2-year waiting period from application date before re-application of Operator's License can occur. The motion carried unanimously.

Rich Anderson/Micah Wyss motioned to recommend denial of Christine R. Melcher's License, with a 6-month waiting period from application date before re-application of Operator's License can occur. The motion carried unanimously.

Consideration of 2022/2023 Election Inspectors (amended) Rich Anderson/Micah Wyss motioned to recommend approval of 2022/2023 Election Inspectors as amended. Jorstad noted that recommendation is contingent upon all appointed inspectors completing the official oath and appropriate payroll paperwork within 10 business days of Village Board approval. The motion carried unanimously.

Consideration of Resolutions Micah Wyss/Rich Anderson motioned to recommend approval of Resolution 1-2022, Adopting the Wisconsin General Record Schedule Regarding Records Retention. The motion carried unanimously.

Administrator Heinig briefly reviewed the draft pre-sale report for 2022A GO bonds that will be presented in its final format at the meeting Thursday evening.

Micah Wyss/Rich Anderson motioned to recommend approval of Resolution 2-2022 – Authorizing \$4,595,000 General Obligation bonds for Parks and Public Grounds Projects. The motion carried unanimously.

Rich Anderson/Micah Wyss motioned to recommend approval of Resolution 3-2022 – Authorizing \$4,085,000 General Obligation Bonds for Street Improvement Projects. The motion carried unanimously.

Micah Wyss/Rich Anderson motioned to recommend approval of Resolution 4 -2022 – Providing for the Sale of \$9,115,000 General Obligation Corporate Purpose Bonds, Series 2022A. The motion carried unanimously.

Administrator's Report Heinig mentioned that he plans to schedule a special meeting with the Joint Review Board to discuss the future of TIF 2. He stated that the Hwy V street construction project, as well as the three parks projects, will be bid in February. Heinig commented that on Thursday night the Board will consider an apparatus vendor for the parks, and then a meeting will be set to tailor exact expectations for each park plan with staff and Committee members. Heinig stated that at Thursday's meeting we will also discuss the best financial strategy for consideration of the Fire Department/Police Department Referendum. President Barlow has collected information and put together three scenarios for the Board to review, including staff increases and potential cost expectations to taxpayers.

Adjourn Micah Wyss/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 6:47 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer