

Meeting Minutes
Village of Holmen Finance and Personnel Committee
February 7, 2023

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, February 7, 2023, at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Micah Wyss. Also in attendance were President Patrick Barlow, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Micah Wyss/Rich Anderson motioned to approve the minutes of the January 10, 2023 meeting as presented. The motion carried 3-0.

Public Comment None.

Clerk/Treasurer Report Hornberg reported to the Committee that tax collections wrapped up today; settlement checks will be prepared by February 20th. Hornberg commented that TIF Revenue Bond 2023A has been successfully finalized, as well as all annual payroll reports; she is now preparing for the upcoming audit and annual insurance renewals. She mentioned that the Spring Primary Election will be February 21st and the Spring Election will be April 4th.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Long Coulee Cemetery Maintenance Contribution Micah Wyss/Doug Jorstad motioned to recommend approval to increase assistance payment to Long Coulee Cemetery Association from \$3,500 to \$6,500 annually. This motion for increased financial assistance is contingent upon the Association remaining intact, as well as an annual review of Association's financial statement. The motion carried 3-0.

Administrator's Report Heinig updated the Committee on continuing discussions with MetroNet for plans to begin Phase 1 of fiber installation this April. He stated that requests have been made for the Village to consider allowing ATV/UTVs on Village streets; the concept will be discussed at the March Law Enforcement Committee meeting. Heinig mentioned that the Holmen Area Fire Department has completed its new 3-year union contract, hired a new fire chief, a few new fire fighters and have reached a near consensus on the modified "District Agreement". He reported that he has been working with developers and investors on potential 2023 projects for both light industrial, as well as some commercial projects. Heinig remarked that on Thursday, the Board will be considering a petition recommended from Planning Commission for rezoning from owner Mathy Construction Company for property on the north side of Hwy 35; if approved, they will be installing new dedicated infrastructure for the benefit of commercial and industrial investments.

Adjourn Rich Anderson/Micah Wyss motioned to adjourn. The motion carried 3-0. The meeting adjourned at 6:12 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer