

**Meeting Minutes**  
**Village of Holmen Finance and Personnel Committee**  
**March 7, 2023**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, March 7, 2023, at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Micah Wyss. Also in attendance were Barb Johnson, President Patrick Barlow, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Micah Wyss/Rich Anderson motioned to approve the minutes of the February 7, 2023 meeting as presented. The motion carried 3-0.

Public Comment None.

Discussion with Long Coulee Cemetery Association Representative Association member Barb Johnson was in attendance to thank the Board members for their recent approval for additional financing to support the Long Coulee Cemetery. She gave an update of the status of the Association, and she provided some historical information on the group and the site. Ms. Johnson commented that the Association would appreciate additional consideration for assistance on some other maintenance items at the Cemetery such as fence repairs, clearing of the hillside and road replacement. The members thanked her for sharing the information and her continuing efforts with the Association.

Clerk/Treasurer Report Hornberg commented that the Spring Primary Election saw the highest February voter turnout of 1,308 voters. She stated that the auditors will be in the office March 13-15. Hornberg mentioned that the Spring Election will be on April 4.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Side Letter of Agreement Between Holmen Professional Police Association and the Village of Holmen Rich Anderson/Micah Wyss motioned to recommend approval of the side letter of agreement between the Holmen Professional Police Association and the Village of Holmen. Administrator Heinig updated the Committee on the requested changes and benefits of considering the request for both the Police Department and the Village of Holmen. The motion carried 3-0.

Administrator's Report Heinig updated the Committee on upcoming 2023 spring development currently in planning stages. He mentioned that the Village will be seeking a new company for web hosting as the current vendor has increased prices by 800% for the same services; the current price will be honored until March 2024. Heinig stated that after recent interviews, three police officers have been offered positions; two will begin in April and the other will begin in June. The Fire Department has also hired four new Firefighters, as well as their new Fire Chief. The Executive Assistant position in the Police Department will hopefully be filled soon as well.

Adjourn Micah Wyss/Rich Anderson motioned to adjourn. The motion carried 3-0. The meeting adjourned at 6:00 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer