

Meeting Minutes
Village of Holmen Finance and Personnel Committee
June 11, 2019

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, June 11, 2019, in the Village Board Room.

Committee Chairman Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Ed O'Brien, William Bolte, Scott Heinig and Angie Hornberg.

Approval of Minutes Dawn Kulcinski/Rich Anderson motioned to approve the minutes of the May 7, 2019 meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg stated that 2019 recycling grant funds have been received in line with the anticipated amount, and that insurance quotes are also consistent for the 2019/2020 renewal. An insurance dividend check will be delivered soon for approximately \$27,000.00. She stated that the Board of Review adjournment meeting was held on May 28 and the actual Open Book and Board of Review will be scheduled as soon as the assessors complete their revaluation work. Hornberg mentioned that license renewals for 2019/2020 would be acted on this evening; she commented that there is one new establishment, The Grind, which is applying for a Class C wine license. She also stated that one of the owners for HD Tavern has been denied by Chief Collins but he approved the license for the establishment based on Daryl Holley as President.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Rich Anderson/Doug Jorstad motioned to recommend approval of 2019/2020 Class B Retail Combination Licenses; Class A Retail Combination Licenses; Class "B" Retail Liquor - Wine Only License; Class "B" Retail Beer/"Class C" Wine Licenses; Class "B" Retail Beer License and "Class C" Wine License. The motion carried with Jorstad and Anderson in favor; Kulcinski abstained.

Rich Anderson/Dawn Kulcinski motioned to recommend denial of Doran Banse Operator's License, with a 1-year waiting period from application date before re-application of Operator's License can occur. Due to this denial; he is not allowed privileges of ownership for HD Tavern as far as serving is concerned. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend denial of Joseph Newman Operator's License, with a 90-day waiting period from application date before re-application of Operator's License can occur. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to recommend approval of 2019/2020 Operator's Licenses, excluding Banse and Newman, as presented. The motion carried with Jorstad and Anderson in favor; Kulcinski abstained.

Doug Jorstad/Rich Anderson motioned to recommend approval of 2019/2020 Cigarette & Tobacco Licenses, Video/Coin Operated/Amusement Machine Licenses, Junk/Salvage Yard License, Pawn Broker License and Septage Licenses as presented. The motion carried with Jorstad and Anderson in favor; Kulcinski abstained.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of Temporary Amendment to Liquor Premises for Specific Event for American Legion Kornfest to be held on August 16-18, 2019, at Halfway Creek Park, 419 1st Avenue West. The motion carried unanimously.

Administrator's Report Heinig updated the Committee on the many planning and economic development progressions for 2019, including the addition of Holmen Cheese LLC to TIF District #2; also discussions have been held with numerous additional investors. He mentioned that the annual Joint Review Board meeting for TIF #2 & 3 was a positive conversation about the exiting progress in both TIFs. Heinig reported that the Sand Lake Road construction project is causing residents many issues; we have increased patrols in the area significantly to try to control the extreme traffic congestion.

Consideration of Development Agreement Dawn Kulcinski/Rich Anderson motioned to recommend consideration of Development Agreement for First Addition to Seven Bridges Addition at Board level without Committee approval, pending final issues being addressed. The motion carried unanimously.

Consideration of Development Agreement Dawn Kulcinski/Rich Anderson motioned to recommend approval of Development Agreement for Extension to Cedar Bird Lane and South Locust Avenue for Field Of Dreams, Phase III as presented. The motion carried unanimously.

Consideration of Development Agreement Rich Anderson/Dawn Kulcinski motioned to remove from consideration Development Agreement for Pertzsch Farm Addition, as it is not complete at this time. The motion carried unanimously.

Consideration on Ratification of the Village of Holmen Professional Police Officers' Contract for 2020-2022 Dawn Kulcinski/Doug Jorstad motioned to recommend ratification of the Village of Holmen Professional Police Officers' Contract for 2020-2022 as presented. The motion carried unanimously.

Acceptance to Purchase Fork Lift for Parks Department Dawn Kulcinski/Rich Anderson motioned to recommend approval from Bernie's Equipment Co, Inc. for 2007 Komatsu Forklift in the amount of \$9,800.00. The motion carried unanimously.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 6:12 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer