

**Meeting Minutes**  
**Village of Holmen Finance and Personnel Committee**  
**July 12, 2022**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, July 12, 2022, at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Micah Wyss. Also in attendance were Daryl Holley, President Patrick Barlow, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Micah Wyss/Rich Anderson motioned to approve the minutes of the June 7, 2022 meeting. The motion carried unanimously.

Public Comment None.

Consideration of License Rich Anderson/Micah Wyss motioned to recommend approval of special permit for Daryl Holley for summer concerts until 11 pm (one-hour extension) at HD Tavern as presented. Mr. Holley updated the Committee on the May and June concert noise complaints and his response. He stated that once he was aware of the issues, he had the volume reduced and changed his ending time to 11:00 pm, an hour earlier than scheduled. Holley has not received any complaints after that point; he has asked the Holmen Police Department to contact him by phone directly if any further issues occur and he will adjust as necessary. The Committee members stated that they were in support of Holley's business but also wanted to ensure fairness to all residents. All agreed to an extension as long as volume continued to be controlled; Holley ensured that it would. The motion carried unanimously.

Clerk/Treasurer Report Hornberg stated that the Village recently received the 2<sup>nd</sup> installment of ARPA Recovery Funds in the amount of \$525,122.14; these funds are earmarked for upcoming water projects. She remarked that due to a recent customer service issue with Orkin that we have now switched to local vendor DeBoer for pest control and should see a significant cost savings with the change. Hornberg mentioned that the courts recently vetted the absentee drop box issue again and decided that they are prohibited for ballot delivery; therefore, the Village drop box will remain closed during the absentee process of the 2022 elections.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of License Micah Wyss/Rich Anderson motioned to recommend approval of Change of Agent for Kwik Trip #822 – Adam R. Pollex. The motion carried unanimously.

Administrator's Report Heinig remarked that the WWTP project has reached completion, they are planning to hold a tour for Board members in August. The Village Engineer has provided daily updates on the progress of the County V project which is progressing on schedule but issues, mainly traffic related, will continue to be a problem. Projects on Cole Court and Cedar Meadows have been completed and the North Star lift station upgrade/Amy Drive storm sewer pond project will begin soon; supply issues are still a concern. Heinig reviewed Planning Commission agenda items that will come before the board on Thursday. He also stated that he is currently working on crafting a message for the upcoming public safety referendum and language for the referendum. Trustee Jorstad inquired about the progress on the Briggs/McHugh Road roundabout and Heinig stated that members will have a kickoff meeting with Short Elliott Henderson Inc. soon.

Adjourn Micah Wyss/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 6:10 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer