

Meeting Minutes
Village of Holmen Finance and Personnel Committee
August 11, 2022

The meeting of the Holmen Finance and Personnel Committee was held Thursday, August 11, 2022, at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 6:00 pm.

Present at the meeting: Committee members Doug Jorstad and Rich Anderson. Micah Wyss was excused. Also in attendance were Carter Arndt, President Patrick Barlow, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Rich Anderson/Doug Jorstad motioned to approve the minutes of the July 12, 2022 meeting. The motion carried 2-0.

Public Comment None.

Clerk/Treasurer Report Hornberg remarked that there were 1,874 voters at the August Partisan Primary Election; 536 of these were absentee. She stated that budget preparations will begin in the next few weeks, and the anticipated July shared revenues, computer aid and video service aid payments have been received. She mentioned that we have also received the 2% fire dues and have distributed the funds to the Holmen Area Fire District. Hornberg updated the annual SAMS registration to continue to receive federal funding, and she mentioned the State of Wisconsin recently released the 2022 population estimate for the Village of Holmen at 11,560.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Rich Anderson/Doug Jorstad motioned to recommend approval of Temporary Class "B" license for Holmen Youth Fast Pitch (HYFP) Kornfest softball tournament to be held on August 19-21, 2022, at Deer Wood Park, 500 Anderson Street. The motion carried 2-0.

Rich Anderson/Doug Jorstad motioned to recommend approval of Temporary Amendment to Liquor Premises for Specific Event for American Legion Kornfest to be held on August 19-21, 2022, at Halfway Creek Park, 419 1st Avenue West. The motion carried 2-0.

Rich Anderson/Doug Jorstad motioned to recommend approval of Temporary Amendment to Liquor Premises for Specific Event for Features Sports Bar & Grill "Booster Bash" to be held on August 27, 2022, at 504 Holmen Drive North. The motion carried 2-0.

Rich Anderson/Doug Jorstad motioned to recommend approval of Video/Coin Operated/Amusement Machine Licenses – Su Casa Pub & Grill, 512 Main Street South. The motion carried 2-0.

Consideration of Final Agreement Rich Anderson/Doug Jorstad motioned to recommend approval of final agreement for Scott Drive Utility and Road Improvements. The motion carried 2-0.

Consideration of Resolutions Doug Jorstad/Rich Anderson motioned to forward Resolution 8-2022, Exceeding the Village's Levy Limit Through Referendum to the full Village Board for formal discussion and action. The Committee reviewed language as presented; Administrator Heinig stated that final numbers for the document from Wisconsin Department of Revenue would not be available until later this month. Therefore, we will hold a special Village Board meeting August 23rd to review final document. The motion carried 2-0.

Consideration of Architectural Design Services Carter Arndt from MSA Professional Services, Inc. and Administrator Heinig reviewed concept designs and cost estimates as presented. Economic concerns with material/labor costs and shortages have made the project difficult to estimate and have caused the cost of the project to rise dramatically. Rich Anderson/Doug Jorstad motioned to refer to full Village Board consideration on Architectural Design Services for new Village Public Works and Park and Recreation Garage. The motion carried 2-0.

Administrator's Report Heinig reviewed status of contracts and development in the community.

Adjourn Rich Anderson/Doug Jorstad motioned to adjourn. The motion carried 2-0. The meeting adjourned at 6:58 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer