

**Holmen Area Fire Board  
Board Meeting  
Holmen Area Fire Department – Meeting Room  
March 16, 2017  
6:30 pm**

President Bogert called the Holmen Area Fire Board meeting to order at 6:30 pm on March 16, 2017 at the Holmen Area Fire Department Meeting Room.

Board members present by Roll Call: Kathy Warzynski, Jerome Pedretti, Bill Ebner, Chuck Olson, Stan Hauser and Rolly Bogert. Also present was Assistant Fire Chief Bulawa and Assistant Chief Lindberg.

Motion by Bill Ebner, Seconded by Jerome Pedretti to Approve the minutes of the February 16, 2017 meeting with the addition of that the labor contract approved at the March meeting did include the enrollment of the full time personnel in the state income continuation program. Carried.

Chuck Olson gave a recap of our year to date financials. Motion to approve by Bill Ebner, Seconded by Stan Hauser, Carried

Residents Comments: None

Firefighters Comments: None

Assistant Chief Bulawa reported on calls since our February meeting. A total of 87 calls including 65 medical, 16 fire calls and 6 other. Of these calls 54 were in the Village, 16 in the Town of Onalaska and 17 in the Town of Holland. Chief Menches gave an overview of how the department evaluates various call responses and actions designed to improve efficiency and ensure safety of the community.

Assistant Chief informed the Board that the Firefighter membership is continuing their HHS scholarship program which will give two (2) \$500 scholarships this year to students pursuing a career in the fire service or emergency medical field.

Assistant Chief Bulawa informed the Board that five (5) firefighters recently completed their Emergency Medical License class and are now eligible to respond to medical calls. Those are FFs Olson, Davies (2), Heidlage and Ledegar.

Chief Menches reported that the mutual building code committee who is tasked to review the fire codes within the three municipalities, held its first joint meeting on March 14<sup>th</sup> and set a goal of completion within the year. He also reported that an initial meeting with the Brice Prairie First Responders was held recently in the attempt to create a standard working relationship. A future meeting will be held and more information at the next Board meeting. He also updated the Board on the upcoming 2% Fire Dues audit which will take place on March 24<sup>th</sup>. Staff has been

working to ensure that items included in the audit are in proper order. He reported the MABAS cards are starting to be returned which will complete the process of establishing planned working relationship with other departments. He also described our Incident Command policy and how it complies with federal (FEMA/OSHA) and national standards (NFPA) as well as HAFD's Standard Operating Procedure (SOP) 603 Incident Command System.

Chief Menches reported the resignations of Carl Newman, Brent Ashbacher and Dustin Lindberg. Chief Menches will be sending an exit interview questionnaire to all three. We thank all of them for their service to our community. He also informed the Board of a recruitment drive and an upcoming interview of a potential new member being held on March 21<sup>st</sup>.

There will be "Back to Basics" training session held at 814 S. Main Street in a vacant home which is planned for demolition soon. This will be an extensive all day training event.

Chief Menches is planning to attend NFA Executive Officer Symposium April 20-23. Motion was made by Chuck Olson and Seconded by Stan Hauser to reimburse the Chief for \$500 in expenses for the event.

Motion by Bill Ebner and Seconded by Stan Hauser to convene into Closed Session. Roll call vote Carried

The Board shall consider a motion to convene in closed session pursuant to Wis. Stats. §19.85(1)(c) for the purpose of "Considering employment, promotion, compensation or performance evaluation" related to (1) a management position over which the governmental body has jurisdiction or exercises responsibility; (2) compensation of employment positions over which the governmental body has jurisdiction or exercises responsibility; and (3) addition of a position covered by the collective bargaining agreement.

The Board shall consider a motion to convene in closed session pursuant to Wis. Stats. §19.85(1)(e) for the purpose of "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business," with respect to public fund expenditures regarding employee benefit.

Motion by Bill Ebner and Seconded by Stan Hauser too reconvene in Open Session. Roll call vote. Carried

Motion by Bill Ebner and Seconded by Stan Hauser to make the recommended adjustment to the Part-Time Firefighters with FF Cert 1 and Medical License based on Model 3 beginning April 1, 2017 for the balance of 2017, 2018 & 2019. Schedule attached.

Motion by Bill Ebner to adjourn, Seconded by Jerome Pedretti. Carried

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