

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, August 7, 2024**

Committee Chair Wyss called the Holmen Park, Recreation, and Library Committee meeting to order at 5:00 p.m. on August 7, 2024 at Holmen Village Hall.

Present: Micah Wyss, Dawn Kulcinski, Chris McArdle-Rojo, Chris Geary, Alex Inglett, Scott Heinig

Absent: Nancy Proctor (arrived at 5:08 p.m.)

Excused: None

Guests: Patrick Barlow

Motion by Kulcinski second by Wyss to approve the minutes of the June 5, 2024 meeting. Carried unanimously, 2-0.

Public Comment: None.

Nancy Proctor arrived at 5:08 p.m.

Library Director's monthly report: McArdle-Rojo distributed the August 2024 library program information to the committee. McArdle-Rojo stated they have had a historic summer and will get the committee a report on the numbers next month. McArdle-Rojo stated that there is new library software being implemented in September. McArdle-Rojo also stated there is a new adult programmer so the adult programming has been expanded.

The committee reviewed preliminary 2025 capital requests and substantial supply items for the Holmen Library. McArdle-Rojo stated that she didn't have any capital requests for 2025. McArdle-Rojo stated that there are just a couple smaller things that may be needed such as replacing certain carpet areas that are starting to wear. President Barlow asked if donors were still being actively recruited. Both Heinig and McArdle-Rojo answered that there have not been any substantial monetary donations to the building in quite some time.

Park and Recreation Director's monthly report:

Recreation: Geary informed the committee that most summer programs have ended and there are only a few still in progress that include: adult fitness classes and the Kornfest softball tournament. Geary stated that the Kornfest tournament has 24 teams signed up which is 2 up from last year. Geary stated that the Fall/Winter brochure is available online and paper copies will be printed and available in coming weeks. Geary stated that fall and winter program registration is beginning along with the hiring of fall staff. Geary also informed the committee that Touch a Truck will be held on Saturday, September 7th.

Parks: Geary stated that Kornfest setup will begin on August 11th. Geary informed the committee of the upcoming Concerts in the Park: August 11th – Rafe Carlson and August 25th – Daddy's Girls. Geary stated that Fowler & Hammer came and fixed the backstop at Seven Bridges Park that was bent earlier this summer in a thunderstorm.

Aquatic Center: Geary informed the committee that the Holmen Summer Splash Youth Logrolling Tournament will be held on August 17th. Geary stated that the Kid's Carnival will be held on Wednesday, August 14th from noon until 3:00pm. Geary informed the committee that the pool will close on August 18th.

The committee discussed possible action and recommendation on a donation of a tree in Deer Wood Park. Geary informed the committee that a neighbor was interested in donating a tree to the Village to be placed in Deer Wood Park where a tree had previously been cut down. Proctor asked what kind of tree was taken out. Geary answered an ash. Wyss asked what kind of tree would replace it. Geary answered that the donor suggested a birch but was open to suggestions. Heinig suggested the committee formally approve or deny such requests so the Village Board has knowledge on what is planted on Village property and any residents opposed to it have a chance to speak on it. Heinig also recommended the Board should decide on the species of tree as well as the exact location it is planted.

Motion by Proctor, second by Kulcinski to approve the donation of a tree to Deer Wood Park provided that the planting and care of the tree is to the Village's specifications and the tree is a species approved by the Village.

The committee reviewed preliminary 2025 capital requests for parks, recreation and aquatics. Geary presented a list of priorities, contingency/emergency items, community requests, and future needs.

Other Business: Barlow thanked staff for a great summer of programs. Wyss asked if it would be beneficial to send an email out for program participants to be respectful of the speed limits on Anderson St. Geary stated that an email had been sent out to all pool staff, but summer programs like t-ball and baseball are over for the summer.

Motion by Proctor, second by Kulcinski to adjourn at 5:50 p.m. Motion carried.

Alex Inglett
Asst. Park & Recreation Director