

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, May 5, 2021**

Committee Chairman Cain called the Holmen Park, Recreation, and Library Committee meeting to order at 5:00 p.m. on May 5, 2021 at the Holmen Village Hall.

Present: Brandon Cain, Micah Wyss, Dawn Kulcinski, Mike Brogan, Chris Geary

Excused: Scott Heinig, Chris McArdle-Rojo

Guests: None

Motion by Wyss second by Kulcinski to approve the minutes of the April 7, 2021 meeting. Carried unanimously.

Public Comment: None

Library Director's monthly report: There was no monthly Library Director's report. Brogan distributed the May program flyers.

Park and Recreation Director's monthly report:

Recreation: Brogan informed the committee of the programs that are currently in progress which include youth soccer, track, adult softball and youth volleyball. Brogan informed the committee of upcoming programs in May which include adult sand volleyball league and adult fitness classes. Brogan stated that registration continues for summer programs.

Parks: Brogan stated that shelter reservations are extremely busy every weekend through August. Brogan stated that staff are busy with daily preps for baseball fields, softball fields, soccer fields, shelters, restrooms, facility/vehicle maintenance, and preparing the pool for opening. Trustee Wyss stated that he is observing a growing number of pets that are not on leashes running through the parks and many owners not cleaning up after them. Trustee Wyss asked if that was something the Park & Recreation Department is able to enforce. Brogan stated that this has been a problem for years and that it is something that needs to be brought up with law enforcement so tickets can be issued.

Pool: Brogan stated that Lakore replaced bearing and seals on all pumps and motors at the pool. Brogan stated that Fischer Brothers have not begun repairs for the broken gutter grates yet. Brogan informed the committee that the water slide inspection reports have been received from MBA. Brogan stated that slides are in good condition and only routine and minor repairs are needed. Brogan stated that Fischer Brothers have been contacted for the repairs and may be able to do the recommended repairs when they are doing the gutter repairs. Brogan informed the committee that staff will begin filling the pool on May 12th. Brogan stated that pool staff orientation will take place on May 15th and 16th. Brogan stated that lifeguard certification and recertification classes will be offered the two weeks prior to the pool opening and that we are still in need of 12-15 lifeguards. Brogan stated that the pool will open on June 5th and will close on August 22nd. Brogan distributed a copy of the pool re-opening plan for the Health Department. Trustee Kulcinski asked when street construction would be finished and if it would cause any problems with the pool. Brogan stated that he thought that construction would be done very close to when the pool is supposed to open but that it would be a better question for Public Works. Trustee Kulcinski asked if sand and dirt from the construction would disturb the filling of the pool. Brogan stated that disturbance from construction would be minimal and the pool filtration system would be able to handle it. Trustee Wyss stated that he has concern over the little information out on the pool opening and the effect it could have on families purchasing pool passes. Trustee Wyss stated that many families are waiting to see the restrictions before they buy a pass but don't want to miss out on the early pricing special. Brogan stated that it is hard to know completely what restrictions will be in place by the time the pool opens but the early pricing special can be extended until we have all of the information in place.

The committee discussed the possible action and recommendation on a proposal for design, specifications and bidding of three new parks. Trustee Cain stated that he would like to see more bids come in to compare with the one from MSA and suggested that it be discussed with the Village Board. The proposal from MSA for park design, construction documents, bidding, and construction supervision of McGilvray, Pertzsch Farm, and Seven Bridges Parks was forwarded to the Village Board without committee approval.

Other Business: None

Motion by Wyss, second by Kulcinski to adjourn at 5:42 p.m. Motion carried.

Chris Geary
Asst. Park & Recreation Director