

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, October 5, 2011**

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on October 5, 2011 at the Holmen Village Hall. All members were present, except Moser (excused).

Motion by Forde, seconded by Horvath to approve the minutes of the September 2011 meeting. Carried unanimously.

Public Comment: None

Library Director's monthly report: Layland informed the committee that due to computer system roll-over the reporting functions are not yet available to produce a monthly usage comparison report. Brogan stated that the tuck pointing that has been scheduled for the library building has not yet been performed.

Park and Recreation Director's monthly report:

Recreation: Brogan stated that the Be Fit 4 Kids 5k Run was held on October 1st. Reinhart explained that we had close to 70 participants and the route along Halfway Creek Trail was well received. Reinhart stated that after the event a participant contacted the department about moving their run that was held on Brice Prairie to Halfway Creek Park in May. Brogan stated that programs in progress include Flag Football, Youth Volleyball, Middle School Tennis, Adult Co-Rec Softball, Photography Contest and Fitness Classes. Reinhart explained that fitness classes now have higher capacities due to the new gym space at Be Fit. Brogan stated that upcoming programs include Adult Indoor Volleyball, Fitness Class sessions, Ballroom Dancing, Indoor Soccer, Thanksgiving Party and Halloween Party. Brogan informed the committee that he and Reinhart would be attending the state park and recreation conference in Green Bay November 1st-4th. The committee will look into rescheduling the November committee meeting.

Parks: Brogan updated the committee on activity at Halfway Creek Park, stating that the 1st planning meeting was held for the HACCA Christmas event. Brogan informed the committee that the Holmen Lioness and President Proctor have intentions of planting a pine tree at Halfway Creek Park near the entry gazebo. Brogan stated that he attended an Emerald Ash Borer workshop, and that our prominent village/park trees have been treated. Brogan stated that Strupp has completed work and the signs have been installed for the Gaarder to Hale Trail and that the area is much improved and maintenance of the area will now be taken care of by Parks staff. Brogan stated that parks staff have begun renovations to the Deerwood park concessions stand including demo and replacement of countertops and construction of a new covered awning over the east roll up window. Brogan stated that parks staff have started to re-install the swing set and Halfway Creek Park West. Brogan stated that Dave's Tree Service and the Holmen Area Foundation have been consulted to identify some down and dead trees to be removed.

Pool: Brogan presented a current pool summary handout. Brogan stated that an ADA compliant pool lift will be required prior to the 2012 opening, but that exact specs are not yet available from the CPSC and Federal Government.

The committee reviewed an invoice from Turf Maintenance that was for an emergency insecticide application to treat grubs that were destroying the turf at Remington Hills and Countryside Park. **Motion by Horvath, second by Forde to approve payment of the invoice for insecticide applications at Courntyside and Remington Hills Park from Turf Maintenance for a total amount of \$2312.50 to be paid form parks supplies. Carried unanimously.**

The committee discussed the 2012 proposed budget as it pertains to the Parks and Recreation Department. The need for a scissors lift as a necessary piece of maintenance equipment was also discussed. The committee advised Brogan to check with the treasurer to see if any funds remained in the 2011 budget for the purchase of a used lift.

Motion by Horvath, seconded by Forde to adjourn at 8:07 p.m. Motion carried.

Brad Reinhart
Asst. Park & Recreation Director