

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, January 4, 2012**

Administrator Heinig called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on January 4, 2012 at the Holmen Village Hall. All members were present, except Forde who was absent. Also present was Administrator Heinig. Heinig called for nominations for a temporary committee chair in Forde's absence. Motion by Horvath to nominate Moser as temporary committee chair. Carried unanimously.

Motion by Horvath, second by Moser to approve the minutes of the December 2011 meeting. Motion carried.

Public Comment: None

Library Director's monthly report: Layland updated the committee on recent library activity for the month of December. Layland stated that the month of December showed a 6.6% increase as compared to December of 2010. Layland stated that usage among Village of Holmen residents was up by 19.3%, City of Onalaska was down by 17%, Town of Onalaska was down by 31.5% and Town of Holland down by .7%. Layland state that paper reports won't reflect comparisons until after the new system is up and running for 1 full year.

Park and Recreation Director's monthly report:

Recreation: Reinhart updated the committee regarding the Holiday Lights and Photography Contest results. Brogan stated that programs in progress include Youth Basketball, Indoor Soccer, Adult Volleyball Youth Cheerleading and Fitness Classes. Brogan stated that the Spring and Summer Brochure is being prepared for late February distribution. Brogan stated that soccer sign up is underway with a February 1st league deadline. Brogan explained that Intern Chris Fischer from UW-L will begin on January 17th. Brogan presented and financial and registration year end summary for the committee to review.

Parks: Brogan stated that Park Shelter and Bandshell reservations have started for 2012 with bookings already taking place. Brogan stated that playground at Deerwood Park has been damaged on one of the slides. He stated that parks staff have recently boarded up the slide platform for safety, Repairs for the concession stand room are underway, and the police interview room and office walls have been repaired from water damage.

Pool: Brogan reviewed the pay scale system for aquatic center employees stating that staff inquiries for return will be mailed out this month with proposed 2012 wages and positions.

The committee bids for a portable ADA pool lift for the Aquatic Center. Motion by Horvath, second by Moser to recommend to the board purchasing a portable ADA pool lift from Central Pool Supply in the amount of \$5384.84 to be paid from 2012 capital outlay. It was stated that the lift was need because of federally mandated ADA regulations. Carried unanimously.

The committee discussed the status of the Halfway Creek Park Phase III project. The committee was in favor of having Village staff proceed to consult with MSA to prepare bid specifications for Phase III of the project. After the bid specifications are completed the submitted proposals will be brought to the committee and board for review and approval.

The committee discussed the Deerwood Park Playground as is relates to needed slide replacement due to damage, current age and condition of existing equipment and the desire to update the playground to be made ADA friendly for ease of wheelchair navigation. Brogan explained that it would be proposed to use park development funds to pursue replacement and improvements. The committee discussed the fund balance and the need to establish a plan for use of the funds at all parks facilities prior to allocating a specific amount to this project.

Horvath discussed his interest in examining the Village Fee Schedule and Impact Fees in the near future and request assistance from staff in providing more information at a future date. Heinig explained how the impact fees work and how the impact fee study determines the amount of fees allocated to specific developmental needs.

Motion by Horvath, second by Moser to adjourn at 7:45pm. Motion carried.

Brad Reinhart,
Asst. Park & Recreation Director