

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, August 7, 2013**

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 5:50 p.m. on August 7, 2013 at the Holmen Village Hall.

Present: Neal Forde, Dawn Kulcinski, Ryan Olson, Scott Heinig, Mike Brogan, Chris Geary

Absent: Deen Layland

Guests: Jean Burgess

Motion by Forde, seconded by Kulcinski to approve the minutes of the July 2013 meeting. Carried unanimously.

Public Comment: None.

Library Director's monthly report: Layland was excused, but provided the committee with the July 2013 library usage report. Total library circulation usage was up by 10.4% and the door count was up 1.7% over July of 2012.

Brogan stated he received an email from Layland and the library has no capital requests for 2014.

Park and Recreation Director's monthly report:

Recreation: Brogan stated that most youth programs are ending for the summer and programs still underway include: Men's Softball League, Coed Sand Volleyball Leagues, Tennis Lessons, Arts & Crafts, Fitness Classes, and the Kornfest Softball Tournament on August 16-18. Brogan stated that the Fall & Winter Brochure is being prepared for August 19th distribution in the La Crosse Tribune and Holmen Courier. Brogan stated that fall registration is in progress and Chris Geary is hiring for fall and winter positions.

Parks: Brogan updated the committee that the Halfway Creek Park Phase III contract is still not complete and has turf issues to correct at both shelters and on 8/7/13 he sent a proposal from Turf Maintenance for \$7065 for consideration by MSA to rectify the situation. Brogan stated the upcoming August band shell concerts are Fayme Rochelle & Wax Wings on 8/11, KornFest on August 16-18, and Grumpy Old Men on August 25th. Brogan stated that Lee Recreation is scheduled to finish the Deer Wood Park playground on August 14-16 and the Halfway Creek Park playground will be installed the beginning of September. Heinig suggested having the Halfway Creek playground excavated area caution taped off during Kornfest. Brogan stated 240 yards of woodchips were delivered and spread on the existing playgrounds. Brogan stated the new Deer Wood Park scoreboards have been installed and have been used for two tournaments. Brogan stated there was a deep water pipe leak at Deer Wood Park on July 25 and the asphalt by the restrooms had to be removed to make the repair and the asphalt will have to be repaired. Brogan stated that Xcel has contacted the department to begin arrangements to install a gas line to the Deer Wood Park concessions building, which was previously scheduled for the fall of 2012. A gas furnace was budgeted for 2013 to replace the boiler and propane tanks at Deer Wood Park.

Pool: Brogan stated that the Kids Carnival was held at the pool on August 7th. Brogan stated the pool will close on August 25th for the season. Brogan distributed a pool attendance and revenue report comparing the last five years through the end of July.

The committee reviewed a proposal for two concrete slabs under the tennis court shade structures. Brogan stated the grass areas under the shade structures were worn to the dirt and the shade structure slabs have been on the park development fund project list since 2011. The work was done on July 25th, in conjunction with the Deer Wood Park playground concrete work and pre-approved by the Administrator Heinig. Motion by Forde, seconded by Kulcinski to recommend to the board approval of the proposal from Five Star Concrete to install concrete slabs under the two Deer Wood Park tennis courts shade structures at a cost of \$2325.00 using park development funds. Carried unanimously.

The committee reviewed preliminary capital requests and substantial supply items for Parks, Recreation and Aquatics needs during the upcoming year. The discussion circulated around the 2014 budget process and departmental needs.

Motion by Olson, second by Kulcinski to adjourn at 7:05 p.m. Motion carried.

Mike Brogan
Park & Recreation Director