



HOLMEN POLICE DEPARTMENT

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Village of Holmen Law Enforcement Committee September 6, 2016

The meeting of the Holmen Law Enforcement Committee was held Tuesday September 6, 2016, in the conference room of the Village Hall.

Chair Steve Johnston called the meeting to order at 6:00pm.

Present at the meeting: Committee members Steve Johnston, Chuck Olson, and Bill Ebner. Also in attendance were Administrator Scott Heinig and Chief Shane Collins.

Approval of Minutes Bill Ebner and Chuck Olson motioned to approve the minutes of the August 9, 2016, meeting. The motion carried unanimously.

Public Comment No Public Comment

Present Monthly Activity The Committee reviewed all monthly activity.

MSA Agreement Heinig advised MSA took responsibility for the engineering flaw of the front lobby of the police department and agreed to write a check in the amount of \$8000.00 to cover the cost of the installation of an air conditioner for this location. Heinig advised Olympic Builders would be completing this project along with Wettstein Electric and possible Zeigler's. Collins advised the new shades for the front lobby should be arriving soon.

Present Monthly Claims The Committee reviewed monthly claims. Collins advised all claims were the normal for the month except for Guidance software training which is for our computer forensics, Schedule Anywhere contract and Rundles for car detailing.

Municipal Court Update Heinig advised there was a meeting held which turned out to be an important meeting on the 2017 budget. Municipal Court staff were advocating for an additional full time vacancy position that was never talked about before. Heinig advised in talking with Onalaska and West Salem there was no need for this extra position and Municipal Court staff would need to justify this position for the future. The 2017 budget was approved which will be status quo of the 2016 budget.

Adjourn Chuck Olson and Bill Ebner motioned to adjourn. The motion carried unanimously. Meeting ended at 6:12pm.

Minutes By Shane Collins, Chief of Police

A handwritten signature in cursive script that reads "Chief Shane Collins". The signature is written in black ink and is positioned below the typed name.