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**Village of Holmen
Public Works Committee
December 7, 2023**

Trustee Anderson called the Public Works Committee meeting to order at 5:30 PM on Thursday, December 7, 2023. Members present: Anderson and Stanek, Elam, and President Barlow. Engineer Dahl was also present.

Motion by Stanek, second by Elam, to approve the minutes of the September 7, 2023 meeting – motion passed 3-0.

Public Comment – None

Director's Monthly Report

Sanitary Sewer Department

The WWTP has been running normally.

Water Department

Crew continues meter changeouts and final reads.

A supply of ¾ inch water meters has been obtained and the shortage is temporarily over.

Street Department

Sidewalk report (per code Ch. 159-8). Nothing to report.

Roads were plowed and sanded for the season's 1st snowfall.

Storm Water Department

Brush chipping began this week.

The west pond in Deerwood Park Estates has had the fence cleared of trees and brush.

Other

Compost site closed for the season. We plan to open it the 3rd Saturday in January for brush drop off.

Action Items

#5 Recommendation to the Village Board for approval of a pick-up truck from Ewald's Hartford Ford LLC. Engineer reviewed the quote received by Public Works Director Mezera from Ewald's Hartford Ford LLC. This was a budgeted item and he recommended approval. Motion by Stanek to recommend approval of the quote received for a pick-up truck from Ewald's Hartford Ford LLC in the amount of \$48,021.00, second by Elam. Motion passed 3-0

#6 Recommendation to the Village Board for approval of Seven Bridges North First Addition Improvements. Engineer Dahl stated that the infrastructure for the subdivision is completed and in conformance with Village standards. He stated that private utility installations are ongoing and group mailboxes will need to be provided. The subdivision was truncated from the plat and engineering plans previously approved by the board. The modification was due to a late construction start and the seasonal shut down for winter prevented completion of the whole subdivision plat previously approved. The developer plans to complete the remaining portion of the plat when construction resumes in the spring and will present another plat for approval when complete. He stated the modified plat has been submitted to DOA for review. Administrator Heinig will modify the developer's agreement and alter the the bond requirement accordingly to reflect the value of the subdivision completed. Motion by Stanek to

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recommend approval of the Seven Bridges North First Addition Improvements, contingent on the completion of the private utilities, group mailboxes, state approved plat, and a modified developer's agreement, second by Elam. Motion passed 3-0.

#7 Discussion on digital speed signs. Engineer Dahl stated staff has received requests for installations of digital speed signs to deter speeding near residences. He stated that there are 2 digital speed signs in the Village which the Holmen School District installed and maintains near the high school and Evergreen Elementary. He stated there is data to support the signs have an initial impact on speeds, but little to no long-term effects. The signs also have maintenance requirements which should be considered. He stated the agenda item was to discuss if and where they could be considered. Consensus of the committee was that they may be considered where traffic enters the Village and they support the speed reduction. The committee did not support them in residential areas. The committee felt that the Police Department could use their speed trailer in areas staff is receiving complaints and perhaps funds could be allocated for an additional trailer if the volume of complaints warrant.

Adjourn

Motion by Stanek, second by Elam, to adjourn at 5:58PM – motion passed 3-0.

Chris Dahl
Village Engineer