

**Village of Holmen  
Public Works Committee  
February 4, 2010**

Committee Chairman Olson called the Public Works Committee meeting to order at 6:30 PM on Thursday February 4, 2010 at the Holmen Village Hall. All members were present. Also present were DPW Haines, Asst. DPW. Spanel, and Village Administrator Willett.

Motion by Anderson, seconded by Szak to approve the minutes of the January 7, 2010 meeting. Carried unanimously.

**Director's Monthly Report**

**Sanitary Sewer Department**

Haines reported that the WWTP continues to meet all of its effluent limits. Haines also reported that the WWTP Improvements Project is nearing completion. Haines informed the Committee that the TID utility project is also nearing completion. Haines also informed the Committee of problems with the Rotamat fine screen and the selector tank mixer blades. Haines reported to the Committee that he received three cake sludge hauling contract bids.

**Water Department**

Haines informed the Committee that RFP's for fluoride addition design will be due at the end of February.

**Street Department**

Haines reported that no overtime had been used for the past snow and rainfall events. Haines informed the Committee that vacating Ponderosa Drive is on-going. Haines reported that no sidewalk repair, obstruction, or install notices were issued.

**Miscellaneous**

Haines informed the Committee that it had been discovered Park Lawn Estates has been hauling in brush for chipping from outside the Village limits. After some discussion the Committee decided to suspend brush pickup service to Park Lawn Estates for the remainder of 2010 and directed Haines to notify Park Lawn.

**Agenda Items**

The Committee discussed emergency repairs to the WWTP Rotamat fine screen. Haines informed the Committee that the screen removes rags and other items from the flow stream to protect equipment. Haines explained that the Rotamat auger shaft bent and the screen basket developed a hole. Motion by Szak, seconded by Anderson to recommend to the Village Board repairs to the WWTP Rotamat by Crane Engineering at a cost of \$17,750.00. Carried unanimously.

Motion by Szak, seconded by Anderson to table emergency repairs to the WWTP selector tank mixers. Carried unanimously.

The Committee discussed purchasing a new sewer jetter hose. Motion by Anderson, seconded by Szak to purchase a new 500-ft sewer jetter hose from Enviortech of Pewaukee, WI at a cost of \$1,475.00. Carried unanimously.

The Committee discussed renewal of the Town of Holland Engineering Services Agreement. Terms of the agreement remain unchanged from last year. Motion by Szak, seconded by

Anderson to recommend to the Village Board approval of the Engineering Services Agreement with the Town of Holland. Carried unanimously.

The Committee discussed awarding the cake sludge hauling contract. Haines informed the Committee that he received three bids with Hagel Farms being the low bidder. Haines explained that the contract is for 3-years. Motion by Anderson, seconded by Szak to recommend to the Village Board approving a contract with Hagel Farms for cake sludge hauling. Carried unanimously.

The Committee discussed purchasing a new dump/plow truck. Haines informed the Committee that he received bids from DeBauche Truck & Diesel and River States Truck & Trailer. Motion by Szak, seconded by Anderson to recommend to the Village Board purchasing a new Freightliner plow truck with Universal Equipment features from River States Truck & Trailer at a cost of \$108,955.00. Carried unanimously.

Motion by Szak, seconded by Anderson to adjourn at 7:20 PM. Carried unanimously.

Ben Spanel  
Asst. Director of Public Works