

**Village of Holmen
Public Works Committee
October 2, 2014**

Chairman Rich Anderson called the Public Works Committee meeting to order at 6:30 PM on Thursday October 2, 2014. Members present: Anderson, Ebner and Jorstad. Also present: Administrator Heinig, Director of Public Works Dean Olson and Pat McKnight.

Motion by Ebner, seconded by Jorstad, to approve the minutes of the September 4, 2014 meeting - carried unanimously.

Public Comment

There were no public comments.

Director's Monthly Report

Sanitary Sewer Department

The WWTP has been operating well. We acquired some waste from West Salem to re-start our system after the blower shutdown last month and the system is now recovering. The new Jet/Vac truck has been used to clean sewer lines, as well as lift stations.

Water Department

The Anderson Street water project has been completed. We have all the samples for the Lead/Copper testing and have sent the results to all residents that participated. We have been having issues with Well #6 not shutting down properly. We are investigating and will be coming up with a solution. Hydrant flushing is scheduled to begin on October 14th.

Street Department

The street reconstruction project is completed except for the restoration in some areas. The South Star Road paving is half completed with the other half to be done once traffic can be moved to the other side. The Demolition project has been completed. There are no sidewalk issues to report.

Storm Water Department

We are chipping next week. We are sweeping streets regularly to try and keep the gutter lines free of leaves and other debris.

Action Items

Recommendation to Village Board - State/Municipal Agreement for STH 35 Trail - The Village has been working with the DOT to include a pedestrian/bicycle trail along the west side of STH 35 as part of the road reconstruction project slated for construction in 2016. This agreement provides anticipated costs for the trail, as well as an estimate for the Sanitary sewer force main that is part of the regionalization plan for the WWTP. Costs associated with the construction of these items are the responsibility of the Village. Motion by Jorstad, seconded by Ebner to recommend approval of the State/Municipal Agreement – carried unanimously.

Recommendation to Village Board – Well #5 Rehab Contract Award – Quotes were received from three firms for the inspection and rehabilitation of Well #5. Municipal wells are to have this done every 10 years. The well has been showing a trend toward lower flows that could be a result of the screen becoming plugged. Motion by Ebner, seconded by Jorstad to recommend approval for the contract with Cahoy Well & Pump from Sumner, Iowa for the inspection and rehabilitation of Well #5 for the amount of \$12,235.50. – carried unanimously.

Recommendation to Village Board – CTH HD Traffic Speed Study – The Village recently took action on a resolution to request the County partner with the Village to reduce the speed on Holmen Drive from McHugh Street to the north Hwy 53/35 interchange. The County has a policy to require a study of the area to determine if a speed reduction is warranted. The Highway Commissioner contacted three firms and received two proposals for a speed study on that segment of roadway, with the cost to be the responsibility of the Village. SHE provided the most cost effective proposal for completion of the speed study in the amount of \$1,400 with an additional cost of \$200 to prepare a crash analysis. Motion by Jorstad, seconded by Ebner to approve the contract with SEH for the Speed Study and crash analysis for an amount not to exceed \$1,600.50. – carried unanimously.

Recommendation to Village Board – Sunset Drive Stoplight and Sidewalk Connection Contract Award – Bids were opened on October 1, 2014 for the Sunset Stop light project. The successful bidder is Fowler & Hammer, Inc. from La Crosse. The bid documents require the project be completed by May 29, 2015 and construction is not anticipated to commence this fall. Motion by Jorstad, seconded by Ebner to recommend approval for the contract with Fowler & Hammer, Inc. amount of \$213,930.66. – carried unanimously.

Recommendation to Village Board – Approve Painting of Plow Truck – The plow trucks are occasionally repainted to help prevent aggressive rusting of the frame and dump bow. These trucks are exposed to salt and inclement weather that promotes rust that can damage the truck. Quotes were received from two firms for the sand blasting and repainting of one of our trucks. Motion by Ebner, seconded by Jorstad to recommend approval for the contract with Fleet Paint & Body Repair for the amount of \$4,505.00. – carried unanimously.

Recommendation to Village Board – Equipment Modifications to the Crane Truck – The Ford F-450 truck purchased in 2012 is starting to show sagging on the passenger side rear due to the extra weight of the crane. We received a quote from Gunner's Top Notch Truck Accessories for an overload spring to be installed to help support the weight of the crane. The quote also includes installation of strobe warning lights and stainless step bars to be added to the truck. Motion by Jorstad, seconded by Ebner to approve the modifications to the crane truck by Gunner's Top Notch in the amount of \$1,557.00. – carried unanimously

Other

The Committee authorized DPW Olson to post the jetting trailer for sale in available publications. The Committee authorized DPW Olson to sign the agreement with Dairyland Power for the replacement of the power pole on the Q-1 line, near the WWTP. DPW Olson and Administrator Heinig presented information related to the jurisdictional exchange of Holmen Drive from the southern highway interchange to McHugh Street to facilitate portions of the TIF #3 project plan.

Adjourn

Motion by Ebner, seconded by Jorstad to adjourn at 7:35 PM - carried unanimously.

Dean K. Olson
Director of Public Works