

**Village of Holmen
Public Works Committee
November 7, 2013**

Chairman Neal Forde called the Public Works Committee meeting to order at 6:30 PM on Thursday November 7, 2013. Members present: Forde, Ebner and Anderson. Also present: Administrator Heinig and Director of Public Works Dean Olson.

Motion by Ebner, seconded by Anderson, to approve the minutes of the October 3, 2013 meeting - carried unanimously.

Public Comment

There were no comments.

Director's Monthly Report

Sanitary Sewer Department

The WWTP has been operating well. The Northstar lift station was struck by lightning on October 5th. We began a dissipative cooling study this week to address issues with our effluent temperature requirements defined in our WPDES Permit. We continue with the odor control pilot study and plan to start adding chemical this week. We have another meeting scheduled with the City of Onalaska & the City of La Crosse regarding the regionalization project. Chad & Jason took the Wastewater Activated Sludge exam this week to become certified.

Water Department

We did a more planned approach to the hydrant flushing this fall and it seemed to more effectively clean the lines. We continue with our meter replacements. Jon Schulte has been working on items on the reservoirs and wells that need to be corrected. Well #6 lost its soft start and will need repairs. Staff is currently under a directive to bring forth a referendum in April to ask whether the Village should continue to fluoridate the water supply. This item will be presented at the December Public Works meeting.

Street Department

Paving of the street reconstruction project has been completed. We received \$29,426.21 in LRIP funding for next years street projects. The Street pavement rating certification was completed in October. The Ford 8000 plow truck was taken in for repairs to prepare for the upcoming winter months. There are no sidewalk issues to report.

Storm Water Department

Chipping continues this week. We are continuing with street sweeping and inlet cleaning.

Other

The upgrade/conversion of our mapping to Autocad is almost completed.

Action Items

Discussion – County Highway Improvements/Transfers – DPW Olson & Administrator Heinig have had discussions with Ron Chamberlain regarding the Village taking over County Roadways that fall within the Village limits. Two roads that have been discussed are Holmen Drive and Main Street. There would need to be significant improvements to the roadways before the Village would entertain the option, but we felt it prudent to get a consensus from the Public Works Committee on whether to proceed with the discussions. The Committee agreed that it was worth further investigation.

Review of Capital Improvements plan – DPW Olson presented an updated Capital Improvements plan thru the year 2020. After completing the street ratings, we needed to revisit the streets that are showing signs of deterioration and update the plan for scheduled reconstruction. The Committee felt having this plan helps keep track of our infrastructure needs, as well as keeping the roadways in good condition.

Recommend to Village Board – Approval of Contract with MSA for Sunset Light Design – We received the three party contract between The Village, MSA and WisDOT for the design of the stop lights to be placed at the intersection of Holmen Drive and Sunset Drive. This project is funded through the Safe Routes to School project with construction anticipated to be completed by the fall of 2014. Motion by Anderson, seconded by Ebner to recommend approval of contract in the amount of \$32,129.64 – carried unanimously.

Recommend to Village Board – Change Order – 2013 Street Reconstruction – We received Change Order #1 from Mathy Construction Company for an extension in time for completion of the sidewalk work associated with the street reconstruction project. The areas planned for sidewalk this year are along the east side of Union Street, from Empire to Commerce and in front of the house at 802 2nd Ave. E. The weather has turned colder and the final product could be adversely impacted by the temperatures. Motion by Anderson, seconded by Ebner to recommend approval of Change Order #1 to be completed by the end of May, 2014 with no increase in cost – carried unanimously.

Other

There were no other items brought before the Committee.

Adjourn

Motion by Ebner, seconded by Anderson to adjourn at 7:45 PM - carried unanimously.

Dean K. Olson
Director of Public Works