

**Village of Holmen
Public Works Committee
December 5, 2013**

Administrator Scott Heinig called the Public Works Committee meeting to order at 6:30 PM on Thursday December 5, 2013. Members present: Ebner and Anderson – Forde was excused. Also present: Village President Nancy Proctor, Administrator Scott Heinig and Director of Public Works Dean Olson and Jean Burgess. Motion by Ebner, Second by Anderson, to designate Rich Anderson as chair for the meeting this evening – carried unanimously.

Motion by Ebner, seconded by Anderson, to approve the minutes of the November 7, 2013 meeting - carried unanimously.

Public Comment

There were no comments.

Director's Monthly Report

Sanitary Sewer Department

The WWTP has been operating well. We completed the data gathering for the Dissipative Cooling study, required because of thermal limits defined in our WPDES permit. The report will be submitted to the DNR within the next week. The Odor Control study is underway. We recently tested chemical addition to reduce the creation of hydrogen sulfide and found some unusual results. We will be continuing with further testing and data gathering over the next few weeks. We had another meeting with the City of Onalaska and the City of La Crosse regarding the regionalization agreements. We were hoping to present a joint agreement as the City of Onalaska and Village of Holmen, but La Crosse was not receptive to that option. We are continuing discussions to develop a format that will be acceptable to everyone.

Water Department

Due to the projected cold temperatures, we sent "Let Run" notices to customers that have a history of frozen pipes. We continue with meter replacements through December 13th. We plan to read meters for the fourth quarter starting on December 18th.

Street Department

We have been working with DOT to have a bike/pedestrian trail included with the reconstruction of STH 35 in 2016. We are preparing a Transportation Alternative Program (TAP) application to assist with paying for the added enhancements. The crew put up the new holiday decorations prior to Thanksgiving.

Storm Water Department

Chipping completed in two days this week. The Compost Site has closed for the season.

Other

The upgrade/conversion of our mapping to Autocad is almost completed. The asbestos abatement has been completed on the house at 614 Main Street. This involved removal of the windows due to the asbestos in the glazing on windows. To secure the building, we placed plywood over the openings.

Action Items

Recommend to Village Board – Approval for repairs to Ford 8000 Plow Truck – DPW Olson explained that the truck was not shifting properly due to broken wires in the wiring harness. The harness was reconstructed and a portion of the truck floor was replaced to avoid future similar damage. Once that was completed, it was discovered that the computer had also failed. The total cost for the repairs comes to \$7,182.93. Motion by Anderson, seconded by Ebner to recommend approval for the repairs to the Ford 8000 plow truck in the amount of \$7,182.93 – carried unanimously

Recommend to Village Board – Approval for Soft Start repair for Well #6 – DPW Olson presented costs in the amount of \$8,659.42 for replacing the Soft Start for Well #6. This cost includes purchase of the materials and installation and calibration to get Well #6 functional. Motion by Anderson, seconded by Ebner to recommend approval for Soft Start repair for Well #6 in the amount of \$8,659.42 – carried unanimously.

Recommend to Village Board – Approval of Fluoride Referendum for April Election – Motion by Anderson to forward Resolution #2-2013 to the Village Board for approval, failed due to a lack of a second. DPW Olson provided background clarifying this resolution was a directive that was given to staff earlier this year as a condition of restarting the fluoridation of the drinking water in the Village. Administrator Heinig clarified the two resolutions that were before the Committee. Resolution #25-2013 clarified the previous referendum results and honors those results, stating there is no need to pose another referendum question on this issue. Member Ebner felt the public had spoken earlier and funds had been expended to comply with the results. He did not feel another referendum was appropriate. Member Anderson agreed in principal to Member Ebner's position, but did not feel the committee level was the proper level to decide which document should be considered. Motion by Anderson, seconded by Ebner to recommend forwarding Resolution #2-2013 to the Village Board for approval, with Resolution #25-2013 also being forwarded for additional consideration – carried unanimously.

Recommend to Village Board – Approval for Holmen Drive Lift Station A (Bing) pump repair –
We received an estimate for replacement of the seal and wear ring, as well as rewinding the motor for the lift station pump in the amount of \$3,100.00. Pumps occasionally need to be rebuilt and are put back into service, as opposed to replacement at a cost of \$10,000 to \$12,000. Motion by Ebner, seconded by Anderson to recommend approval pump repairs for a cost not to exceed \$3,100.00 – carried unanimously.

Other

There were no other items brought before the Committee.

Adjourn

Motion by Ebner, seconded by Anderson to adjourn at 7:15 PM - carried unanimously.

Dean K. Olson
Director of Public Works