

**Village of Holmen  
Public Works Committee  
February 7, 2013**

Administrator Heinig called the Public Works Committee meeting to order at 6:30 PM on Thursday January 3, 2013. Members present: Forde and Olson; Committee Chair Dunham was excused. Also present: Administrator Scott Heinig, Director of Public Works Dean Olson, and Jeremy Novak. The first order of business was to designate a Chair person for this evenings meeting, Ryan Olson was nominated and accepted that role.

Motion by Forde, seconded by Olson, to approve the minutes of the January 3, 2013 meeting - carried unanimously.

**Public Comment**

No public comments.

**Discussion on Water Service Repair**

This item was moved up on the agenda since Mr. Navak was in attendance to meet with the Committee. On January 6, 2013, Director Olson received a call from Dispatch to inform him there was a water main break on North Star Road, north of Amy Drive. He arrived at 12:45 AM to observe the situation and start shutting valves to stop the water from flowing. With the assistance of other staff, the water leak was isolated, leaving a short segment of main on North Star Road without service. This area supplied water to the Holmen Square Mall, but no other areas were affected. Director Olson contacted Dean McHugh to have a crew come in to repair the leak. After excavating, it was determined that the leak was actually on the water service line to the Holmen Square Mall building. A large cavity was also found under the roadway, a result of water flowing from the cracked pipe to where it surfaced behind the curb location on the west side of the road. Having equipment and personnel in place, Director Olson made the decision to make the necessary repairs to restore water service to the building and also put the roadway back in service. The pipe was repaired using a section of 8" ductile iron pipe and two sleeves; water was restored at 7:00 PM. The trench was backfilled, compacted and surfaced with recycled asphalt as a temporary patch and the project was completed at 9:00 PM.

Since the repair was made to a service line, Director Olson prepared an invoice that included costs for the contractor, Village Staff, materials and a projected cost for the asphalt patch, in the amount of \$15,423.43 and forwarded it, along with supporting documentation to 360 Real Estate Solutions.

Mr. Novak felt the situation could have been handled better and that they should have been notified immediately of the service outage and had the opportunity to participate in decisions that were made. He had a number of questions regarding the process that he voiced and was hoping to receive a reduction in the bill, since they were not provided the opportunity to be part of those decisions.

Ryan Olson made a motion to reduce the invoice to \$12,000 because a portion of the cost was incurred in exploration of what was anticipated as a water main leak, not the service. Director Olson will prepare an adjusted invoice and send that to 360 Real Estate Solutions.

**Director's Monthly Report**

### **Sanitary Sewer Department**

The WWTP has been operating well in the last month. A conference call was conducted earlier in the week with MSA and the DNR regarding the draft Facility Plan. The final document should be ready for committee review in March. The Sludge Management Report was submitted to the DNR on 1/22/13. The well at the treatment plant stopped working on 2/1/13. Kish Electric came to troubleshoot and found wiring in the control cabinet had bad ground wires. These issues were fixed and everything was returned to a working state. Mary Lamprich has returned to work on a limited part time basis. We will be submitting an effluent temperature report to the DNR by 2/15/13.

### **Water Department**

We had a water break on North Star Road on 1/6 – previously discussed. Three staff members attended the WRWA Wells & Groundwater seminar at West Salem on 1/31/13. There were two incidents of water service leaks in the past week that required we shut off the curb stop.

### **Street Department**

Repeated snow events have required staff for plowing and sanding as needed. Mark Witte's plow truck developed a problem with the oil cooling system that required \$3,368.50 in repair/replacement costs. There are no sidewalk issues to report.

### **Storm Water Department**

Chipping was completed this week between snow events.

### **Miscellaneous**

The soils report for the Municipal Center was received – a copy was provided to all Board members. In general the majority of the site is sand. One boring indicated an isolated area where debris was found that will need to be addressed if and when excavation for a building takes place.

### **Action Items**

Recommend to Village Board – Agreement with La Crosse County – Sand Lake Road engineering fees – A cost breakdown for anticipated construction was used to determine a percentage of participation by the different segments of government involved in the reconstruction project. Based on this breakdown, the Village of Holmen will be responsible for \$70,024.74 for the design of the project. Motion by Forde, seconded by Olson to recommend to the Village Board to enter into an agreement with La Crosse County for the design phase of the Sand Lake Road project – carried unanimously.

Recommend to Village Board – Approval of the Cake Sludge Hauling Agreement 2013-2015 – A breakdown of the bids received for the disposal of the cake sludge generated by the WWTP was provided to the Committee. United Liquid Waste Recycling, Inc from Clyman, WI

provided the low bid for the contract. Director Olson had met with representative from the company at the WWTP to review how the process works at our facility. Based on that meeting, it is apparent this is an established company that will adequately provide the services we need to dispose of our cake sludge. Motion by Forde, seconded by Olson to recommend to the Village Board to enter into an agreement with United Liquid Waste Recycling, Inc. for the 2013-2015 Cake Sludge Disposal contract – carried unanimously.

Recommend to Village Board – Approval of the Liquid Sludge Hauling Agreement 2013-2015

– A breakdown of the bids received for the disposal of the liquid sludge generated by the WWTP was provided to the Committee. Feyens Arcade Pumping Service, LLC provided the low bid for the contract. This is the same company that the Village previously had under contract for this service. Motion by Forde, seconded by Olson to recommend to the Village Board to enter into an agreement with Feyens Arcade Pumping Service, LLC for the 2013-2015 Liquid Sludge Disposal contract – carried unanimously.

Recommend to Village Board – Modifications to Well House Fluoridation equipment

– A proposal from Davy Engineering was presented for the design fee to modify the fluoridation equipment to meet the Board directive to use Sodium Fluoride. Motion by Forde, seconded by Olson to table this item – carried unanimously.

Discussion – Proposed resolution for a referendum on the April Election – This item was referred to committee from the Special Board meeting on January 17, 2013. Motion by Forde, seconded by Olson to table this item – carried unanimously.

**Adjourn**

Motion by Forde, seconded by Olson to adjourn at 8:15 PM - carried unanimously.

Dean K. Olson  
Director of Public Works