

2/3/2022

**Village of Holmen  
Public Works Committee  
February 3, 2022**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, February 3, 2022. Members present: Anderson, Elam and Wyss. Also present; Administrator Heinig, President Barlow, Engineer Dahl and Public Works Director Mezera.

Motion by Wyss, second by Anderson, to approve the minutes of the October 7, 2021 meeting – motion passed 2-0.

**Public Comment** – None

**Director's Monthly Report**

**Sanitary Sewer Department**

The WWTP continues to function adequately. The lab equipment and fixtures have been ordered.

Screw conveyor damaged by ice during cold weather.

Sludge disposal report has been completed and filed with the DNR.

Sludge characteristics report has been completed and filed with the DNR

**Water Department**

Crew resumed meter changeouts.

Let run notices have been sent out to affected residents.

Water crew has completed inventory of misc items for the annual audit.

**Street Department**

Sidewalk report (per code Ch. 159-8) Nothing to report.

Normal snowplowing and deicing operations ongoing.

Midwinter maintenance of the fleet has been completed.

The crew remodeled the breakroom at the shop. A new sink and countertop were installed along with fresh paint and new tables.

**Storm Water Department**

Brush chipping to begin next week.

**Other**

Covid 19 report: The Public Works staff has one new case of Covid 19.

Six of the crew will attend the AWWA Technical Conference at the

Kalahari Resort and Convention Center in Wisconsin Dells next week.

**Action Items**

#5 Recommendation to the Village Board to approve 2022 Street Improvement Project. Engineer Dahl presented bid information to the committee and recommended approval of McCabe Construction's bid of \$393,939.00. Motion to approve by Wyss, second by Elam – motion passed 3-0.

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- #6 Recommendation to the Village Board to approve the North Star Lift Station Project. Engineer Dahl presented bid information and a brief overview of the project to the committee. Staff recommends approving Winona Mechanical Inc's bid of \$698,165.00. Motion to approve by Wyss, seconded by Elam – motion passed 3-0.
- #7 Referral to the Village Board to consider the CTH V (Long Coulee Road) Utility Extension Project. At the time of the committee meeting bids had not been returned and staff recommended that the information be considered at the Village Board Meeting. Motion to refer by Wyss, seconded by Elam – motion passed 3-0.
- #8 Recommendation to the Village Board to approve the 2022-2024 Sludge Hauling Contract. Director Mezera told the committee that although there was considerable interest in the contract, only one bid was returned. A-1 Advanced Pumping of West Salem proposes to haul and dispose of liquid sludge for \$0.16 a gallon and cake sludge for \$35.00 a yard. This is the same company that has been hauling our sludge and is in line with what we have been currently paying. Staff recommends approval of the contract. Motion to approve by Wyss, seconded by Elam – motion passed 3-0.
- #9 Recommendation to the Village Board to approve a quote from DeBauche Truck and Diesel to upgrade ordered plow truck. Director Mezera explained to the committee that the plow truck we ordered in 2021 has not yet been scheduled to be built, so it can be altered. DeBauche Truck and Diesel proposes to upgrade the truck to allow for and supply a larger wing plow for \$14,529.00. this would increase the truck price from \$148,798.00 to \$163,327.00. Staff recommends approving the upgrade for \$14,529.00. Motion to approve by Wyss, seconded by Elam – motion passed 3-0.

### **Special Item**

None

### **Adjourn**

Motion by Anderson, second by Wyss, to adjourn at 6:05 PM – motion passed 3-0.

Pete Mezera  
Director of Public Works