

**Village of Holmen
Public Works Committee
March 5, 2015**

Chairman Rich Anderson called the Public Works Committee meeting to order at 6:30 PM on Thursday March 5, 2015. Members present: Anderson, Ebner and Jorstad. Also present: Administrator Heinig and Director of Public Works Dean Olson.

Motion by Jorstad, seconded by Ebner, to approve the minutes of the February 5, 2015 meeting - carried unanimously.

Public Comment

There were no public comments.

Director's Monthly Report

Sanitary Sewer Department

The WWTP has been operating well. Another shipment of the polymer, used for thickening the sludge, was received earlier this week. DPW Olson has been meeting with the City of Onalaska regarding the future agreement for conveying our wastewater. Onalaska will be seeing an increase in flows as a result of the proposed Hospital near the Menards on Sand Lake Road. The sewer lateral for Paul Mahlum's house backed up again and we have formulated a plan to modify the pipe that comes into the manhole to rectify the situation.

Water Department

One water service froze after the homeowner inadvertently shut the faucet off. Well #5 is ready for the chemical addition and surging to take place next week. DPW Olson attended a seminar sponsored by Rural Water regarding well and pump basics – very informative. We are working through the numbers from last year in preparation of the Audit and PSC report.

Street Department

We participated in the interview and selection of the firm for the Holmen Drive project, along with the Village road extensions associated with TIF #3. We had minimal plowing and sanding this last month. DPW Olson participated in a concerned parent's group discussion regarding the intersection of McHugh Road and Briggs Road. He also attended meetings related to the Hwy 35 reconstruction between Onalaska and Holmen,

Storm Water Department

We are chipping brush this week.

Action Items

Recommendation to Village Board - Sewer Televising Contract – We received quotes for televising sanitary sewer lines associated with the street reconstruction project and also the storm sewer on Holmen Drive. The low bid was submitted by Flow-Rite from Galesville. Motion by Ebner, seconded by Jorstad to recommend approval the contract with Flow-Rite at a rate of \$0.50 per foot, with an estimated budget of \$3,575.00 – carried unanimously.

Recommendation to Village Board - Cross Connection Inspection Contract – We received quotes from two firms for the annual Cross Connection inspection program. The low bid was submitted by HydroCorp. Last year's contractor was not able to complete the inspections designated for 2014, so we will need to increase the number of inspections in 2015 to get back on track. Motion by Jorstad, seconded by Ebner to recommend approval of the 2015 Cross Connection contract with HydroCorp for \$118/Commercial inspection and \$55/Residential inspection, with an anticipated budget of \$41,650.00 – carried unanimously.

Recommendation to Village Board - Agreement with the City of Onalaska for 3rd Avenue Reconstruction – The City of Onalaska is reconstructing the road where we plan to make our force main connection to their interceptor. The City has included provisions in their plan to accommodate that connection and have provided an agreement for the additional costs associated with that work. Motion by Jorstad, seconded by Ebner to table this item until the Attorney can review the document – carried unanimously.

Adjourn

Motion by Jorstad, seconded by Ebner to adjourn at 7:10 PM - carried unanimously.

Dean K. Olson
Director of Public Works