

3/3/2022

**Village of Holmen
Public Works Committee
March 3, 2022**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, March 3, 2022. Members present: Anderson, Elam and Wyss. Also present; Administrator Heinig and Public Works Director Mezera.

Motion by Wyss, second by Anderson, to approve the minutes of the February 3, 2021 meeting – motion passed 2-0.

Public Comment – None

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to function adequately. The final punch list has not yet been completed.

Screw conveyor damaged by ice during cold weather. A repair process has been determined and Olympic will complete the repair.

WPDES application has been submitted to the DNR.

A sewer back-up occurred on 2nd Ave. Area lines sawn and jetted.

Water Department

Crew continues meter changeouts.

2021 Water Withdrawal Report filed with DNR.

2021 Cross Connection Report filed with DNR.

Street Department

Sidewalk report (per code Ch. 159-8) Nothing to report.

Normal snowplowing and deicing operations ongoing.

Garage Force installed an epoxy floor in the breakroom at the Public Works Shop.

Storm Water Department

Brush chipping to begin next week.

Other

Covid 19 report: The Public Works staff has no new cases of Covid 19.

Annual Tier II Report filed with WEM.

Action Items

#5 Recommendation to the Village Board to approve SEH to develop Unidirectional Watermain Flushing Plan. Director Mezera presented information to the committee about the need for a Watermain Flushing Plan and SEH's proposal to develop one. He recommended approval of the SEH proposal for \$18,100.00. Motion to approve by Wyss, second by Elam – motion passed 3-0.

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- #6 Recommendation to the Village Board to approve the engineering plans for West Ridge Addition. Director Mezera informed the committee that Engineer Dahl had reviewed the plans and found them to be satisfactory. Administrator Heinig offered more information and answered committee member's questions. Staff recommended approval of West Ridge Addition Engineering Plans. Motion to approve by Wyss, seconded by Elam – motion passed 3-0.
- #7 Recommendation to the Village Board to approve the engineering plans for Cole Addition 6. Director Mezera told the committee that Engineer Dahl had reviewed the engineering plans for Cole Addition 6 and found them to be satisfactory. Administrator Heinig added additional information regarding the development. Staff recommended approval of the engineering plans for Cole Addition 6. Motion to approve by Elam, seconded by Wyss – motion passed 3-0.

Special Item

None

Adjourn

Motion by Anderson, second by Wyss, to adjourn at 5:40 PM – motion passed 3-0.

Pete Mezera
Director of Public Works