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**Village of Holmen
Public Works Committee
June 2, 2022**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:30 PM on Thursday, June 2, 2022. Members present: Anderson, Elam and Stanek. Also present; Administrator Heinig, Engineer Dahl and Public Works Director Mezera.

Motion by Stanek, second by Elam, to approve the minutes of the May 5, 2022 meeting – motion passed 3-0.

Public Comment – None

Director’s Monthly Report

Sanitary Sewer Department

The WWTP continues to function adequately. The final punch list has not yet been completed.
Additional control probes for the biological treatment system have been delivered but not yet installed.

Water Department

Crew continues meter changeouts and final reads.
In preparation for a sanitary survey the crew is painting the well house components.

Street Department

Sidewalk report (per code Ch. 159-8) Nothing to report.
Street reconstruction project underway in Cedar Meadows East almost complete, paving to begin next week.
The crew has been patching potholes and mowing.

Storm Water Department

Brush chipping to begin Monday.

Other

Covid 19 report: The Public Works staff has no new cases of Covid 19.

Action Items

#5 Recommendation to the Village Board to approve the design contract for the McHugh Rd Briggs Rd Roundabout. Engineer Dahl presented information to the committee about the quote of \$64,500.00 he received for the project from Short Elliott and Hendrickson. Administrator Heinig added that the contract would include a study to determine if a roundabout is actually the best solution at that location and that the Village portion of the contract cost would only be 25% of the contract amount, or \$16,125.00. Motion to award contract to SEH for by Elam, second by Stanek – motion passed 3-0.

#8 Approval for Water Utility to purchase Chlorine/Fluoride meter. Director Mezera informed the committee that the current meter is in excess of 20 years old and not supported by the

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company any longer. It does not dependably provide results and cannot be repaired. Staff recommends purchase of a new Hach SL1000 for \$6,246.32. Motion to purchase by Stanek, second by Elam – motion passed 3-0.

#9 Recommendation to the Village Board to approve Resolution 7-2022. Director Mezera has completed the 2021 CMAR. He presented the report to the committee and explained the DNR requires the Village Board pass a resolution acknowledging that it has seen and accepts the CMAR. Motion by Elam, second by Stanek – motion passed 3-0.

Special Item

None

Adjourn

Motion by Anderson, second by Stanek, to adjourn at 5:55 PM – motion passed 3-0.

Pete Mezera
Director of Public Works