

**Village of Holmen  
Public Works Committee  
July 3, 2014**

Chairman Rich Anderson called the Public Works Committee meeting to order at 6:30 PM on Thursday July 3, 2014. Members present: Anderson, Ebner and Jorstad. Also present: Director of Public Works Dean Olson, Administrator Scott Heinig and Steve Johnston.

Motion by Jorstad, seconded by Ebner, to approve the minutes of the June 5, 2014 meeting - carried unanimously.

**Public Comment**

Steve Johnston expressed his appreciation for the efforts the Public Works staff made, especially over the winter months. He also brought to the attention of the committee, the letter that had been sent to residents to inform them of the upcoming Cross Connection Inspection. Steve pointed out the language used in the letter was harsh and he would like to see rewording to make it less threatening. Director Olson said he would review the document before being sent out next year to make sure this is accomplished.

**Director's Monthly Report**

**Sanitary Sewer Department**

The WWTP has been operating well. We are starting the next round of odor control testing related to the regionalization plan. The second pump at the Lee lift station pump was pulled and sent in to be re-built. DPW Olson will be meeting with the Jarrod Holter at the City of Onalaska to review potential contract language for the regionalization of the sanitary sewer system.

**Water Department**

Charlie Cameron from the DNR did a follow-up inspection of the water system and found a few deficiencies that need to be addressed by the end of July. Staff is currently working on the items to assure all deficiencies are adequately addressed. Lightning has hit reservoir #3, requiring replacement of the transducer and communication equipment. We just finished processing the water bills for the second quarter and saw an overall increase in revenues for the quarter, even though adjustments were made for those that had let water run for the first 2 weeks.

**Street Department**

We are continuing to clean inlets. Sealcoating of the roads is scheduled for July, but a specific date has not been established. DPW Olson toured the Sand Lake Road project with the County, the consultant and the City to review drainage concerns and alignment issues. The 3-way stop at State Street and Main Street was discussed with Ron Chamberlain and he was not in favor of that idea. He suggested looking at additional parking restrictions to help with visibility. DPW Olson will look into that and other areas, investigating what other communities are doing for similar situations. State Street will also have sealcoat work done in July.

### **Storm Water Department**

We have been chipping brush from storm damage for the last 2 weeks and will continue until finished. Regular chipping is scheduled for next week. We are inspecting inlets in the areas that are to be sealcoated to make sure there are no leaks around the adjusting rings. There has been an erosion development with the detention basin at Bluffview Memory Care. DPW Olson has contacted the owner and they are working on a solution.

### **Other**

The crew removed paints, oils and other hazardous materials from the demolition project and disposed of them at the La Crosse County Hazardous Waste facility. We contacted North Country contractors to schedule the replacement of the roof at well #6.

### **Action Items**

Recommendation to Village Board - 2014 Demolition contract award – Plans for the demolition of three residential and one commercial property were prepared by staff and put out for bid. We had 3 bids on the project, with the lowest being submitted by Dave Rybold Excavating and Plumbing. Motion by Ebner, seconded by Jorstad to recommend award of the contract with Dave Rybold Excavating and Plumbing for the project in the amount of \$55,000.00 – carried unanimously.

Recommendation to Village Board – 2014 Police Station & Civic Campus contract award – Plans were Prepared by MSA Professional Services and advertised for bids. Three bids were received and opened on June 25<sup>th</sup>, with the low bid being submitted by Olympic Builders General Contractors, Inc. All bidders were using the same sub-contractors for the various aspects of the project. Bid Alternate #2 was included in the bids in the event costs were higher than anticipated and scaling back of the project was necessary. Since the bids came back within the budget, the project will be constructed as planned and Alternate #2 will not be utilized. Motion by Ebner, seconded by Jorstad to recommend award of the contract with Olympic Builders General Contractors, Inc. for the project in the amount of \$2,179,482.00 – carried unanimously.

### **Other**

There were no other items to come before the Committee

### **Adjourn**

Motion by Jorstad, seconded by Ebner to adjourn at 7:15 PM - carried unanimously.

Dean K. Olson  
Director of Public Works